



## MEMORANDUM

---

**TO: MEMBERS OF COUNCIL**

**FROM: MAYOR J. LEHMAN, COUNCILLOR K. AYLWIN AND COUNCILLOR C. RIEPMA**

**RE: ITEM FOR DISCUSSION 8.6 DOWNTOWN BARRIE IMPROVEMENT AREA BOARD OF DIRECTORS**

**DATE: OCTOBER 7, 2019.**

---

The purpose of this Memorandum is to provide Members of Council information concerning the item for discussion related to the Downtown Barrie Improvement Area (BIA) Board of Directors (Item for Discussion 8.6).

On September 24, 2019, the BIA accepted the resignation of members Wayne Hay and Tracey Baker from the Board of Directors. The BIA commenced a nomination process which was to close on October 18, 2019.

Item for Discussion 8.6 included on the General Committee Agenda for October 7, 2019, accepts the resignation of Mr. Hay and Ms. Baker. It also recommends that replacements for these vacancies be appointed by City Council directly in accordance with Section 204 of the *Municipal Act*. Section (12) of the *Municipal Act* provides that if a vacancy occurs for any cause, the municipality is able to appoint one or more directors to a BIA, that if a vacancy occurs the municipality may appoint a person to fill the vacancy for the remainder of the term and the appointed person is not required to be a member of the improvement area.

The BIA during this term has experienced some governance challenges. There is an opportunity through these current vacancies to appoint members that have experience in committee governance models to assist the BIA in updating its current constitution. This information has been communicated to the BIA Board of Directors. The BIA will be requested to provide the City Clerk copies of the nominations submitted for Council's consideration. Applications from individuals with governance experience will also be encouraged. These interested persons will be requested to submit resumes detailing their experience to the City Clerk. Similar to the current Committee appointment process, applications/nominations from those who expressed an interest will be presented to General Committee at its meeting of October 28, 2019, with City Council consideration of any recommendations on November 4, 2019.