



# City of Barrie

70 Collier Street  
P.O. Box 400  
Barrie, ON L4M 4T5

## Minutes - Final Accessibility Advisory Committee

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Thursday, February 7, 2019

4:00 PM

Sir Robert Barrie Room

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**For consideration by the Finance and Corporate Services Committee  
on xxxxxx xx, 2019.**

The Accessibility Advisory Committee met at 4:02 p.m. The following were in attendance for the meeting:

**Present:** 6 - Councillor R. Thomson  
C. Kenwell  
R. Meier  
H. Morgan  
L. Pope  
D. Taylor

**Absent:** 1 - T. Lowry

ALSO PRESENT:  
Councillor S. Morales.

STAFF:  
Accessibility Co-ordinator, C. Dillon  
Committee Support Clerk, J. Werth  
Deputy City Clerk, J. Carswell.

The Accessibility Advisory Committee met and reports as follows:

### **PRESENTATION - ORIENTATION FOR COMMITTEES**

J. Carswell, Deputy City Clerk provided a presentation regarding an Orientation for the 2018 - 2022 Committee Members.

Mr. Carswell discussed the following topics:

- The Council/Committee Code of Conduct is currently under review and further updates will be presented at a later date;
- The Municipal Conflict of Interest Act;
- The City of Barrie Procedural By-law;
- An overview of meeting procedures:
  - The basics of Parliamentary Law; and
  - The role of the Chair, Committee Members and the Committee Support Clerk;
- The decision making process;
- The reporting structure of the Accessibility Advisory Committee; and
- An overview of the Accessibility Advisory Committee Terms of Reference.

In closing, C. Dillon, Accessibility Co-ordinator reviewed the Accessibility for Ontarians with Disabilities Act (AODA) Training Booklet. Ms. Dillon provided a brief overview of the following legislation: AODA, Integrated Accessibility Standards, the Ontario Human Rights Code and the Ontario Blind Persons Rights Act. She advised that the City of Barrie will be updating its Accessible Customer Service Policy this year with input from the Accessible Advisory Committee. Ms. Dillon noted that the Accessible Advisory Committee sponsored the 2018 Barrie Arts Award in the category entitled "Artist without Barriers". She also noted that City Council and the Accessibility Advisory Committee presented certificates for the 2018 Accessibility Business Awards to recognize local businesses and organizations that made exceptional strides to improve accessibility and provide inclusiveness for the community.

### **SELECTION OF CHAIR**

The Committee met and discussed the selection of the Chair and Vice-Chair for the 2018 - 2022 term. R. Meier was selected as the Chair and C. Kenwell was selected as Vice-Chair.

**MEETING SCHEDULE**

The Committee met and discussed the meeting schedule for the 2018 - 2022 term and determined that the Committee would meet on the second Thursday of each month at 4:00 p.m. with the exception of July, August and December.

**STRATEGY TO ADDRESS SITE PLAN REVIEW AT ACCESSIBILITY ADVISORY COMMITTEE MEETINGS**

C. Dillon, Accessibility Co-ordinator noted that, in the past, she brought forward Site Plans for review by the Accessibility Advisory Committee on a quarterly basis. The Committee supported Ms. Dillon's proposal to present future Site Plans for the Accessibility Advisory Committee's review on a monthly basis and to add "Site Plan Review" as a standing item to all future agendas.

The meeting adjourned at 4:57 p.m.

CHAIRMAN