



TO: GENERAL COMMITTEE

SUBJECT: ANNUAL REPORT ON DELEGATED AUTHORITY ACQUISITIONS

PREPARED BY AND KEY CONTACT: K. BALL, LAW CLERK, Ext. 5021

SUBMITTED BY: I. PETERS, DIRECTOR OF LEGAL SERVICES 

GENERAL MANAGER APPROVAL: E. ARCHER, GENERAL MANAGER OF CORPORATE SERVICES 

CHIEF ADMINISTRATIVE OFFICER APPROVAL: CARLA LADD, CHIEF ADMINISTRATIVE OFFICER 

RECOMMENDED MOTION

1. That pursuant to Motion 05-G-338 and By-law 2005-149, Staff Report LGL003-13 providing a summary of real estate transactions completed in 2012 under the delegated authority of the City Clerk be received for information purposes.

PURPOSE & BACKGROUND

2. In June of 2005, Council approved Motion 05-G-338 which delegated authority to the City Clerk to enter into acquisition agreements where the value of the real estate interest was less than \$25,000, as follows:
 - "1. That a by-law be implemented to authorize the City Clerk to complete the acquisition of real property, including fee simple acquisitions, easements, encroachments and licence agreements within the limits set out below and subject to the following conditions:
 - a) Value of acquisition or licence of real property does not exceed a maximum of \$25,000.
 - b) Sufficient funds are available within the departmental operating or capital budgets as approved by Council.
 - c) The acquisition or licence price is at or below fair market value as approved by the Real Estate Manager and the Manager of Legal and Real Estate Services.
 - d) The acquisition or licence agreement is in a form that is satisfactory to the Manager of Legal and Real Estate Services.
 - e) For the purposes of this By-law, a "licence" includes temporary easements and permissions to enter onto property not owned by the City of Barrie.
 - f) For the purposes of this By-law, the City Clerk may also approve temporary encroachment agreements of private structures such as signs, fences, and building components onto City of Barrie property as a result of the City's acquisition of real property as may be required to facilitate interim conditions initiated by transfer of land prior to municipal capital infrastructure projects. "

2. That staff prepare an annual report to General Committee with a summary of real estate transactions completed under the authority of the above proposed by-law.
3. That all real property acquisitions pursuant to this by-law having a high/corporate/community profile and/or controversy in the opinion of the City Clerk be presented to General Committee for consideration and approval, even if they fall within the threshold established in paragraph 1."
3. This staff report is being submitted in accordance with motion 05-G-338 to report to General Committee on the transactions that have been completed through delegated authority in 2012.

ANALYSIS

4. The following chart presents a summary of acquisitions completed under the Delegated Authority By-law 2005-149.

<u>2012 Projects</u>	<u>No. Completed by Delegated Authority</u>	<u>Average Value</u>
Road Widening	14	\$10,125.33
Easements	2	\$7,018.50
Total	16	\$8,571.91

5. Since its inception in June of 2005, the Legal and Real Estate Branch has processed over 165 acquisitions at this level of delegated authority. There have been significant benefits to the City of Barrie through use of delegated authority for low value property acquisitions: a) Faster delivery of property needs to support corporate infrastructure initiatives; b) Improved customer service by closing land transactions in a shorter timeframe and c) Reduced staff, General Committee and Council time in preparing agendas, considering staff reports and approving recommendations, etc. for low value properties.

ENVIRONMENTAL MATTERS

6. There are no environmental matters related to this Staff Report.

ALTERNATIVES

7. As this report is being presented for information purposes only, no alternatives are presented.

FINANCIAL

8. Given that this report is for information purposes only, there are no financial implications relating to the recommended motion.

LINKAGE TO 2010-2014 COUNCIL STRATEGIC PLAN

9. The recommendation(s) included in this Staff Report are not specifically related to the goals identified in the 2010-2014 City Council Strategic Plan.