

One-time Funding Request for Urban Pantry Program Operations and Development of a Long-Term Funding Strategy.

Urban Pantry Program Operational Items	Description	Amount
Staffing	2 Full Time Positions – Annual Salary and Benefits	\$122,122
Volunteers	Education and Materials	1,200
Travel	Mileage	\$4,800
Phones	2 cell phones	\$1,560
Annual Program Supplies	Includes food for 4 cooking classes/month (31K) and general supplies for classes (7K)	\$37,960
Equipment and Admin	Insurance coverage, reporting and administrative support	\$19,814
Advertising	Website/Ads etc.	\$5,000
Office Space	n/a given in kind by CMHA	\$0
Sub total	all operating expenses	\$192,456
Business Case and Fund Development Strategy	Description	Amount
Staff resource	Dedicated resource to develop a business plan and long-term funding strategy	\$20,000
Total Ask	One-time request	\$212,456