


TO: Mayor J. Lehman and Members of General Committee

FROM: B. Roth, Director of Recreation, Facilities and Transit Department

NOTED: R. Forward, MBA, M.Sc., P.ENG., General Manager of Infrastructure & Growth Management 
C. Ladd, Chief Administrative Officer 

RE: Transit Service Partnership and Funding Agreements for the Provision of Transit Services to the Township of Essa

DATE: May 6, 2013

On February 25, 2013 staff presented to General Committee Staff Report RFT001-13 regarding Transit Service to the Township of Essa. Adopted at Council was Motion 13-G-046 which states:

3. "That the Director of Recreation, Facilities and Transit report back to General Committee should negotiations not produce, by May 1, 2013, a Transit Services Partnership Agreement and a Transit Service Funding Agreement in accordance with the key terms and conditions identified in Appendix "A" to Staff Report RFT001-13".

The purpose of this memorandum is to provide an update on the above noted agreement including the terms and conditions outlined in Appendix "A" of Staff Report RFT001-13.

Transit Services Partnership Agreement

In March 2013, Legal and Transit Staff began negotiations with Staff and Members of Council from the Township of Essa with the hopes of developing a mutually agreeable Service Partnership Agreement, utilizing the conditions outlined in Staff Report RFT001-13 as directed by Council. I am pleased to inform you that this draft agreement was approved by the Township of Essa Council on April 17, 2013 by Motion CW073-2013:

- "Be it resolved that Staff Report CAO015-13 and Draft Transit Service Agreement be received; and That a By-law be prepared to authorize the Mayor and Clerk to execute the Agreement upon such Agreement being finalized".

Based on receipt of the approved motion from the Township of Essa Council, staffs have met with Township representatives and finalized route, stops, and schedules which will be included as appendices to the Transit Service Partnership Agreement. As of May 1, 2013 the Transit Service Partnership Agreement is finalized and awaiting signatures from the respective Mayors and Clerks. As part of a joint communication initiative to promote the service we will be holding a special media event for the joint signing of this Partnership Agreement and take an inaugural ride of the planned service route. We anticipate this event to occur within the month of May, and additional detail will be provided to members of Council as it becomes available.

As part of the negotiation period with the Township of Essa all conditions outlined in Appendix "A" of Staff Report RFT001-13 were incorporated into the final agreement with the following revisions:

1. Transit Funding Agreement with the County of Simcoe, see below section of this memo.
2. During the development of the Route in consideration with the Plan for Transit the Barrie stop for this route has been amended to be terminating at the Allandale Waterfront GO station as opposed to the Transit Terminal as identified in the Staff Report.
3. The anticipated commencement date for the Service is to coincide with the implementation date of the Plan for Transit Service sometime in August 2013.

Ontario Gas Tax Funding

As indicated in Motion 13-G-046:

4. "That the required bylaw(s) designating the City of Barrie as the host municipality for the provision of Transit Services in the Township of Essa, for the purposes of Ontario Gas Tax Funding, be presented to City Council for consideration, as soon as possible following the execution of the Transit Services Partnership Agreement with the Township of Essa".

On May 1, 2013 the Township of Essa Council will be reviewing and adopting the by-law required from the Township designating the City of Barrie as host municipality for the purposes of Ontario Gas Tax Funding. City Staffs have prepared the required by-law to be presented to Council upon execution of the agreement as indicated in Motion 13-G-046. Once the respective by-laws have been created staff in the Facilities and Transit Department will then proceed with submitting the application for Ontario Gas Tax Funding for the provision of Transit Services in the Township of Essa.

Transit Funding Agreement

Motion 13-G-046 also outlined the provision for a Transit Services Funding Agreement to be executed between the City of Barrie and the County of Simcoe for the provision of Transit Services in the Township of Essa:

1. "That the Director of Recreation, Facilities & Transit or their designate be authorized to negotiate with the Township of Essa and the County of Simcoe to develop and finalize the following relevant agreements for the provision of transit services between Barrie, Angus and CFB Borden in accordance with the parameters identified in Appendix "A" to Staff Report RFT001-13:
 - a) A Transit Services Partnership Agreement between the City of Barrie and the Township of Essa that will define the services to be provided, and the roles and responsibilities of the parties, the terms and conditions for the provision of the service, and the funding to be provided by the Township of Essa to the City of Barrie.
 - b) A Transit Services Funding Agreement between the City of Barrie and the County of Simcoe that will define the funding to be provided by the County of Simcoe to the City of Barrie for the provision of transit services to the Township of Essa, and the terms and conditions related to such funding".

Through discussion with both the Township of Essa and the County of Simcoe it was determined that a revision to the Transit Services Partnership Agreement was required to remove the condition identified in Appendix "A" of Staff Report RFT001-13 which stated:

2. "A Transit Services Funding Agreement between the City of Barrie and the County of Simcoe will define the funding to be provided by the County of Simcoe to the City of Barrie for the provision of Transit Services to the Township of Essa, and the terms and conditions related to such funding".

This condition will be replaced by identifying the Township of Essa as being responsible for the full operational cost recovery of the Services, less Ontario Gas Tax Funding, and Fare revenue collected and that it be the responsibility of the Township of Essa to secure as they see fit the contribution from the County of Simcoe for the provision of Transit Services in the Township of Essa. All parties agreed that this relationship should be between the County of Simcoe and the Township of Essa.

In summary the finalized Transit Services Partnership Agreement has been completed and awaiting execution by the respective Mayor and Clerk of the City of Barrie and the Township of Essa which will be completed within the month of May, 2013.


for Barb Roth, Director
Recreation, Facilities and Transit Dept