



TO: GENERAL COMMITTEE

SUBJECT: 2011 PURCHASING ACTIVITY REPORT

PREPARED BY AND KEY CONTACT: D. ALLAN, CSCMP, CPM, CD, MANAGER OF PURCHASING, ext. 4456 

SUBMITTED BY: C. MILLAR, ACTING DIRECTOR OF FINANCE

COMMISSIONER APPROVAL: E. ARCHER, CMA, GENERAL MANAGER, CORPORATE SERVICES 

CHIEF ADMINISTRATIVE OFFICER APPROVAL: C. LADD, CHIEF ADMINISTRATIVE OFFICER 

RECOMMENDED MOTION

1. That the 2011 Purchasing Activity Report for awards under delegated authority and contracted goods and services (renewals and amendments) exceeding \$1,000,000 attached as Appendices A and B to Staff Report FIN009-12 be received for information.
2. That the 2011 Annual Information Report for Professional Services that have received payments with a total cumulative value exceeding \$250,000 within each calendar year attached as Appendix C to Staff Report FIN009-12 be received for information.
3. That the 2011 Extraordinary Circumstance Purchases (emergencies) exceeding the \$10,000 threshold awarded under delegated authority attached as Appendix C to Staff Report FIN009-12 be received for information.

PURPOSE & BACKGROUND

4. The purpose of this report is to inform Council of the purchasing activity for formal bid calls awarded in 2011 in accordance with the reporting requirements established in Purchasing By-Law 2008-121 ("Purchasing By-Law").
5. The Purchasing By-law requires the Manager of Purchasing to provide the following information reports to Council:
 - a) An annual information report summarizing the details for contracts, amendments and renewals awarded with delegated authority that exceed \$1,000,000, including amendments and renewals.
 - b) An annual information report identifying professional services providers that have received payments from the Corporation with a cumulative total value of \$250,000 or more within the calendar year.
 - c) An assessment of the degree of compliance with the Purchasing By-law.
6. This report provides the actual range of pricing received. Budget figures are not shown, as any significant budget variances caused by goods and services contracts have been highlighted in the capital and operating variance reports.
7. Staff have delegated authority to award a contract when the purchase is within an approved

budget and the purchasing process is followed in accordance with the Purchasing By-law. Delegated authority is used in situations where the lowest compliant bid is being recommended, where an extension to an existing contract has been negotiated (provided that the original bid contemplated contract extensions), or in extraordinary circumstances where an immediate purchase is required to maintain services and protect public safety. A "compliant bid" is one that is free of disqualifying irregularities as defined in the by-law.

8. This report also provides information on performance reporting, other services provided by the Purchasing Branch and service improvements that are currently underway.

ANALYSIS

9. The 2011 Purchasing Activity Report is provided in Appendices A, B and C as follows:
 - a) Appendix A reports the 2011 awards made under delegated authority exceeding \$1,000,000. There were 4 awards with a combined value of \$15,490,417.52. The difference of \$949,483.75 in the bid amounts demonstrates the benefits of the competitive bidding process.
 - b) Appendix B reports the 2011 Standing Agreements that were issued, amended or renewed for goods and services exceeding \$1,000,000 per year. The 3 Standing Agreements reflected include contract renewals and awards with a combined value of \$9,456,000
 - c) Appendix C reports the payments made for 2011 professional service engagements that exceeded the \$250,000 annual threshold. There were 7 firms that received such payments with a combined payment value of \$6,928,650.17
 - d) Appendix D reports the Extraordinary Circumstances purchases for 2011. There were 14 purchases with a combined award value of \$1,059,678.52.
10. As part of the City's efforts to improve the financial control framework relating to purchasing activities, a series of performance indicators were developed to assist in measuring and improving the overall quality of the procurement process and services provided by the Purchasing Branch. These performance measures and results have been reported in the Finance Performance Plan, the Balanced Scorecard and have been expanded most recently through the City's participation in the Ontario Municipal Benchmarking Initiative (OMBI). The collection of the 2011 OMBI data is just getting underway; therefore, it is unavailable for this activity report.

Performance Measures	2010 Target	2010 Actuals	2011 Target	2011 Actuals
Average No of Days to Complete Bid Process	87	88	87	95
Number of Competitive Bid Processes	200	169	195	220
Number of bids received per bid call	5	5.65	5.5	5.22
Benefits of the competitive bidding process	15%	6.8%	9%	8.3%

11. Below is a description of each of the performance measures and how they can be used:
 - a) Average No of Days to Complete Bid Process: This is a measure of the time from the receipt of client department specifications to the issuance of a Purchase Order. This measure allows staff to monitor service levels and cycle times. The increase in cycle time was a result in the increased number of procurement processes and identified a gap with resources as identified in the 2012 business plan.

- b) Number of Competitive Bid Processes: This is a measure of procurement activity that assists with the identification of opportunities to consolidate bid calls, balance work plans and identify appropriate resource requirements. The target for this measure is based on previous year's procurement activities and the anticipated requirements for the coming year. Municipal procurement is inherently cyclical as procurement needs in this environment will be based on immediate, unplanned needs and approved projects.
- c) Average Number of Bids per Bid Call: This measure continues to sustain an average of over 5 bids per bid call, far exceeding the average prior to the implementation of the Bidding service, when it was 3.5. It is a measure of both the competitiveness of the markets for municipal goods and services and the market's perception of the City of Barrie's attractiveness as a customer/client. The favourable result and its' sustainability is attributable to a number of factors including a general improvement in vendor relationships and the use of an electronic procurement document distribution system (Bidding) which has been effective at reaching more prospective bidders.
- d) Benefits of the competitive bidding process: This measure reports the difference between the award amount and the amount of the next lowest bid, expressed as a percentage. It is an indicator of the financial advantage to the City of utilizing a competitive bid process.

Purchasing By-Law Effectiveness

- 12. The current purchasing thresholds of the Purchasing By Law are:
 - a) Under \$10,000 – facilitated by departments, 3 quotes are recommended;
 - b) \$10,000 to \$25,000 – facilitated by departments (or purchasing upon request), 3 quotes are mandatory;
 - c) Over \$25,000 – Formal competitive bid process facilitated by purchasing, that is publicly advertised.
- 13. With a small number of exceptions as noted in the appendices that generally pre-date the approval of the current Purchasing By-law, compliance with corporate purchasing policies and processes is high. Purchasing Branch staff provides procurement advice and training to all staff throughout the year. The electronic checks and balances that are now available as a result of the implementation of the purchase order system has also strengthened management's ability to efficiently control both operating and capital budgets.

Corporate Stores Operations:

- 14. In addition to supporting the City's procurement activities, the Purchasing Branch also provides a Stores operation to support the activities of the Operations Department (Roads and Parks, Traffic, and Wastewater Operations) and the Surface Water Treatment Plant (Water Operations). The total inventory value as of December 2011 was \$230,715.57.
- 15. This Stores operation ensures availability of required materials and equipment to maintain essential services for the City. It also provides opportunities to leverage the City's buying power and take advantage of volume discounts.

Georgian Bay Area Public Purchasing Cooperative

16. The City of Barrie is a member of the Georgian Bay Area Public Purchasing Cooperative (GBAPPC). This purchasing cooperative provides opportunities for the City to participate in collaborative procurement processes with neighbouring municipalities, school boards, and other public organisations. The benefits to the City are shared expertise and cost savings as a result of the increased buying power and, greater volumes. Facilitation of procurement processes is shared by all members of the GBAPPC.
17. The City of Barrie participates in the following GBAPPC procurement projects:
 - a) Office Supplies, Contracted with Staples
 - i) The total GBAPPC consolidated annual contract value for office supplies is \$1.9 million. The budgeted annual spend for the City of Barrie is approx \$350,000. The GBAPPC contract provides the City with a 64% discount on all office supply requirements. This potentially produces an annual cost avoidance of over \$150,000 per year if the City purchased at full cost.
 - b) Customs Brokerage Services
 - i) The total GBAPPC consolidated annual contract value is \$35,000 and the estimated annual spend for the City of Barrie is \$17,000.
 - c) Road Salt
 - i) The total GBAPPC consolidated annual contract value is \$4,298,651 and the estimated annual spend for the City is \$1,389,800.
 - d) Winter Sand
 - i) The total GBAPPC consolidated annual contract value is \$135,000 and the estimated annual spend for the City is \$90,000.
18. The City of Barrie also participated in a cooperative procurement process with the Ontario Education Collaborative Marketplace (OECM) for the following commodity:
 - a) Toner Cartridges
 - i) The total GBAPPC consolidated annual contract value is an estimated \$600,000 and the estimated annual spend for the City is estimated at \$120,000.
19. There are 10 other commodities/services that the Cooperative currently purchases, of which the City of Barrie does not currently participate. The Purchasing Branch will be reviewing each of these to determine if they will provide an opportunity for cost savings as the term for existing contracts approach expiration.

Current Service Improvement Projects

20. Several process improvement initiatives are currently underway within the Purchasing Branch, including:
 - a) **Purchasing By-Law Review** – The Purchasing By-Law has been in place for over three years and has seen the implementation of a purchasing system. The review will focus on what staff have learned over the past three years and the latest trends and best practices of other municipalities. The By-Law is scheduled for GC/Council June 11/18.

- b) **Increased emphasis on providing strategic procurement advice** – the objective is to broaden the focus of the Purchasing Branch from an emphasis on transaction processing and compliance monitoring to one that reflects the strategic value that a Purchasing professional can provide. In support of this effort, Purchasing Agents have been assigned to support specific departments throughout the Corporation rather than being assigned to projects based on availability. This approach will strengthen their knowledge of operating requirements and create the opportunity to improve the quality of procurement documents.
- c) **Improved Procurement Planning** – in the continuing effort to move the purchasing function to a more strategic role with the City and to improve the service level provided to the Corporation, the Purchasing Branch facilitated meetings with departments to discuss and plan their procurement needs for current and future years in order to match the Corporations needs with resource availability.
- d) **Purchasing Card Program** – The Purchasing Card Program is being reviewed and updated to better meet the City's procurement needs. This includes a review of the electronic reconciliation, merchant categories, approval hierarchy's, and enhanced reporting on purchasing card transactions.
- e) **Procurement Training** – regular training opportunities and training sessions by request will continue to be provided to staff. Emphasis in the upcoming year will be placed on procurement practices, informal bid processes, risk management, supplier performance management, preparing effective specifications and terms of reference and other subjects to support effective collaboration, bid planning and supplier management.
- f) **Procurement Strategies and Process Improvements** – Purchasing, in collaboration with client groups, will be reviewing, formulating, and/or updating processes, as well as exploring procurement strategies to enhance the effectiveness and increase the efficiency of the procurement process.

ENVIRONMENTAL MATTERS

21. There are no environmental matters related to the recommendation.

ALTERNATIVES

22. As this is a report describing historical purchasing activities and trends, there are no alternatives associated with the information in this report.

FINANCIAL

23. There are no direct financial implications associated with the recommendations as this report is for information purposes only.

LINKAGE TO COUNCIL STRATEGIC PRIORITIES

24. Reporting on annual procurement activity demonstrates accountability and transparency and is consistent with Council's goal of strengthening the City's financial condition.

**APPENDIX A TO REPORT # FIN009-12
CONTRACTS AWARDED IN 2011 EXCEEDING \$1,000,000**

2011 CONTRACT AWARDS						
Contract Name	Contract No.	Award Date	# of Compliant Bids	Tender Amount	Next Lowest Bid	Contractor
2011 Asphalt Resurfacing	2011-055T	25-Jul-11	4	\$1,201,028.00	\$1,206,272.74	Coco Paving Inc.
Ferndale Drive Reconstruction	2011-032T	29-Jun-11	9	\$2,552,631.39	\$2,570,684.54	Mar King Construction Co. Ltd.
2011 Asphalt Resurfacing- Phase 2	2011-094T	16-Sep-11	4	\$2,579,750.63	\$2,765,673.19	Lisbon Paving Co. Ltd.
Mapleview Drive East	2011-027T	19-Jul-11	11	\$9,157,007.50	\$9,897,270.80	Arnott Construction Ltd.
TOTAL:				\$15,490,417.52	\$16,439,901.27	
				Difference:	\$949,483.75	

**APPENDIX B TO REPORT # FIN009-12
2011 RENEWALS AND AMENDMENTS FOR CONTRACTED SERVICES
IN EXCESS OF \$1 MILLION ANNUALLY**

<u>Contract #</u>	<u>Description</u>	<u>Contractor</u>	<u>2011 Annual Dollars (ESTIMATED)</u>	<u>Type</u>
Chemicals for Water & Wastewater				
2010-016T	Part A - Liquid Aluminum Sulphate	Sodrox Chemicals Ltd	\$595,000	Renewal
	Part B - 12% Sodium Hypochlorite Solution	Dutch Products Ltd.	\$7,000	Renewal
2010-016T	Part C - Liquid Sodium Silicate	National Silicates	\$102,000	Renewal
2010-016T	Part D -Liquid Chlorine Gas, Part H- Chlorine Gas	Brenntag	\$144,000	Renewal
2010-016T	Part E- Sodium Bisulfate, Part F-Sodium Hydroxide, Part G- Citric Acid	FloChem Ltd.	\$16,000	Renewal
2010-016T	Part I- Polyaluminum Chloride	Kemira Water Solutions Canada	\$200,000	Renewal
2010-016T	Part J- Sulfuric Acid	Canada Colors and Chemicals Ltd	\$61,000	Renewal
2010-016T	Part K- Sodium Hypochlorite	Anchem	\$6,000	Renewal
		Total Chemicals	\$1,131,000	
2011-014T	Gas & Diesel Fuel	Mayes Martin Suncor Energy Products Inc.	\$6,900,000	Award
FIN 2010-05 2010-084T GBAPPC	Salt (Highway Salt)	Canadian Salt Company	\$1,425,000	Renewal
TOTAL RENEWALS:			\$9,456,000	

**APPENDIX C TO STAFF REPORT # FIN009-12
PROFESSIONAL SERVICES AWARDS EXCEEDING \$250,000 FOR 2011**

Morrison Hershfield Limited				
Contract #	PO #	Project Name	Comments	Total (Incl HST)
08-26	PO 27612	Detail Design for Cundles Rd East, Duckworth St and Hwy 400 Interchange Improvements	Formal Competitive Bid process facilitated by Purchasing	\$1,396,091.01
2009-52P	PO 28056	Environmental Assessment Harvie Rd/ Big Bay Rd/ Hwy 400	Formal Competitive Bid process facilitated by Purchasing	\$80,280.54
2011 TOTAL PAYMENTS:				\$1,476,371.55

RJ Burnside				
Contract #	PO #	Project Name	Comments	Total (Incl HST)
07-101	PO 27304 PO 10086	Toronto Street Traffic Construction 2010: Dunlop St East to Ferndale/ Tiffin	Formal competitive procurement process facilitated by Purchasing. Award to the highest scored respondent.	\$343,723.15
2011 TOTAL PAYMENTS:				\$343,723.15

Cole Engineering				
Contract #	PO #	Project Name	Comments	Total (Incl HST)
2010-038P	PO 28189 PO 14559	Rain Gauge Monitoring	Formal Competitive Bid process facilitated by Purchasing	\$14,873.09
2009-126P	PO 28158	Consulting Services for the Detail Design & Contract Administration of Sunnidale Pk Reservoir & Booster Pumping Station	Formal Competitive Bid process facilitated by Purchasing	\$338,985.99
2010-115P	PO 02202	Consulting Engineering Services for Various Projects at the Water Pollution Control Centre (WPPC)	Formal Competitive Bid process facilitated by Purchasing	\$125,252.18
Informal	PO 12932	Visual OTTH 1 Year Maintenance Renewal	Under \$10k purchase facilitated by the ICT Department	\$1,017.00
2011 TOTAL PAYMENTS:				\$480,128.26

Aecom				
Contract #	PO #	Project Name	Comments	Total (Incl HST)
08-80	PO 27609	Salem Road Detail Design (UMA Engineering)	Formal Competitive Bid process facilitated by Purchasing	\$320.40
08-09	PO 27414	Detail Design Mapleview Drive East (UMA Engineering)	Formal Competitive Bid process facilitated by Purchasing	\$67,512.07

Aecom (Cont)				
2009-175T	PO 11789	Stormwater Pond Emergency Outlet Project # 601181272	Formal Competitive Bid process facilitated by Purchasing/Engineering	\$696.59
06-134	No PO Issued for Extra Works	Harvie Road Booster Pumping Station	Formal Competitive Bid process facilitated by Purchasing/Engineering	\$47,622.75
2011-026P	PO 10170	Subsurface Utility Engineering (SUE) Services	Formal competitive bid process facilitated by Purchasing	\$15,647.56
2009-170P	PO 06800	Sunnidale Rd Watermain Hwy 400 Crossing Class EA	Formal competitive bid process facilitated by Purchasing	\$45,493.20
2011-082P	PO 07191	Water & Wastewater Service Review	Formal competitive bid process facilitated by Purchasing	\$83,715.64
2010-119P	PO 02454	Consulting Service for Various Inlet Work Screens at WPCC	Formal competitive bid process facilitated by Purchasing	\$166,824.55
2010-035P	PO 28215	Consulting Design Services for: - North Shore Trail Shoreline and Slop Rehabilitation, and - Brunton Park Slope Evaluation and Rehabilitation	Formal competitive bid process facilitated by Purchasing	\$42,109.60
2010-099T	PO 05211 PO 04085	Well No.11 Pumphouse and Heritage Park Splash Pad Retrofits	Formal competitive bid process facilitated by Engineering	\$15,908.78
<i>See Note 1</i>	PO 13041 PO 13073 PO 13074 PO 13295	Park Place External Works	Direct Award	\$282,281.04
Informal	PO 06993	Consulting Services- Bunkers Creek Storm Improvements	Informal competitive bid process facilitated by Engineering Department	\$965.12
Informal	PO 01025	Lakeshore Drive Trunk Sanitary Sewage Collection Systems Design Guidelines- Project #60191204	Informal competitive bid process facilitated by Engineering Department	\$35,287.30
Informal	PO 04827 PO 08249	Class EA- Phases 3&4 Essa Road	Informal competitive bid process facilitated by Engineering Department	\$13,837.49
Informal	PO 08871 PO 08872 PO 08873 PO 08874 PO 08875 PO 12967	CT Calculations for 5 Wells	Informal competitive bid process facilitated by Engineering Department	\$14,285.01
Informal	PO 11780 PO 01002 PO 04163	Management of Utility Crossing	Informal competitive bid process facilitated by Engineering Department	\$49,492.01

Aecom (Cont)				
Informal	NO PO	Edgehill Drive	Informal competitive bid process facilitated by Department	\$20,437.69
Informal	NO PO	Lakeshore/ Tiffin/ Essa/ Bradford Intersection Improvements	Informal competitive bid process facilitated by Engineering Department	\$259.34
Informal	NO PO	Mapleview Drive Grade Separation/ ACDC	Informal competitive bid process facilitated by Department	\$6,305.40
2011 TOTAL PAYMENTS:				\$909,001.54

Note 1: The Park Place Developer, North American, retained AECOM's Contract Admin and Inspection services and Coco Paving for constructions. The initial intent was to have AECOM and Coco Paving bill North American directly and the City would be invoiced by North American for our share of the costs. When North American advised that they would be charging a processing fee of 10%. Staff felt this additional cost excessive and as such entered into direct agreements with AECOM and Coco Paving for engineering and construction.

Peto MacCallum				
Contract #	PO #	Project Name	Comments	Total (Incl HST)
Single Source/ Staff Report	PO 13382	Project 07017- Fire & Emergency Services Station No.1	Council Motion for Construction Manager	\$14,842.06
2007-09	No PO	Consulting Services for WPCC Contract	Formal Competitive Bid process facilitated by Purchasing/Engineering	\$3,748.39
2010-070T	PO 05192	Dunlop St West/ Eccles St Intersection	Formal Competitive Bid process facilitated by Purchasing/Engineering	\$8,571.06
2010-040T	PO 03846 PO 08919 PO 09873	Hot Mix Asphalt Road Resurfacing- 2010	Formal Competitive Bid process facilitated by Purchasing/Engineering	\$49,824.38
2010-025T	PO 06881 PO 05881	Toronto/Dunlop/Mary St Reconstruction	Formal Competitive Bid process facilitated by Purchasing/Engineering	\$13,504.36
2011-032T	PO 04703	Ferndale Drive Reconstruction	Formal Competitive Bid process facilitated by Purchasing/Engineering	\$26,534.95
2010-001T	PO 01909 PO 04402 PO 06128	Donald Street Reconstruction	Formal Competitive Bid process facilitated by Purchasing/Engineering	\$4,818.78
2009-121P	No PO	Oro Medonte Bio Solids Storage Facility Expansion	Formal Competitive Bid process facilitated by Purchasing	\$33,948.27

Peto MacCallum (Cont)				
2010-063PQ	PO 02347 PO 04256 PO 04280 PO 04362 PO 05678 PO 06883 PO 11997 PO 07549 PO 06898 PO 06838 PO 08905 PO 06892 PO 06565	Geotechnical Testing	Formal Prequalification Bid process facilitated by Purchasing to establish a standing agreement contract with qualified vendors for use by departments as required.	\$105,425.19
2009-175T	PO 06870	Operations Centre Site Improvements and Storm Water Management Pond	Formal Competitive Bid process facilitated by Purchasing/Engineering	\$1,003.44
2007-23	No PO	Surface Water Treatment Plant	Formal Competitive Bid process facilitated by Purchasing/Engineering	\$1,207.41
2011 TOTAL PAYMENTS:				\$263,428.29

Golder Associates				
Contract #	PO #	Project Name	Comments	Total (Incl HST)
2009-129T	No PO	Well No. 4A – Test Well Drilling, Municipal Well Construction & Testing	Formal Competitive Bid process facilitated by Purchasing	\$846.15
2009-178T	PO 03874 PO 02745 PO 04663 PO 12619	Landfill Phase 2 Waste Reclamation and Cell 2B/3B	Formal Competitive Bid process facilitated by Purchasing	\$752,324.22
2010-096T	PO 03876	Landfill Gas Project	Formal Competitive Bid process facilitated by Purchasing	\$286,151.40
2010-052Q	PO 07181 PO 11256 PO 06522 PO 08106 PO 05402 PO 10030 PO 13304 PO 12797	Purge Well Rehabilitation Barrie Landfill	Formal Competitive Bid process facilitated by Purchasing	\$12,703.64
2010-047P	PO 01037 PO 09161 PO 05332 PO 13368 PO 12614 PO 08955	Long Term Waste Management	Formal Competitive Bid process facilitated by Purchasing	\$287,703.28

Golder Associates (Cont)				
2011-059P	PO 07816	Environmental Assessment & Investigation of Historical Waste Sites	Formal Competitive Bid process facilitated by Purchasing	\$23,194.35
Informal	No PO	Peer Review of D-4 Guideline Report for Proposed Miller Drive Development	Under \$10k purchase facilitated by the Planning Department	\$2,583.85
COA Compliance	PO 02955 PO 02956 PO 03653 PO 03655 PO 04641 PO 04642 PO 05778 PO 05805 PO 04565 PO 05324 PO 11127 PO 11128 PO 12798 PO 13306	2010 Monitoring Landfill and Well Monitoring	Grandfathered in as process was completed prior to Procurement By-Law	\$41,902.18
Informal	PO 12034	Barrie Source Water- Well Survey Consultation	Informal competitive bid process facilitated by Engineering Department	\$326.12
Informal	No PO	Two Shallow Monitoring Wells for Oro-Medonte	Informal competitive bid process facilitated by Department	\$3,698.94
Informal	No PO	2008 Well 15 Sentinel Well Construction	Informal competitive bid process facilitated by Department	\$217.41
Informal	PO 07547	Allandale Train Station Environmental Assessment	Informal competitive bid process facilitated by Engineering Department	\$2,401.93
2011 TOTAL PAYMENTS:				\$1,414,053.47

CH2M Hill Canada Limited				
Contract #	PO #	Project Name	Comments	Total (Incl HST)
2010-145P	PO 05018	BioGas Utilization- WPCC	Formal Competitive Bid process facilitated by Purchasing	\$1,974,239.63
2011-001P	PO 03550	Consulting Services - Perry St Well #4A	Formal Competitive Bid process facilitated by Purchasing	\$15,643.47
Informal	PO 10316	Bayview Park Outdoor Performance Centre Project	Informal competitive bid process facilitated by WPCC Department	\$3,510.09

CH2M Hill Canada Limited (Cont)				
Informal	PO 05268 PO 08726 PO 09850 PO 10611 PO 12565 PO 09876 PO 09997 PO 09998	Barrie WPCC Process Assistance	Informal competitive bid process facilitated by WPCC Department	\$48,550.72
			2011 TOTAL PAYMENTS:	\$2,041,943.91

TOTAL PROFESSIONAL SERVICES PAYMENTS:	\$6,928,650.17
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APPENDIX D TO STAFF REPORT # FIN009-12
EXTRAORDINARY CIRCUMSTANCES PURCHASES FOR 2011

2011 PURCHASES				
PO/Contract	Vendor	Project	Description	Est Total (excl HST)
02714 and 02715	International Water	Well No. 5 and Well No. 18	The confirmed production date for the City's new SWTP was yet to be established with confidence and may well be beyond the known annual spring water demand increase. Two of the Barrie's production supply wells (#5 & #18) were not in a condition to be counted on to satisfy demand requirements. Both of these requirements have a time element to complete and needed to be initiated immediately in order to confidently meet 2011 customer water demands.	\$64,690.00
02972	KORE Mechanical	Refrigeration System Compressor ARC	The refrigeration system at the ARC which required immediate replacement to ensure that the Corporation did not risk the loss of service and ice rental revenues.	\$68,930.00
03686	Revay and Associates	Hotchkiss Creek	A delay claim was submitted by the contractor, Drainstar for project 2007-09, "Hotchkiss Creek Improvements at Bradford Street". Due to the complex nature of the claim, it was determined that the review required specialized expertise. Due to the City's ongoing relationship with Revay & Associates regarding the ISF projects, and their involvement in claims issues on other City projects, it was apparent that Revay had the proven skills to expeditiously undertake a review of the claim, to allow us to be in the best possible negotiating position with the Contractor.	\$14,475.30
03747	Global Upholstery Co. Inc.	Fire HW Furniture	Approximately 40% of the Office Furniture complement for the New Fire Station 1 was comprised of relocated Office Furniture from the current Fire Station 1. As such, it would be important to standardize to maintain functionality with the existing assets. The Office Furniture needs were only determined near the end of the project, therefore due to the tight timeline, delivery schedule, and the potential impact on a life safety, essential service there was insufficient time to conduct a competitive bid process.	\$155,613.43
04358	McCloskey International	Parts & Services	The requirement is for the issuance of a PO to effect payment of two invoices for off season overhaul services of the two McCloskey Trommel Screeners in use at the Environmental Centre.	\$123,410.44
05017	Bramic Creative Business Products	10 Position Table	A review of the market revealed a limited number of suppliers that produce a table that provide the flexibility and functionality required for an EOC. The Community Emergency Planner's analysis suggests that the alternative that best fits with the City's needs and in the space allocated for the EOC is a table manufactures by Bramic Creative Business Products Ltd.	\$64,621.35

2011 PURCHASES (Cont)				
05919	LPA Solutions	EBCC Translucent	For the repair of the architectural panel system at the East Bayfield Community Centre (EBCC) that was damaged last winter. On December 28, 2010 following a particularly heavy snow fall, the panels were showing signs of deflection and delaminating. Staff immediately removes the snow from the roof, which prevented further damage.	\$93,338.00
08597	McCloskey International	Screens	For the supply and installation of replacement Screener/Stacker parts and servicing of units located at the Environmental Centre.	\$101,700.00
NA	Dectron	MacLaren Mechanical Upgrades	To single source to one manufacturer due to project timelines, and lead-time for product.	\$50,000.00
Contract only	Baltimore Aircoil Company	BMC Condenser Replacement	There was a critical failure of the condenser for the refrigeration system at the Barrie Molson Centre. A temporary repair was completed, however it remained a high risk of failure and the ability to maintain ice for the Clarkson Cup and the balance of the Barrie Colt's season.	\$61,000.00
12527	Mar-King Construction	Retaining Wall repair on the north-east side of the BMC.	The retaining wall was compromised during hydrant flushing activities, and repair work needed to be completed as soon as possible to prevent further damage.	\$85,000.00
05293	Miwel	Trunk Watermain Leak Repair - Big Bay Point Road near Huronia	The 1200 mm diameter Trunk Water Main (the main feed from the SWTP) located along Big Bay Point Road was found to be leaking in the vicinity of Huronia Road and the railway. The SWTP cannot be operated without this main in full working order.	\$146,900.00
12559	North Rock Group	Watermain Leak repair - Huronia Road at Yonge Street	The Watermain on Huronia Road at Yonge Street was found to be leaking in the vicinity of Chamber # 3.	\$30,000.00

2011 TOTAL:	\$1,059,678.52
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