

Report to Community Services Committee

TO: COMMUNITY SERVICES COMMITTEE

PREPARED BY AND KEY CONTACT: D. MOREAU B.E.S.
SUPERVISOR OF COMPLIANCE AND TECHNICAL SUPPORT
EXT. 6158

SUBMITTED BY: J.F. THOMPSON, P.Eng., CMM III IP, PMP
DIRECTOR OF ENVIRONMENTAL SERVICES

GENERAL MANAGER APPROVAL: R.J. FORWARD, MBA, M.SC., P.ENG.
GENERAL MANAGER OF INFRASTRUCTURE AND GROWTH
MANAGEMENT

CHIEF ADMINISTRATIVE OFFICER APPROVAL: C. LADD, CHIEF ADMINISTRATIVE OFFICER

DATE: MAY 10th, 2017

SUBJECT: GOVERNING BACKFLOW PREVENTION AND CROSS CONNECTION
CONTROL

RECOMMENDED MOTION

1. That the draft by-law attached as Appendix "B" to the Staff Report regarding Governing Backflow Prevention and Cross Connection Control be adopted.
2. That By-Law 2010-102 governing Backflow Prevention and Cross Connection Control be repealed.

PURPOSE & BACKGROUND

3. The purpose of this Report to Community Services Committee is to confirm that staff have reviewed the definitions and requirements within the proposed amendments to By-Law 2010-02 for clarification in coordination with staff from Legal Services. In addition, based on the verbal direction provided by the Community Services Committee, staff met with a representative from Hassey Property Management (Mr. Colin Hassey) to discuss and understand their concerns with the proposed Backflow Prevention and Cross Connection Control By-law update.
4. On March 6th, 2017, City Council adopted motion 17-G-012 regarding Governing Backflow and Cross Connection Control be referred back to staff in the Environmental Services Department for a report back to Community Services Committee with further clarification of the definitions and requirements related to cross connection control."

ANALYSIS

5. Staff within the Water Operations Branch consulted with Legal Services staff to discuss the concerns related to the proposed amendments to By-law 2010-02 attached as Appendix "A" to this Staff Report. Legal Services was in agreement that the proposed amendments and definitions strengthen the City of Barrie's ability to enforce and support the overarching goal of mitigating the risk of contamination to the drinking water system.

Report to Community Services Committee

6. The intent of the Cross Connection Survey is to assist in documenting the visual inspection completed by the Qualified Person. It is not to be construed as addressing all potential cross connections; however, reasonable efforts need to be taken by the Owner/Qualified Person to mitigate hazards to the drinking water system on the property.
7. Since implementation of the Backflow Prevention Program (2010), a total of 2,241 Cross Connection Surveys have been submitted to Barrie's Water Operations Branch. Of which, approximately 98% have noted the presence of at least one cross connection requiring mitigation through a plumbing change or device installation. Unauthorized changes to the plumbing system and the continuous creation of cross connections frequently occur after the certificate of occupancy is issued. As the Building Code Act currently does not have maintenance provisions with respect to the potable water system, vulnerability in the protection of public health exists.
8. By-law 2010-02 and the revisions of this By-law recommended within this staff report provide:
 - a) A systematic approach in identifying cross connections on a routine schedule that were potentially created unbeknownst to the owner/occupant;
 - b) Clarity to the methods of mitigating hazards of identified cross connections;
 - c) Guidance on maintenance requirements;
 - d) Increased potable water protection and mitigation of risk to public health; and
 - e) Ability to demonstrate due diligence and regulatory compliance.

ENVIRONMENTAL MATTERS

9. There are no environmental matters related to the recommendation.

ALTERNATIVES

10. There are three alternatives available for consideration by the Community Services Committee:

Alternative #1

Community Services Committee could recommend to Council to maintain the existing by-law 2010-102 as is currently worded.

This alternative is not recommended as it allows for unclear interpretation and limited application that does not fully protect the City of Barrie's drinking water system.

Alternative #2

Community Services Committee could recommend to Council to alter the proposed recommendation by accepting the change in application and not the definitions, and wording clarifications.

This alternative is not recommended as it presents misinterpretation, legal challenges, procedural inconsistencies, and unnecessary increased use of staffing resources.

Alternative #3

Community Services Committee could recommend to Council to alter the proposed recommendation by accepting the change in definitions, and wording clarification and not the application.

This alternative is not recommended as it warrants vulnerability in protection from drinking water contamination and does not represent the intent of the By-Law.

Report to Community Services Committee

FINANCIAL

11. There are no financial implications for the Corporation resulting from the proposed recommendation.

LINKAGE TO COUNCIL STRATEGIC PRIORITIES

12. The recommendation included in this Report is not specifically related to the goals identified in the 2014-2018 City Council Strategic Plan.

Report to Community Services Committee

APPENDIX “A”

Summary of Proposed Changes to the Backflow Prevention and Cross Connection Control By-Law

	Section Number	Current Backflow Prevention and Cross Connection Control By-Law 2010-102	Proposed Revisions, Deletions and Additions	Rationale
1.	ENTIRE ORDINANCE		General housekeeping changes to: Definitions Sections and Section titles	<p>Refined definitions based on the following principles:</p> <ul style="list-style-type: none"> • Limit as much as possible • Avoid defining commonly held meaning • Define common word only when used differently • If only used once, define in Section only <p>Revised titles on Section 6.0, 8.0, 14.0, and 15.0.</p> <p>Minor edits throughout to:</p> <ul style="list-style-type: none"> • Maintain consistency with definitions • Reference applicable standards • Improve readability
2.	2.0 DEFINITIONS	"Owner" means the registered owner of the lands and premises or the person or his authorized agent in lawful control of the premises, building or occupancy and who permits the operation or maintenance of any business;	<p>Revise definition of “Owner”</p> <p>“owner” shall include any person or any firm or corporation that is the registered owner of the property under consideration or any agent thereof, a person entitled to a limited estate in land, a trustee in whom land is vested, a committee of the estate of a mentally incompetent person, an executor, an administrator or a guardian;</p>	<p>Proposed revised definition to provide clarification and consistency with the City’s Water/Wastewater Billing By-Law 2011-104. The original definitions did not consider the property owner’s overall responsibility of the water supply in a multi-tenant application.</p>

Report to Community Services Committee

	Section Number	Current Backflow Prevention and Cross Connection Control By-Law 2010-102	Proposed Revisions, Deletions and Additions	Rationale
3.	3.0 APPLICATION OF BY-LAW	<p>3.1 This By-law applies to all existing and future industrial, commercial, institutional and multi-residential buildings and structures, except buildings of residential occupancies as described in Division A, Article 1.1.2.4 of Ontario Regulation 350/06 (The Ontario Building Code) or any successor thereof. In addition to and notwithstanding Section 3.1 of this By-law, this By-law applies where a condition exists in any building or structure that may be hazardous or detrimental to the municipal drinking water system.</p> <p>In addition to and notwithstanding Section 3.1 of this By-Law, this By-law applies to plumbing in residential occupancies having connections to the municipal drinking water system <i>and</i> any auxiliary water supply, lawn sprinkler or irrigation system, or fire protection system (except for a residential full flow through fire sprinkler system).</p>	<p>Revise Section in its entirety to read:</p> <p>3.1 This By-law applies to all <i>properties</i> connected to the <i>municipal drinking water system</i>.</p>	<p>This Section identifies who is applicable to the By-Law requirements and can be interpreted as to permit cross connections in select residential properties.</p> <p>Proposed change provides clarity in the intent of the By-Law, which is to protect the municipal drinking water system from all sources of contamination.</p> <p>Residential occupancies containing less than four (4) self-contained units will not be impacted by this change unless an immediate public health concern regarding a backflow incident is identified.</p>
4.	5.0 BACKFLOW PREVENTION AND PROTECTION FROM CONTAMINATION		<p>Add text to Section as follows:</p> <p>5.4 In accordance with the provisions of this By-law, every owner of industrial, commercial, institutional, agricultural, multi-residential property shall ensure a testable Backflow Preventer is installed in respect of premise isolation.</p>	<p>Proposed addition as a result of the proposed change to Section 3.0 to provide clarity as to when a testable Backflow Preventer is required.</p> <p>This change was made to ensure the Backflow Prevention By-Law aligns with the CSA B64.10-11 Standard "Selection and Installation of Backflow Preventers" as industrial, commercial, institutional, agricultural, multi-residential properties primarily fall in the Moderate or Severe hazard category.</p>

Report to Community Services Committee

	Section Number	Current Backflow Prevention and Cross Connection Control By-Law 2010-102	Proposed Revisions, Deletions and Additions	Rationale
5.	6.0 REQUIRED SURVEYS	6.1 Every owner of a building or structure as set out in Section 3 of this By-law shall cause to be carried out a cross connection survey of the plumbing system associated with each of his or her buildings and structures and shall ensure that such survey is undertaken by approved personnel pursuant to the Authorized Functions List (see Schedule "A") at the Owners expense.	Revise Section as follows: 6.1 Every <i>owner of industrial, commercial, institutional, agricultural, multi-residential property</i> shall cause to be carried out a <i>cross connection survey</i> of the <i>plumbing system</i> associated with his or her <i>property</i> and shall ensure that such survey is undertaken by <i>qualified person</i> pursuant to the <i>Authorized Functions List</i> (see Schedule "A") at the <i>owners</i> expense.	Proposed addition as a result of the proposed change to Section 3.0 to provide clarity as to when a cross connection survey is required. This change was made to ensure that Section 6.0 is consistent with Section 5.0.
6.	7.0 APPLICATION OF STANDARDS AND SELECTION OF METHODS	7.2 Every owner shall ensure that every backflow prevention device required for premise isolation on his or her property is a testable device and is the proper device to be used pursuant to Section 5.2 of this By-law.	Delete Section	Proposed deletion as a result of the proposed addition of Section 5.4.

Report to Community Services Committee

	Section Number	Current Backflow Prevention and Cross Connection Control By-Law 2010-102	Proposed Revisions, Deletions and Additions	Rationale
7.	8.0 INSTALLATION OF BACKFLOW PREVENTION DEVICES	c) where such device is installed in respect of premise isolation, such device is located within a maximum of 3.0 meters downstream of the water meter, except where circumstances require the device to be installed upstream of the water meter and such location is to the satisfaction of the City;	Revise Section as follows: c) where such device is installed in respect of <i>premise isolation</i> , such device is located within a maximum of 3.0 meters downstream of the <i>water meter</i> , except where circumstances require the device to be installed in an alternative location and such location is to the satisfaction of the <i>City</i> ;	Proposed revision to accommodate flexibility in the location of premise isolation. In certain situations, this will reduce installation costs while maintaining the required level of protection.
		d) where such device is installed in respect of premise isolation, all piping between the water meter and such device is clearly and permanently labelled "no connections permitted";	Revise Section as follows: d) where such device is installed in respect of <i>premise isolation</i> , all piping between the <i>water meter</i> and such device shall have no connections and is clearly and permanently labelled "no connections permitted" unless otherwise directed by the <i>City</i> ; and	Proposed revision to explicitly address unpermitted connections. The recommendation clarifies the intent of the Section.
		f) where such device is installed in a public pool as defined in the Ontario Building Code (Ontario Regulation 403/97) as amended; all exposed water piping within the water treatment service room shall be colour coded by means of: a. painting the entire outer surface of the piping, or b. coloured bands at least 25mm (1 inch) in width that are spaced along the piping at intervals of not more than 1200mm (4 feet 1 inch); c. colour coding referred to in (a) and (b) shall be yellow for chlorine and green for potable water.	Delete Section	Proposed deletion as this is a requirement of the Health Protection and Promotion Act R.R.O 1990, REGULATION 565: Public Pools and is enforced by the Ministry of Health and Long-Term Care.

Report to Community Services Committee

	Section Number	Current Backflow Prevention and Cross Connection Control By-Law 2010-102	Proposed Revisions, Deletions and Additions	Rationale
8.	11.0 REMOVAL OF BACKFLOW PREVENTION DEVICES PROHIBITED	11.1 No owner of a building or structure in which a backflow prevention device is installed shall cause or permit the removal of such device or part thereof unless such removal is to replace the device with another device that meets or exceeds the provisions of this Bylaw.	<p>Revise section in its entirety to read:</p> <p>11.1 No <i>person</i> shall remove a <i>Backflow Preventer</i> required under this Bylaw, or any part thereof, after it has been installed, and no <i>owner</i> of a <i>property</i> where such a <i>Backflow Preventer</i> is installed shall cause or permit the removal of such a device, unless such removal is:</p> <ul style="list-style-type: none"> a) to facilitate the repair of the device, with the device replaced immediately after the repair is carried out; b) to replace the device with another one that meets or exceeds the provisions of this By-law; c) a result of the <i>cross connection</i> to which the <i>Backflow Preventer</i> was isolating has been permanently removed; or d) to facilitate the disconnection of the <i>private service</i> from the <i>municipal drinking water system</i> in accordance with the written approval from the <i>City</i>, or any combination of the foregoing <p>11.2 Whenever a <i>Backflow Preventer</i> required under this By-law has been permanently removed or the type of device has been changed, the <i>owner</i> of the property must notify the <i>City</i> in writing immediately of such change.</p>	This Section contained no provisions to permit permanent removal of a Backflow Preventer. The proposed revision is intended to provide a clear understanding on when the removal or replacement of a Backflow Preventer is permitted.

Report to Community Services Committee

	Section Number	Current Backflow Prevention and Cross Connection Control By-Law 2010-102	Proposed Revisions, Deletions and Additions	Rationale
9.	14.0 PERMITTED PERSON AND AUTHORIZED FUNCTIONS		<p>Add text to Section as follows:</p> <p>14.3 No <i>Qualified Person</i> listed on the <i>Authorized Functions List</i> (see Schedule "A") shall carry out any of the corresponding authorized functions unless the <i>Qualified Person</i> has registered with the <i>City</i>, provided all requested documentation to the <i>City</i>, paid the applicable fee and received a <i>City</i> registration number, all in accordance with the Table set out in Schedule B.</p> <p>14.4 No <i>Qualified Person</i> shall submit any documentation to the <i>City</i> as part of the registration process that contains inaccurate or false information.</p> <p>14.5 The registration with the <i>City</i> referred to in subsection 14.3 is an annual requirement.</p> <p>14.6 The <i>City</i> may suspend or revoke a <i>Qualified Person's</i> designation within the <i>City's</i> Backflow Prevention Program, as described in the "Backflow Qualified Person Policy"; as amended from time to time.</p>	Proposed addition delineates the requirements and responsibilities of the persons authorized to complete functions pertaining to this By-Law.

Report to Community Services Committee

	Section Number	Current Backflow Prevention and Cross Connection Control By-Law 2010-102	Proposed Revisions, Deletions and Additions	Rationale
10	15.0 HYDRANTS		Add text to Section as follows: 15.2 No connection for water supply, other than a fire protection system, shall be made to a fire protection piping system.	Proposed addition is intended to protect the functionality of the fire protection system. This recommendation stems from best engineering practices.
		15.2 With the exception of water used for fire fighting and municipally approved maintenance or operations, any other use of a City owned, or private fire hydrant for water supply is prohibited without first acquiring a Hydrant Use Permit. 15.3 Hydrant Use Permit holders shall abide by the requirements as set out in the City Hydrant Use Permit Program. 15.4 Any hydrant situated within the road allowance is the property of the City and shall be maintained by the City. Permits will be required for any non-fire use.	Delete Section	Proposed deletion as hydrant use is outlined in the "City of Barrie Water Transmission and Distribution Policies and Design Guidelines"
11	SCHEDULE "A" – AUTHORIZED FUNCTIONS LIST		Revision of table	Simplification of the Authorized Function List for improved readability. The recommendation does not alter the pre-existing authorities.

Report to Community Services Committee

APPENDIX "B" BY-LAW NUMBER 2016-

A By-law of The Corporation of the City of Barrie to regulate Drinking Water Protection: Backflow Prevention and Cross Connection Control and to repeal By-law 2010-102.

WHEREAS Section 9 of the Municipal Act, R.S.O. 2001, S.O. 2001, as amended ("*the Municipal Act, 2001*"), provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the Act;

AND WHEREAS Section 10 of *the Municipal Act, 2001*, provides that Sections 8 and 11 shall be interpreted broadly so as to confer broad authority on municipalities to (a) enable municipalities to govern their affairs as they consider appropriate and, (b) enhance their ability to respond to municipal issues;

AND WHEREAS Section 11 (4) of *the Municipal Act, 2001*, S.O. 2001, provides that a single-tier municipality may pass By-laws respecting matters within the spheres of jurisdiction set out therein including, inter alia, public utilities;

AND WHEREAS Section 80 (1) of *the Municipal Act, 2001*, S.O. 2001, provides that a municipality may enter onto land to which it supplies a public utility to inspect, repair, alter or disconnect the service pipe or wire, machinery, equipment and other works used to supply the public utility;

AND WHEREAS Section 11 and Section 19 of the *Safe Drinking Water Act*, requires every owner and operator of a municipal drinking water system to ensure that all water provided by the system meets the requirements of drinking water quality standards and that the drinking water system is operated in accordance with the *Safe Drinking Water Act*;

AND WHEREAS by motion 08-G-309 and 10-G-223 it is deemed expedient that the Council of The Corporation of the City of Barrie enact a By-law to establish authority for regulating cross connections for the prevention of drinking water contamination.

NOW THEREFORE the Council of The Corporation of the City of Barrie enacts as follows:

SHORT TITLE

This By-law shall be known as and may be cited as the "Backflow Prevention By-law".

1.0 DEFINITIONS

1.1 For the purposes of this By-law, the following terms shall have the corresponding meanings:

- a) "*agricultural*" shall mean the use of land or water, *building* or *structures* for the purpose of the growing of field crops, flower gardening, berry crops, tree crops, nurseries, aviaries, apiaries or farms for the grazing, breeding, raising, boarding or training of livestock or fish, or any other similar uses carried on in the field of general agriculture and including the sale of such produce, crops, fish or livestock on the same lot;
- b) "*Authorized Functions List*" means the list of functions and the *persons* with the required qualifications to carry out such functions as set out as Schedule "A" of this By-law;
- c) "*auxiliary water supply*" means, when applied to *property*, any water supply on or available to the *property* other than the primary *potable water supply* for the *property*;

Report to Community Services Committee

- d) "*backflow*" means the flowing back or reversal of the normal direction of the flow;
- e) "*backflow preventer*" means a device or method that prevents *backflow* in a water distribution system;
- f) "*building*" shall have the same meaning as set out in the *Building Code Act*, S.O. 1992, cha. 23, as amended;
- g) "*Building Code*" means the regulations made under Section 34 of the *Building Code Act* being O.Reg 332/12 as amended, or any successor thereof;
- h) "*Building Code Act*" means the *Building Code Act*, 1992, S.O. 1992, c.23, as amended, or any successor thereof;
- i) "*City*" means The Corporation of the *City* of Barrie and includes its employees, servants and agents;
- j) "*commercial*" means lands, *buildings* or *structures* that is deemed by the *City* to be used for the sale or provisions of goods and services to the general public which does not include *Industrial* and not excluding additional *residential* usage;
- k) "*cross connection*" means any actual or potential connection between a *potable water* system and any source of pollutant or contamination;
- l) "*cross connection control specialist*" means an individual who is recognized as such, shall have completed and passed an *Ontario Water Works Association* endorsed *Cross Connection Control Specialist* Course or equivalent at an accredited school or college and shall have a current certificate issued by the accrediting association;

Note; (The terms "*cross-connection control specialist*" and *tester* are often used interchangeably)

- m) "*cross connection survey*" means a report which shall include existing *backflow preventers*, *cross connections* discovered, corrective measures and recommendations on the prescribed *City* of Barrie Cross Connection Survey Form; as amended from time to time;
- n) "*CSA*" means the Canadian Standards Association;
- o) "*CSA Standard*" means the document(s) entitled CAN/CSA B64.10/B64.10.1 Manual Selection and installation of *backflow preventers*/Maintenance and field testing of *backflow preventers*; as amended from time to time;
- p) "*fire service*" means a pipe and its appurtenances that are connected to a source of water and that are located on a *property*:
 - i. between the source of water and the base of the riser of a water-based fire protection system;
 - ii. between the source of water and inlets to foam making systems;
 - iii. between the source of water and the base elbow of *private fire hydrants* or monitor nozzles;

Report to Community Services Committee

- iv. as fire pump suction and discharge piping not within a *building*; or
- v. beginning at the inlet side of the check valve on a gravity or pressure tank.
- q) "*industrial*" means lands, *buildings* or *structures* that is deemed by the *City* to be used for assembling, fabricating, manufacturing, production, processing, repairing, supplying, storing or selling of *Industrial* goods and materials to the general public which does not include *Commercial* and not excluding additional *residential* usage;
- r) "*institutional*" means a building or part of a building used for non-commercial, non-profit purposes by an organized body, religious group or society such as a public hospital, library, convent or similar use;
- s) "*minor hazard (MH)*" means any type of *cross-connection* or potential *cross connection* that involves a substance that constitutes only a nuisance and that results in a reduction in only the aesthetic qualities of the water as defined by the *CSA Standard*; as amended;
- t) "*moderate hazard (MoH)*" means any *minor hazard (MH)* connection that has a low probability of becoming a *severe hazard*. This category includes, but not limited to, connections involving water where the aesthetic qualities of the water have been reduced and, under certain conditions, can create a danger to public health as defined by the *CSA Standard*; as amended;
- u) "*multi-residential*" means lands, *buildings* or *structures* that are used for residential purposes and have four or more self-contained units;
- v) "*municipal drinking water system*" means the *City's* system of works, excluding plumbing, that is established for the purpose of providing users of the system with drinking water, and that includes:
 - i. Anything used for the collection, production, treatment, storage, supply or distribution of water;
 - ii. Anything related to the management of residue from the treatment process or the management of the discharge of a substance into the natural environment from the treatment system; and
 - iii. A well or intake that serves as the source or entry point of raw water supply for the system.
- w) "owner" shall include any person or any firm or corporation that is the registered owner of the property under consideration or any agent thereof, a person entitled to a limited estate in land, a trustee in whom land is vested, a committee of the estate of a mentally incompetent person, an executor, an administrator or a guardian;
- x) "*person*" includes any individual, Corporation, partnership, company, association or party and the heirs, executors, administrators, or other legal representative of such *person*, to whom the context can apply according to law; shall include any group of *persons* comprising a society or other organization and shall include the plural wherein the context requires. Wherever the word "he" or "him" is used, it shall mean and include the feminine or neuter gender wherever the context so requires;

Report to Community Services Committee

- y) *"plumbing system"* means a system for water and wastewater not on the *City* right of ways and easements, separate from the *municipal drinking water system* as defined in the *Building Code*; as amended;
- z) *"potable water"* means water that is fit for human consumption;
- aa) *"premise isolation"* means isolation provided at the entrance to a *building, structure, or property* from the *municipal drinking water system*;
- bb) *"private service"* means the portion of the *water service pipe* located on private *property*;
- cc) *"property"* means any land within the *City* of Barrie and includes all *buildings* and *structures*;
- dd) *"qualified person"* means a *person* whom meets the following requirements:
 - i. The *person* is registered with the *City's* Backflow Prevention Program's "Prequalification Program"; and
 - ii. The *person* holds a valid and current Certificate of Achievement in Cross Connection Control endorsed by the Ontario Water Works Association (OWWA) or equivalent as approved by the *City's* Water Operation Branch; and
 - iii. The *person* possesses a current calibration certificate as required under the "Prequalification Program" for the testing equipment to be employed; and
 - iv. The *person* is authorized to perform the specified task as indicated in the "*Authorized Functions List*" as set out in Schedule "A" of this By-law, as amended from time to time;
- ee) *"severe hazard (HH)"* means any type of *cross-connection* or potential *cross connection* that has additives or substances that, under any concentration, can create a danger to health as defined by the *CSA Standard*; as amended;
- ff) *"source isolation"* means isolation of the water located within or having flowed through a source or potential source of contamination within a *building* or *structure* including a device, machine, water system or the like, from any *potable water* system;
- gg) *"structure"* means anything constructed or built permanently or temporarily which is provided with a source of *potable water*;
- hh) *"Test Report"* means an inspection and testing report of a *backflow preventer* containing the make, model, serial number, size, type, installation date, location and installation address and the test results. The report must also contain information related to the *qualified person*. This report shall be completed on the prescribed *City* of Barrie "Backflow Prevention Device Test Report Form, F16-16", as amended from time to time;
- ii) *"Test Tag"* means a tag containing the make, model, serial number, size type, location, installation date and address as well as history of a *backflow preventer*. This tag shall be completed and updated annually by a *qualified person* on the prescribed *City* of Barrie "Backflow Test Inspection Tag, F16-17" and/or "Backflow Prevention Single Test Tag, F16-29"; as amended from time to time;

Report to Community Services Committee

- jj) "water service pipe" means a pipe on the property that conveys *potable water* from the *municipal drinking water system* to the inside of the *building* or *structure*; and
- kk) "zone isolation" means the isolation of the water located within an area of a *building* or *structure* from any *potable water* system located within such *building* or *structure*.

2.0 INTERPRETATION

2.1 In this By-law:

- a) words importing the singular number or the masculine gender only, include more *persons*, parties or things of the same kind than one and females as well as males and the converse;
- b) a word interpreted in the singular number has a corresponding meaning when used in the plural; and
- c) "subsection" when used without reference to another section, refers to a subsection contained in the same section in which the phrase is used.

2.2 It is declared that if any section, subsection or part or parts thereof be declared by any court of law to be bad, illegal or ultra vires, such section, subsection or part or parts shall be deemed to be severable and all parts hereof are declared to be separate and independent and enacted as such.

3.0 APPLICATION OF BY-LAW

3.1 This By-law applies to all *properties* connected to the *municipal drinking water system*.

4.0 GENERAL PROVISIONS

4.1 In addition to any other provisions of this By-law, the *City* may at any time order an *owner* to conduct tests, provide reports and undertake any other measures required for the prevention of *backflow* or protection from a *cross connection*.

4.2 Where a time frame is prescribed in this By-law, the *City* may extend the time for compliance at its discretion.

4.3 All *cross connection surveys* and *test reports* are to be submitted to the *City*.

4.4 Schedule "A" shall form part of this By-law.

5.0 BACKFLOW PREVENTION AND PROTECTION FROM CONTAMINATION

5.1 No *owner*, shall connect, cause to be connected, or allow to remain connected to a plumbing system which is connected to the *municipal drinking water system* or any other *potable water* system any piping, fixture, fitting, container, appliance, vehicle, machine or the like, in a manner which may under any circumstances, allow any liquid including but not limited to water, untreated or otherwise, waste water, or any source of pollution or any other liquid, chemical, gas or other substance to enter the *municipal drinking water system* or any other *potable water* system.

Report to Community Services Committee

- 5.2 In accordance with the provisions of this By-law, every owner of property to which this By-law applies shall ensure that a *Backflow Preventer* is installed in respect of *source isolation* and/or *zone isolation* in every *building* or *structure* where a *municipal drinking water system* or other *potable water* exists.
- 5.3 No owner shall connect, cause to be connected, or allow to remain connected; any *auxiliary water supply* to the *municipal drinking water system* except as otherwise defined in the *Building Code*.
- 5.4 In accordance with the provisions of this By-law, every owner of *industrial, commercial, institutional, agricultural, multi-residential property* shall ensure a testable *Backflow Preventer* is installed in respect of *premise isolation*.

6.0 REQUIRED CROSS CONNECTION SURVEYS

- 6.1 Every owner of *industrial, commercial, institutional, agricultural, multi-residential property* shall cause to be carried out a *cross connection survey* of the *plumbing system* associated with his or her *property* and shall ensure that such survey is undertaken by *qualified person* pursuant to the *Authorized Functions List* (see Schedule "A") at the owners expense.
- 6.2 The *cross connection survey* shall be in the prescribed *City of Barrie cross connection survey* form (F16-15); as amended from time to time, and shall be completed as a report, which shall include existing *Backflow Preventers*, *cross connections* discovered, corrective measures, recommendations and a schedule of work to be completed.
- 6.3 A *cross connection survey* shall be completed at a frequency of:
- a) every 5 years; and
 - b) upon change of ownership or change of use or as otherwise required by the *City*.
- 6.4 Upon identification of *Severe Hazard*, the *qualified person* as prescribed in the *Authorized Function List* and/or owner, within 24 hours shall notify the *City* in writing.

7.0 APPLICATION OF STANDARDS AND SELECTION OF METHODS

- 7.1 Except as otherwise set out in this By-law, the installation, maintenance, and field testing of *Backflow Preventers* shall be in accordance with the *CSA Standard*.
- 7.2 The *Backflow Preventer* whether it be for *premise isolation, source isolation* or *zone isolation* shall be determined by a professional engineer or journeyman plumber using the *CSA Standard*, as amended or any successor thereof.
- 7.3 Despite Section 5.2 of this By-law, where a *source isolation backflow preventer* has been previously installed by the manufacturer of equipment, the *cross connection* is required to be reviewed by *qualified person* as prescribed in the *Authorized Functions List* to determine if the *Backflow Preventer* meets the selection specifications. These *cross connections* are to be clearly indicated on the *cross connection survey*.

Report to Community Services Committee

8.0 INSTALLATION OF BACKFLOW PREVENTERS

8.1 Every *person* installing a *Backflow Preventer* shall ensure that:

- a) such device is installed in accordance with acceptable engineering practices and the requirements of the *Building Code*, this By-law, and the *CSA Standard*;
- b) such device is located in such a manner so that in the event of *backflow* the device prevents contamination of the *municipal drinking water system* and any other *potable water system*;
- c) where such device is installed in respect of *premise isolation*, such device is located within a maximum of 3.0 meters downstream of the *water meter*, except where circumstances require the device to be installed in an alternative location and such location is to the satisfaction of the *City*;
- d) where such device is installed in respect of *premise isolation*, all piping between the *water meter* and such device shall have no connections and is clearly and permanently labelled "no connections permitted" unless otherwise directed by the *City*; and
- e) where such device is installed in respect of *source or zone isolation*, all piping between the point of potential contamination and the point at which the device is located is clearly and permanently labelled "non-potable water" and no new connection shall be permitted unless authorized by the *City*.

8.2 Every *owner* of *property* upon which a *Backflow Preventer* is installed shall ensure that such device is maintained in proper working order at all times.

8.3 Where in the opinion of the *City*, a risk of possible contamination of the *municipal drinking water system* exists, an *owner* on notice from the *City*, shall install *premise isolation* in addition to any other source of protection devices on the *premise*.

9.0 MAINTENANCE AND FIELD-TESTING OF CROSS CONNECTION CONTROL METHODS

9.1 Every *person* who tests a *Backflow Preventer* shall carry out such testing in strict accordance with this By-law and the *CSA Standard*.

9.2 Every *person* who tests a *Backflow Preventer* shall:

- a) be a *qualified person*, in addition to meeting the requirements listed on the *Authorized Functions List* in Schedule "A" of this By-law;
- b) within 14 days of carrying out such a test, provide a legible and complete *Test Report* to the *City*;
- c) upon completing such test, complete and affix a standard *City of Barrie* cross connection control *Test Tag* to the *Backflow Preventer* or immediately adjacent to the device on the piping connected thereto; and
- d) upon finding that such device is malfunctioning or otherwise not maintained in proper working order, immediately notify the *owner* of the *property* and the *City* in writing of such condition.

Report to Community Services Committee

9.3 Every *owner* who has a *Backflow Preventer* located on his or her property shall ensure that:

- a) such device is tested by a *Cross Connection Control Specialist* when it is first installed and annually thereafter and/or upon request by the *City* and also when it is cleaned, repaired, overhauled, or relocated;
- b) when such device is tested that a *Test Report* is provided to the *City* within 14 days; and
- c) in the event that such device is malfunctioning or otherwise not in proper working order, the device is immediately repaired or replaced with an equivalent type of *Backflow Preventer*, and the *City* is notified.

10.0 BACKFLOW TEST EQUIPMENT MAINTENANCE

10.1 Where required by *CSA Standard B64.10.1* as amended; all equipment used to test *Backflow Preventers* shall be verified and/or calibrated for accuracy annually.

10.2 Proof of such verification and/or calibration shall be presented to the *City* upon request.

11.0 REMOVAL OF BACKFLOW PREVENTION DEVICES PROHIBITED

11.1 No *person* shall remove a *Backflow Preventer* required under this Bylaw, or any part thereof, after it has been installed, and no *owner* of a *property* where such a *Backflow Preventer* is installed shall cause or permit the removal of such a device, unless such removal is:

- a) to facilitate the repair of the device, with the device replaced immediately after the repair is carried out;
- b) to replace the device with another one that meets or exceeds the provisions of this By-law;
- c) a result of the *cross connection* to which the *Backflow Preventer* was isolating has been permanently removed; or
- d) to facilitate the disconnection of the *private service* from the *municipal drinking water system* in accordance with the written approval from the *City*, or any combination of the foregoing.

11.2 Whenever a *Backflow Preventer* required under this By-law has been permanently removed or the type of device has been changed, the *owner* of the property must notify the *City* in writing immediately of such change.

12.0 INSPECTION FOR CROSS CONNECTIONS –ACCESS

12.1 The *City* shall be permitted access, within 24 hours of providing notice, to any *property* that are connected to the *municipal drinking water system* for the purpose of performing inspections to verify compliance with this By-law.

Report to Community Services Committee

- 12.2 Where in the opinion of the *City*, a risk of possible contamination of the *municipal drinking water system* exists; the *City* shall be permitted immediate access to any *property* that are connected to the *municipal drinking water system*. In such instances, the *City* may require a routine *cross connection* inspection of the *property* to be performed by a *qualified person* as described in the *Authorized Functions List* (see Schedule "A"). Should an unsafe and/or undocumented *cross connection* be found during said inspection, the cost of the inspection shall become the responsibility of the *owner*.

13.0 ORDER TO CORRECT CROSS CONNECTION

- 13.1 Should a condition be found to exist which is contrary to the provisions of any section of this By-law, or if the owner to whom the *City* has issued a notice fails to comply, the *City*, at its sole discretion may:
- a) Give notice to the *owner* to correct the fault at their expense within a specified time period and if the notice is not complied with, the *City* may then discontinue the supply of municipal water to the *plumbing system*; and/or
 - b) Issue an unsafe order under 'unsafe requirements' in accordance with the *Building Code Act* if a condition exists that could be hazardous to the health or safety of *persons* in the normal use of the *building*, *persons* outside the *building* or *persons* whose access to the *building* has not been reasonably prevented; and/or
 - c) Without notice to the *owner*, discontinue the supply of municipal water to the *plumbing system*, where the *City*, at its discretion, has determined that an immediate *severe hazard* exists that could result in contamination of the *municipal drinking water system* that may endanger public health or safety.

14.0 PERMITTED QUALIFIED PERSONS AND AUTHORIZED FUNCTIONS

- 14.1 Only those *Qualified Persons* with the required qualifications described on the *Authorized Functions List* (see Schedule "A") shall carry out the corresponding functions set out in such list.
- 14.2 The *City* administers a registration program for *Qualified Persons* listed in the *Authorized Functions List* (see Schedule "A").
- 14.3 No *Qualified Person* listed on the *Authorized Functions List* (see Schedule "A") shall carry out any of the corresponding authorized functions unless the *Qualified Person* has registered with the *City*, provided all requested documentation to the *City*, paid the applicable fee and received a *City* registration number, all in accordance with the Table set out in Schedule B.
- 14.4 No *Qualified Person* shall submit any documentation to the *City* as part of the registration process that contains inaccurate or false information.
- 14.5 The registration with the *City* referred to in subsection 14.3 is an annual requirement.
- 14.6 The *City* may suspend or revoke a *Qualified Person's* designation within the *City's* Backflow Prevention Program, as described in the "Backflow Qualified Person Policy"; as amended from time to time.

Report to Community Services Committee

15.0 MAINTENANCE OF FIRE SERVICE MAINS & TEMPORARY CONNECTIONS

- 15.1 No *person* shall connect, cause to be connected, or allow to remain connected, any piping, fixture, fitting, container or appliance to a *City* owned, or *private fire hydrant* in a manner which, under any circumstances may allow water, wastewater or any liquid or substance of any kind to enter the *municipal drinking water system*.
- 15.2 No connection for water supply, other than a fire protection system, shall be made to a fire protection piping system.
- 15.3 All private fire hydrants are the responsibility of the *property owner* and must be installed and maintained according to:
- a) *City* of Barrie Water Transmission and Distribution Policies and Design Guidelines; as amended from time to time;
 - b) The Ontario Fire Code as amended;
 - c) The *Building Code* as amended; and
 - d) NFPA 24 - Installation of Private Fire Service Mains and Their Appurtenances as amended.

16.0 IMPLEMENTATION AND COMPLIANCE

- 16.1 Installation of *Backflow Preventers* shall occur within the timeframes below, for the degree of hazard:

Degree of Hazard

Compliance Date

Severe

No later than 30 calendar days from the date of identification of the hazard as *severe*

Moderate and Minor

No later than 90 days from the date of notification of the hazard as *moderate* or *minor*

- 16.2 *Cross Connection Surveys* as required in Section 6 of this By-law shall be submitted to the *City* within 60 calendar days of request of survey.

17.0 ENFORCEMENT

- 17.1 The By-law shall be enforced by a building inspector employed by the *City* of Barrie; or any *person* appointed by the Chief Building Official; any Water Operations Staff or any *person* appointed by the Manager of Water Operations; or any Municipal By-law Enforcement Officer of the *City* of Barrie.

18.0 FEES

- 18.1 All user fees that may apply to this By-law are non-refundable and are indicated in the *City* of Barrie's Fees By-law #2016-011; as amended.

Report to Community Services Committee

19.0 PENALTY

- 19.1 Every *person* who contravenes any of the provisions of any section of this By-law and every Director or Officer of a Corporation who knowingly concurs in the contravention of a By-law by the Corporation is guilty of an offence under the provisions of *the Municipal Act 2001*, s 425 (1).
- 19.2 For the purpose of continuous offences, every *person* who contravenes any provision of this By-law and every Director or Officer of a Corporation who knowingly concurs in the contravention of a By-law by the Corporation is guilty of an offence and liable on conviction to a penalty not exceeding \$10,000, exclusive of costs under the provisions of *the Municipal Act 2001*, s. 429 (1) (3) as amended. Despite paragraph 1, the total of all daily fines for the offence is not limited to \$100,000.
- 19.3 For the purpose of multiple offences, every *person* who contravenes any provision of the by-law and every Director or Officer of a Corporation who knowingly concurs in the contravention of a By-law by the Corporation is guilty of an offence and liable on conviction to a penalty not exceeding \$ 10,000, exclusive of costs under the provisions of *the Municipal Act 2001*, s, 429 (1) (3) as amended. Despite paragraph 1, the total of all daily fines for the offence is not limited to \$ 100,000.

20.0 ENACTMENT

- 20.1 That By-Law 2010-102 governing Backflow Prevention and Cross Connection Control be repealed.
- 20.2 **THAT** this By-law shall come into force and effect on the date of passage.

READ a first and second time this 21st day of June, 2010.

READ a third time and finally passed this 21st day of June, 2010.

THE CORPORATION OF THE CITY OF BARRIE

MAYOR – J. LEHMAN

CITY CLERK – DAWN A. MCALPINE

Report to Community Services Committee

SCHEDULE "A" **By-law 2016-XXX**

AUTHORIZED FUNCTIONS LIST

ITEM	FUNCTION	Professional Engineer with CCCS Certificate	¹ Certified Engineering Technologist with CCCS Certificate	² Journeyman Plumber with CCCS Certificate	³ Apprentice Plumber with CCCS Certificate	⁴ Journeyman Sprinkler and Fire Protection Installer with CCCS Certificate	⁵ Apprentice Journeyman Sprinkler and Fire Protection Installer with CCCS Certificate	⁶ Certified Water Operator with CCCS Certificate	Irrigation System Installer with CCCS Certificate
1.	Carry out a Cross Connection Survey required under this By-law	YES	YES	YES	NO	YES Regarding a Fire Protection Process System Only	NO	NO	NO
2.	Test/Repair a Backflow Preventer required under this By-Law	YES	YES	YES	YES	YES Within a Fire Protection Process System Only	YES Within a Fire Protection Process System Only	YES Within a Municipal Drinking Water System Only	YES Within a Lawn Irrigation System Only

Footnotes:

¹ Required to be under the direction of a Professional Engineer

² Required to be employed by a Plumbing Contractor

³ Required to be employed by a Plumbing Contractor and under the direct supervision of a Journeyman Plumber (in-house)

⁴ Required to be employed by a Sprinkler and Fire Protection Contractor

⁵ Required to be employed by a Sprinkler and Fire Protection Contractor and under the direct supervision of a Journeyman Sprinkler and Fire Protection Installer (in-house)

⁶ Required to be employed by City of Barrie Water Operations Branch

For the purposes of Schedule A; "CCCS Certificate" mean a *Cross Connection Control Specialist Certificate*