



**Corporate Facilities Department  
MEMORANDUM**

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**TO: MAYOR J. LEHMAN AND MEMBERS OF COUNCIL**

**FROM: R. PEWS, P.ENG, DIRECTOR OF CORPORATE FACILITIES**

**NOTED: D. MCALPINE, ACTING GENERAL MANAGER OF COMMUNITY AND CORPORATE SERVICES**

**M. SAUNDERS, CEO, BARRIE PUBLIC LIBRARY**

**M. PROWSE, CHIEF ADMINISTRATIVE OFFICER**

**RE: LIBRARY MASTER FACILITIES PLAN, PROJECT UPDATE**

**DATE: SEPTEMBER 25, 2017**

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The purpose of this memo is to inform Council of the development of a Library Master Facilities Plan. The Library Master Facilities Plan is being developed in unison with the Conceptualization Study for the Salem and Hewitt mixed-use Recreation Centres. While the Conceptualization Study will broadly consider the co-location of a library branch at these Centres, there is need for a library specific study to address how these and future branches will meet long-term, community-wide needs. The Library Master Facilities Plan will realize the following:

- A functional plan for the recommended new facilities;
- An assessment of and projected demand for library services;
- An assessment of current facilities to identify capacity, maintenance and renewal needs;
- Recommendations for where future library branches should generally be located, how many branches may be needed, how large they should be, and hours of operation; and
- Budget estimates, recommended funding models and phasing.

The Library Master Facilities Plan should serve as an objective point of reference well into the future when considering Barrie's future needs for library services.

**Project Updates**

1. An invitational procurement process was conducted, and the contract has been awarded to *LGA Architectural Partners* with *Stephen Abram, Lighthouse Consulting Inc.*
2. An online public survey is currently underway.
3. Focus groups are being planned for October 4<sup>th</sup> to 6<sup>th</sup>, 2017.

**Next Steps**

1. Mayor and Council members are invited to attend drop-in community engagement events to both provide feedback as well as engage with the residents of Barrie regarding library services:
  - a. October 4<sup>th</sup> from 5:30 to 7:30 p.m. – Downtown Branch Drop-in Event
  - b. October 5<sup>th</sup> from 5:30 to 7:30 p.m. – Painswick Branch Drop-in Event
2. Once the community engagement process is complete, the consultants will evaluate the gathered information, and provide a final report for review and consideration. The results and recommendations of the report will be included within the Staff Report for the Conceptualization Study of the Salem and Hewitt mixed-use Recreation Centres.

Please do not hesitate to contact Paolo Bovolini ([Paolo.Bovolini@barrie.ca](mailto:Paolo.Bovolini@barrie.ca)), Project Supervisor, if you have any questions about this process.