

Draft Minutes

Lake Simcoe Regional Airport
Board

Wednesday, April 12, 2023

Lake Simcoe Regional
Airport, 30 Airport Road, Oro-
Medonte, ON

Chair: Richard Norcross



Members Present: Councillor Mike Burkett; Councillor Lynn Dollin; Member Robert C. Kay; Councillor Peter Lavoie; Councillor, City of Barrie Sergio Morales; Councillor Richard Norcross; and Member Alan Winter

Members Absent: None

Staff Present: John Daly, Secretary; Mike Drumm, Manager, Airport; Lealand Sibbick, Treasurer; Nancy Huether, Director, Economic Development & Airport Services; and Jonathan Magill, Deputy Clerk

1. Call to Order

The Secretary assumed the Chair and called the meeting to order at 10:07 a.m.

2. Election of Chair and Vice-Chair

The Secretary opened the floor to nominations for the position of Chair of the Lake Simcoe Regional Airport Board.

Resolution LSRA-1-23

Moved by: Councillor Mike Burkett

That Councillor Richard Norcross be nominated for the position of Chair of the Lake Simcoe Regional Airport Board.

CARRIED

After a second and third call for nominations, the following resolution was presented:

Resolution LSRA-2-23

Moved by: Member Robert C. Kay
Seconded by: Barrie Councillor Sergio Morales

That the nominations for the position of Chair of the Lake Simcoe Regional Airport Board, be closed.

CARRIED

Councillor Richard Norcross allowed his name to stand and was acclaimed as Chair of the Lake Simcoe Regional Airport Board.

The Secretary opened the floor to nominations for the position of Vice-Chair of the Lake Simcoe Regional Airport Board.

Resolution LSRA-3-23

Moved by: Councillor Richard Norcross

That Councillor Lynn Dollin be nominated for the position of Vice-Chair of the Lake Simcoe Regional Airport Board.

CARRIED

After a second and third call for nominations, the following resolution was presented:

Resolution LSRA-4-23

Moved by: Councillor Peter Lavoie
Seconded by: Barrie Councillor Sergio Morales

That the nominations for the position of Vice-Chair, be closed.

CARRIED

Councillor Lynn Dollin allowed her name to stand and was acclaimed as Vice-Chair of the Lake Simcoe Regional Airport Board.

Councillor Richard Norcross assumed the position of Chair.

3. Approval of Agenda

Resolution LSRA-5-23

Moved by: Councillor Lynn Dollin
Seconded by: Barrie Councillor Sergio Morales

That the agenda for the April 12, 2023, meeting of the Lake Simcoe Regional Airport Board, be approved.

CARRIED

4. Disclosure of Fiduciary Interest

There were no disclosures made.

5. Adoption of Previous Minutes

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5.1. Lake Simcoe Regional Airport Board - June 23, 2022 - Minutes
[Lake Simcoe Regional Airport Board - 23 Jun 2022 - Minutes - Html](#)

5.2. Lake Simcoe Regional Airport - June 23, 2022 - Confidential Minutes

Resolution LSRA-6-23

Moved by: Councillor Peter Lavoie
Seconded by: Member Alan Winter

That the minutes of the Lake Simcoe Regional Airport Board and the Confidential Lake Simcoe Regional Airport Board meeting held June 23, 2022, be received and approved.

CARRIED

6. Presentations and Delegations

There were no items for this portion of the agenda.

7. Consent Items

There were no items for this portion of the agenda.

8. Matters for Consideration

- # **8.1. LSRA 2023-098 - Orientation Report to LSRA Board of Directors (Presentation by: Nancy Huether, Director, Economic Development and Airport Services; and Mike Drumm, Manager, Lake Simcoe Regional Airport)**

Note: Draft Minutes until Ratified by Board

[LSRA 2023-098](#)
[LSRA 2023-098 Schedule 1](#)

Recommendation LSRA-7-23

Moved by: Member Robert. C Kay
Seconded by: Councillor Mike Burkett

That Item LSRA-2023-098, dated April 12, 2023, regarding the Lake Simcoe Regional Airport Orientation Report, be received.

CARRIED

- # **8.2. LSRA 2023-099 - Lake Simcoe Regional Airport – Commercial Land Lease Agreement**

[LSRA-2023-099](#)
[LSRA 2023-099 Schedule 1](#)

Recommendation LSRA-8-23

Moved by: Councillor Lynn Dollin
Seconded by: Barrie Councillor Sergio Morales

That Item LSRA 2023-099 dated April 12, 2023, regarding the Lake Simcoe Regional Airport Template Land Lease Agreement, be received; and

That the updated LSRA Commercial Land Lease Agreement template, attached as Schedule 1, be approved.

CARRIED

- # **8.3. LSRA 2023-101 - Lake Simcoe Regional Airport – 2023 Work Plan**

[LSRA 2023-101](#)

Recommendation LSRA-9-23

Moved by: Councillor Peter Lavoie
Seconded by: Member Alan Winter

That Item LSRA 2023-101 dated April 12, 2023, regarding the 2023 Lake Simcoe Regional Airport work plan, be received; and

That the 2023 Lake Simcoe Regional Airport work plan, as outlined in Item LSRA 2023- 101, be approved.

CARRIED

- # **8.4. LSRA 2023-102 - Lake Simcoe Regional Airport – 2022 Year-End Report**

[LSRA 2023-102](#)

[LSRA 2023 -102 Schedule 1](#)

[LSRA 2023 -102 Schedule 2](#)

[LSRA 2023 -102 Schedule 3](#)

It was clarified by staff that on page 4 of report LSRA 2023-102 there was a clerical error in relation to the timeline that runway extension is being prioritized. It was noted that it should read:

"The detailed design for the runway lengthening to 7,000 feet is in development coupled with the corresponding Impact Assessment Process. This strategic infrastructure project is currently identified as a 2025-2026 priority in the long-term financial plan."

Recommendation LSRA-10-23

Moved by: Member Robert C. Kay
Seconded by: Councillor Mike Burkett

That Item LSRA 2023-102 dated April 12, 2023, regarding the Lake Simcoe Regional Airport 2022 Year-End Report, be received.

CARRIED

- # **8.5. LSRA 2023-120 - Lake Simcoe Regional Airport – 2023 Budget**

[LSRA 2023-120](#)

[LSRA 2023-120 Schedule 1](#)

Recommendation LSRA-11-23

Moved by: Councillor Lynn Dollin
Seconded by: Councillor Sergio Morales

That Item LSRA 2023-120 dated April 12, 2023, regarding the 2023 Lake Simcoe Regional Airport budget, be received.

CARRIED

9. Other Matters for Consideration

There were no items for this portion of the agenda.

10. Confidential Matters for Consideration

After briefly deliberating the nature of the advice and recommendations contained in the closed session staff report published to their agenda, members opted not to further deliberate in closed session as the members did not require additional information or clarification with respect to the confidential item, and the recommendation contained therein. As a result, members adopted the public recommendation that approved the closed session advice and recommendations.

10.1. **LSRA 2023-100 - Lake Simcoe Regional Airport – Hangar Land Lease Agreement**

Recommendation LSRA-12-23

Moved by: Councillor Peter Lavoie
Seconded by: Member Alan Winter

That the direction in camera and the recommendations contained within Confidential Item LSRA 2022-159 regarding a hangar land lease agreement be approved and voted upon.

CARRIED

11. Adjournment

Resolution LSRA-13-23

Moved by: Member Robert C. Kay
Seconded by: Councillor Mike Burkett

That the April 12, 2023, meeting of the Lake Simcoe Regional Airport Board, be adjourned at 11:02 a.m.

CARRIED

Chair

Secretary