

BOARD MINUTES

Board Meeting #17-04

Date: Thursday April 27, 2017, 7:30pm

Location: Massie Family Program Room – Painswick

Attendees:	R. Duhamel (Chair), R. Reynolds (Vice Chair), S. Morales, M. Werenich, M. Sauro (arrived at 8:22pm), A. Mitchell, M. Saunders, C. Vanderkruys, L. Jessop
Regrets:	R. Junke, R. Munro, R. Romita,
Note Taker:	K. Bouffard

1. Call to Order and welcomes

- The meeting was called to order at 7:35pm
- Welcome E. Fleming Coordinator Volunteer Resources

2. Confirmation of Agenda

- The agenda was confirmed

3. Conflict of Interest

- No conflict of interest declared

4. Board Meeting Minutes

4.1 Adoption of minutes of Board Meeting #17-03 dated March 23, 2017

- **#17-21 MITCHELL - REYNOLDS**
THAT the Minutes of Board Meeting #17-03 dated Thursday March 23, 2017 be adopted as amended. CARRIED

4.2 Business Arising

- There was no business arising

5. Deferred Items

- Outstanding Building Maintenance Items
- Library Branch Expansion Needs
- Cost Savings/Avoidance Options
- Board Portal

6. Reports

6.1 Volunteer Report and Presentation

- E. Fleming gave a presentation highlighting Barrie Public Library Volunteers and shared results of the volunteer satisfaction survey

- The Board will look at development opportunities

6.2 Report of the Chair

- Board participation will be requested for Dragon Boat Festival
- Oro-Medonte's service agreement needs to be signed and returned
- **#17-22 REYNOLDS - MITCHELL**
THAT the Chair and Treasurer of the BPL Board be authorized to execute the Library Services Agreement with the Township of Oro-Medonte. CARRIED
- There were nine BPL volunteers recognized at the Ontario Volunteer Service Awards

6.3 CEO's Report

- Reviewed highlights of the report
- Library Administration is directed to provide a report on the branch closure during the HVAC repair
- Library Administration is directed to provide statistics for a three year period in order to show trends

7. New Business

7.1 Financial Statements for March 2017

- Reviewed financial statements for March 2017
- **#17-23 MITCHELL – REYNOLDS**
THAT the Board receives the financial statements for March 2017. CARRIED

8. Board Committees

8.1 Community & Governance Committee

- Meeting Dates: Call of the Chair

8.2 Personnel & Finance Committee

- Meeting Dates: Call of the Chair
- Reviewed the Financial Audit
- The committee discussed how the initial/monthly financial statements can be clarified to include more details to materials budget line. Library administration is investigating to see how this can be tracked on a monthly basis
- Financial Statements from management should be received not approved
- **#17-24 MITCHELL - MORALES**
THAT the Board receives the Draft audit as provided as recommended by the Personnel & Finance Committee. CARRIED

9. In Camera Items

- 9.1 Adoption of minutes of Board Meeting in camera #17-03 dated March 23, 2017

9.2 Labour Relations

- Moved in camera at 9:05pm
- Moved out of camera at 9:08pm
- Rise and report

• **#17-25 WERENICH-SAURO**

THAT the in camera Minutes of Board Meeting #17-03 dated Thursday March 23, 2017 be adopted as amended. **CARRIED**

10. Date of Next Board Meeting:

- Thursday May 25, 7:30pm, Angus Ross Room – Downtown

11. Adjournment

- The meeting was adjourned at 9:09pm



CHAIR

May 25/17

DATE



SECRETARY

May 25/17

DATE