

**BARRIE POLICE SERVICE BOARD**

**MINUTES - REGULAR MEETING**

**FRIDAY, FEBRUARY 17, 2017**

**DSF CAMERON ROOM – 29 SPERLING DRIVE, BARRIE, ON**

**PART I – OPEN**

PRESENT: James Dickie, Chair  
Angela Lockridge, Vice-Chair  
Councillor Doug Shipley  
Linda Collins  
Chief Kimberley Greenwood  
Deputy Chief Bruce Carlson  
Sergeant Rose Richter, Executive Officer  
Shirley Hrynyk, Secretary

Jeeti Sahota, Zone 3 Advisor, Ministry of Community Safety and  
Correctional Services

REGRETS: Mayor Jeff Lehman

The meeting was called to order at 9:31 a.m.

**Approval of Agenda**

**MOTION #2017-019**

On motion of Ms. Collins, seconded by Ms. Lockridge, the Agenda was approved.  
**CARRIED**

**Declaration of Conflict of Interest**

None were declared.

**Introduction**

Chief Greenwood introduced Staff Sergeant Jason Fearon who was recently promoted to that rank.

**Presentation**

Sergeant Rob Gravel and Kirsty Chubb, both from the Policing/Planning and Research Unit, attended and provided a PowerPoint overview of the work of the subcommittee overseeing the review of all Board Policies and By-laws. The subcommittee consisted of Linda Collins, Chief Greenwood, Deputy Carlson, Sergeant Gravel and Kirsty Chubb. The goal of the subcommittee was to create greater consistency and efficiency within the Board's Policies and By-laws. Members were provided with copies of the revised documents for their review. The Board would like to receive, prior to the next meeting in March, a report as to the substantive changes from the old to the new versions and the reasons behind the decision.

Sergeant Gravel and Kirsty Chubb left the meeting at 10:04 a.m.

### **Approval of Minutes**

#### **MOTION #2017-020**

**On motion of Ms. Collins, seconded by Councillor Shipley, the minutes of the meeting held on January 19, 2017 were approved as presented. CARRIED**

### **Items to be Received**

#### **MOTION #2017-021**

**On motion of, Councillor Shipley, seconded by Ms. Collins, the following agenda items were received as presented:**

- **Report on Staff Acknowledgments for January 2017.**
- **Report on Public Complaints for January 2017**
- **Military Leave 2016 Annual Report**
- **Freedom of Information 2016 Annual Report**  
When asked, Chief Greenwood advised that our FOI fees do not cover our costs. Barrie Police Service has one full-time employee who responds to these requests for information.
- **2016 Ontario Community Safety Survey, Forum Research CARRIED**

### **Items for Discussion/Approval**

#### **1. 2017 Budget**

At the City of Barrie's General Committee meeting held on February 6, 2017, a motion was put forth requesting that the Barrie Police Service's budget request be reduced by \$100,000.00. It was recommended by the Chair of the Finance Committee that this sum be removed from the annual transfer to the First Responders' Campus reserve. The Board Chair conducted an e-mail vote with the members resulting in the following motion being passed:

#### **MOTION #2017-022**

**Moved by Mayor Lehman, seconded by Councillor Shipley, as per the motion of the City of Barrie's General Committee on February 6, 2017, it is hereby moved that the annual transfer to the First Responders' Campus be reduced by \$100,000.00 and that accordingly the Barrie Police Service's 2017 budget request to the City of Barrie be reduced by \$100,000.00 to \$50,275,113.00 representing a 2.8% increase over the 2016 budget request. CARRIED**

2. Statistics

Deputy Chief Carlson provided an overview of the January 2017 statistics. Calls for service were up 5% for the month compared to January 2016. Ninety point four percent of the 5,070 calls for service were non-crime incidents.

**MOTION #2017-023**

**On motion of Councillor Shipley, seconded by Ms. Collins, the Board receives the Report on the statistics for January 2017. CARRIED**

3. Re-Appointment of Special Constable Members

Members received a report requesting that 3 Special Constables be re-appointed in accordance with Section 53(1) of the *Police Services Act*.

**MOTION #2017-024**

**Moved by Ms. Collins, seconded by Councillor Shipley, the Board approves re-appointment of the following Special Constables for the Barrie Police Service:**

**Chelsea Cabral  
Adam Hallahan  
William Hutchinson**

**CARRIED**

4. Globe and Mail Statistics – Sexual Assaults

As a result of a Freedom of Information request to Police Services, including the Barrie Police Service, the Globe and Mail published an article entitled “How the Globe Collected and Analyzed Sexual Assault Statistics to Report on Unfounded Figures across Canada”. As a result of this publication, the Barrie Police Service will undertake the following steps to validate internal policies and procedures and organizational effectiveness:

- A comprehensive review of every sexual assault investigation for the years 2015 and 2016.
- Ensure that training for investigators conforms to the Sexual Assault Procedure.
- Examine coding practices to ensure that they are consistent and accurate.
- Assess the policies and procedure surrounding sexual assault investigations to ensure sound practices.

Barrie Police Service is or has been involved in several initiatives with respect to Sexual Assaults:

- Advocacy Centre through a grant “Supporting Police Response to Sexual Violence and Harassment”.
- Research (1 of 4 Ontario Police Services) for Police Responses to Sexual Violence and Harassment in Canada: Challenges, needs & Experiences.
- Focus Group on the Status of Women – Violence Against Women and the Judicial Process.

- Canadian Association of Chiefs of Police, Crime Prevention, Community Safety and Well Being Committee – Review of practices and procedures in this area.

5. Electronic Document Distribution for Board Agendas

Members received a report regarding modernizing the distribution of Board documents with a view to eliminating the use of paper which is insecure and costly to distribute. There are several 'cloud' solutions that would allow members of the Board to share documents and collaborate securely. The solution selected requires the ability to control access to authorized persons for sensitive documents that are not for public release.

Microsoft Office 365® provides access to on-line storage through OneDrive®, the cost of which depends on the features purchased. The cost for 5 members would be between \$370.00 and \$912.00 annually.

The Board could also consider registering their own domain (i.e. bpsboard.ca) which would allow Board e-mail to appear separate and distinct from the Barrie Police Service.

Members were provided with a questionnaire to assist the I-T Manager in making a recommendation that would best fit the Board's requirements.

6. Next Board Meeting

Thursday, March 16, 2017, 9:30 p.m., DSF Cameron Room.

Adjournment

MOTION #2017-025

**On motion of Councillor Shipley, the meeting adjourned at 10:50 a.m.**

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Chair

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Secretary