

received
January 7, 2011

Barrie Community Tennis Club

January 3, 2011

Dear City Council and Staff,

We are pleased to bring our project to Council's attention again, and we thank you for giving us the opportunity to do so.

The \$400,000 federal and provincial RinC grant BCTC obtained belongs to all of us, and as you have recognized, we are trying everything to use this money for the benefit of our community.

We cannot go further now without the support of Council and Staff, and should we all fail this time, BCTC will have to return the grant to the Ministry.

With the extension of the deadline for project completion, we have two proposals that will work within the guidelines if they are approved immediately. Neither proposal requires any financial input from the City, but a loan guarantee for \$200,000 (not loan) is required to access the RinC funds and procure the money to complete either of the two projects for up to a maximum total of \$600,000.

Here is a brief overview of the two proposals - their full texts and budgets are attached for your perusal.

Proposal One: 79 Bell Farm Road

Seventy-nine Bell Farm Rd can be renovated to return the property to the tennis facility it used to be with 3 tennis courts, 1 squash/racquetball court, a few fitness elements, and change rooms for 300-400 members. Depending on the cost of the renovation and how much additional money can be made available, BCTC could also add 2-4 squash courts to south side of the building. The extent of the renovation will depend on the long/short term projected use of the property by the City. Work can and must start immediately on this project.

Proposal Two: Lennox Park

Lennox Park is a perfectly suitable location for a bubble. Work can commence right away, and we must immediately order the equipment and bubble from the manufacturer with the \$400,000. Work can be completed in spring and summer to be ready to use the bubble for the end of September, 2011.

Extension Regulations

Here are excerpts from the Ministry regulations regarding eligibility for an extension of the project deadline:

In order to be eligible for the extension, our approved project *must have started before March 31, 2011.*

Starting is defined as having incurred eligible costs for the project.

The federal government requires that for projects receiving an extension, a claim for all costs incurred up to March 31, 2011 must be submitted to the federal government by April 30, 2011. All final claims for all projects being extended under the program, covering eligible costs incurred up to October, 2011, must be submitted no later than January 31, 2012. Please see the attached letter from the Ministry dated December 20, 2010 for the full text.

We ask that you please provide your approval at the latest by January 17 or 24 so work can begin by February 1st in order not to miss the deadline requirements for the project.

Yours sincerely,
Ray Demiray, President, Barrie Community Tennis Club Inc.

Visit us @



Canada



December 20, 2010

Ray Demiray, President
Barrie Community Tennis Club Inc. (BCTC)
16 - 72 Ross St.
Barrie
L4N 1G3

Dear Ray Demiray:

Over the past two years, the governments of Canada and Ontario have worked with you to implement a range of economic stimulus programs. These programs have helped to boost our economy and create jobs, while also investing in the critical infrastructure that our communities need.

The purpose of this letter is to advise you that Canada and Ontario have agreed to extend the deadline for the completion of stimulus projects funded under the Recreational Infrastructure Canada/Ontario Recreation Program from March 31, 2011 to October 31, 2011.

In order to receive an extension, it is mandatory that you submit a written request for an extension by January 17, 2011.

The extension recognizes the benefits of allowing for the completion of projects that are underway but which, for various reasons, are at risk of not being completed by March 31, 2011. At the same time, we expect that the vast majority of stimulus projects will still be completed by the original March 31, 2011 deadline.

There are important conditions governing the extension for the completion of infrastructure projects funded under the Recreational Infrastructure Canada/Ontario Recreation Program. In order to be eligible for an extension, your approved project must have started before March 31, 2011. Starting a project is defined as having incurred eligible costs for the project.

The federal government requires that for projects receiving an extension, a claim for all costs incurred up to March 31, 2011 must be submitted to the federal government by April 30, 2011. All final claims for all projects being extended under the program, covering eligible costs incurred up to October 31, 2011, must be submitted no later than January 31, 2012. In addition, we will be requesting a bi-monthly update on the progress of those projects being extended.

The federal government has mandated that specific documentation be submitted for all projects seeking an extension. In order to receive an extension, you must submit in writing:

- A list of all of the projects that require an extension, including the relevant funding program, the project title, and the project identification number;
- A revised financial forecast for the project with estimated costs to be incurred up to March 31, 2011;
- A forecast of project expenses and federal and provincial funding required from April 1 to October 31, 2011;
- A detailed construction schedule for the completion of the project, signed by an engineer or architect; and
- A council resolution committing to finish the project and accepting responsibility for any costs incurred beyond the October 31, 2011 date. A Board resolution is required for not-for-profit organizations. A Band or Tribal Council resolution is required for First Nations proponents.

These documents are required for each individual project for which you are requesting an extension. Templates for your list of projects requiring an extension, a draft council resolution and a solemn declaration concerning the construction schedule have been developed to assist you in meeting these requirements. Templates have been sent by email with the electronic version of this letter and will be available on the web site: www.ontario.ca/infrastructure

The deadline for you to submit your extension request is **Monday, January 17, 2011**. If you need additional time to submit your construction schedule or resolution, please clearly state this in the extension request that you submit on January 17th.

The extension request must be clearly marked with a subject line indicating: "RInC Extension Request" and be submitted via:

Email to: rinc@ontario.ca

or

Registered Mail to: Ministry of Tourism and Culture
Sports, Culture and Tourism Partnership Secretariat
400 University Ave. 5th Floor
Toronto, Ontario, M5G 1S7

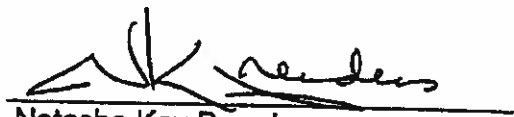
If you do not apply for an extension, or if you do not submit the required documentation, you will not receive an extension and the original March 31, 2011 deadline will continue to apply to your project(s).

The extension being granted now is an exceptional, one-time measure, and further extensions will not be considered. Any costs incurred after October 31, 2011 will not be reimbursed by Canada or Ontario.

If you choose to submit a request for an extension, provincial staff will follow up with you to confirm that all of the required documentation has been submitted. In the event that you receive an extension, you will be advised in writing by the RInC Management Committee and provincial staff will work with you to amend your existing contribution agreement. All contribution agreements must be amended by all parties no later than **February 28, 2011**.

Thank you for your continued cooperation in the implementation of our infrastructure stimulus programs. If you have any questions about the deadline extension, please contact your program analyst.

Sincerely,



Natasha Kay Brenders
Federal Co-Chair
Management Committee



Oliver Jerschow
Provincial Co-Chair
Management Committee



Barrie Community Tennis Club

Barrie Community Tennis Club Winter Tennis Facility Proposal

Executive Summary

Background

Proposal

Winter Tennis Membership Projections

Winter Tennis Membership Fees

Winter Tennis Operating Budget

Risk Assessment/Conclusion

Appendices

- **1. Quote for Bell Farm Road Renovations**
- **2. Barrie Winter Tennis Operating Budget**

Ray Demiray, Jane Suderman, Suzanne Judd for BCTC Inc.

Executive Summary

Barrie Community Tennis Club Incorporated (BCTC) proposes to provide a winter tennis facility for the City of Barrie by renovating 79 Bell Farm Road, currently owned by the City but in disrepair.

BCTC proposes to renovate and modify the facility to provide three indoor tennis courts and, providing we have enough funds, two to four squash courts, one racquetball court and small scale fitness to make a financially viable operation.

BCTC was awarded a RinC federal/provincial grant of \$400,000 to be used for the sole purpose of providing a winter tennis facility for the City of Barrie. To make use of the \$400,000, BCTC requires a loan guarantee (note: not loan) from the City for \$200,000.

Time is of the essence. BCTC received the grant on June 28, 2009, and has been unable to secure Council support for various proposals to date. We must secure approval from Council for this latest proposal by January 15, 2011, **with the grant to be spent and work to commence no later than February 1, 2011**, or we must forfeit the \$400,000 in funding.

BCTC has the experience and financial acumen to make this project work, as well as the volunteer- and member-numbers to ensure its successful management. The Bell Farm Road facility is located in the City, lies on a bus route, and is situated in close proximity to both Georgian College and residential areas making it **physically accessible** to a majority of City residents. In addition, our planned community-oriented membership fee structure and array of programs, including Wii fitness training, will make the sports of tennis, squash, and racquetball **financially accessible** to residents of all income levels, all ages, and all levels of ability.

BCTC is highly successful in raising funds. In 2002-3, the Club raised \$140,000 for the construction of its clubhouse at Queens Park; in 2004, it received a Trillium Fund grant for \$30,000 to upgrade the courts at Queens Park, and in 2005, BCTC received another \$30,000 grant from the Trillium Fund to set up a tennis school where more than 500 students attended our Queens Park tennis camps between 2006-09. BCTC also runs junior and adult lessons every year in co-operation with the City of Barrie.

BCTC requests Council's support to renovate the Bell Farm Road facility by granting us a long-term facility agreement in the form of a six-year lease on the facility (required by RinC guidelines) and a \$200,000 loan guarantee to access the federal/provincial funding of \$400,000. We will repay the bank loan we obtain, principle and interest, costing the City nothing.

BCTC, for its part, will assume responsibility for operating the bubble as a non-profit organization and for repaying the loan, principle and interest, within 10 years. Or, if the City prefers, it may choose to operate the facility itself. BCTC's goal is simply to make use of the \$400,000 in funding to provide a winter tennis facility for the City of Barrie and its growing number of residents.

Background

Barrie Community Tennis Club is a non-profit community tennis club that has been operating in evolving forms in Barrie since 1918. It is recognized as the first organized community club in Ontario, and was incorporated on May 27, 2003. Although officially now Barrie Community Tennis Club Inc., it commonly refers to itself as BCTC for short.

Acting on an email from MPP Aileen Carroll, in May, 2009, BCTC quickly applied for and received, on June 28, 2009, \$400,000 in funding from the federal and provincial governments through the Recreation and Infrastructure Canada Program (RinC) for the purpose of building a tennis bubble in the City of Barrie.

The short time period between hearing of the program and applying for a grant meant that BCTC was unable to go through the regular procedure of first asking for Council's approval for the project before going ahead with the application. BCTC did, however, inform the then-Manager of Recreation for Leisure, Transit, and Facilities (Mr. Randy Watson) that we would be applying for the grant and would ultimately require the City's assistance in the form of providing BCTC with a location for the erection of the bubble – our initial choice was over the courts at Queens Park where we run our summer programs – and with some form of loan or grant to access the RinC funds. Mr. Watson asked that in our application we not specify a location or park where the bubble would be constructed so that the City could later debate that. We agreed, and after our application was approved, we began the process of trying to get City Staff and Council's support for the project.

For 18 months we have been seeking support, with constant reproach from Staff and some Council members that we did not go through the normal procedure outlined above. But had we gone through the steps, we would never have received that grant – there simply was no time. And so for 18 months, grant in hand, we have tried in every way imaginable to give something to the City while asking only a minimal municipal contribution and we have constantly modified our proposals to meet Council and Staff concerns.

Our original request for a loan and/or grant, for example, became a request for a loan guarantee as various objections were raised by Staff and Council to providing any funds for the project. A loan guarantee remains BCTC's only financial request from the City with our new proposal for the renovation of 79 Bell Farm Road.

With regard to a location for the bubble, BCTC's first proposal was Queens Park, then Lampman Lane, Bayfield East, then Lennox Park. These four proposals, discussed with City Staff and presented at various Council meetings, were rejected by Staff and Council for reasons that included the fact that BCTC had not received Council and Staff approval before applying for the RinC funding; the belief that numbers of tennis players did not warrant a City indoor facility (BCTC disputes this); and the fact that a privately-owned, for-profit facility exists in Midhurst for winter tennis players (BCTC questions the relevance of this objection given that our proposals are for a non-profit facility in Barrie, not a for-profit one such as the one in Midhurst that services primarily Midhurst residents and players living north of Barrie).

Finally, the last week in August, 2010 with time running out to be able to use the \$400,000 grant, BCTC, with approval in principle from the Ministry, came to an agreement with Senior City Staff (Mr. John Babulic and Mr. Jim Sales) to use the money to upgrade existing City courts rather than waste it, with the understanding that when and if a new complex were to be built down the road in Painswick as projected in the City's Master Recreation Plan, a memorandum of understanding from the City would provide relative assurance that covered courts would be included in that project.

Mr. Babulic and Mr. Sales agreed to support and submit this idea to Council, which they did on Monday, Sept. 6, 2010. In back-to-back meetings of Council and General Committee on that evening, the new suggestion was quickly approved by Council. Unfortunately, when Staff submitted it for approval to the Ministry the next day, this use of the \$400,000 grant was rejected, despite initial tentative approval, on the basis that it had been approved only for the construction of a winter tennis facility, not for the renovation of existing [summer use only] courts.

[BCTC notes that each time we made a proposal, one of the key reasons for lack of support given by Council and Staff was that the City does not have the funds to assist us, yet when BCTC agreed to try to re-allocate its grant to upgrade existing City courts, money was quickly found to support this idea.]

BCTC has received a reprieve, however, with news of the extension of the RinC time frame for completion of approved projects. Nonetheless, the \$400,000 must still be spent and the project still commence by February 1, 2011. For these reasons, BCTC requires quick approval for its latest proposal: the renovation of 79 Bell Farm Road. Again, we are not asking for money or a loan from the City: **we ask only 1) a loan guarantee to access our RinC funding and renovate 79 Bell Farm Road, and 2) a 6-year lease on the property. No taxpayers' money will be spent on this project.**

The Ministry has conditionally approved this proposal for use of the grant as it fulfils the original terms of the application, that is, to provide a community-oriented winter tennis facility in Barrie, be it bubble or other. Our contact at the Ministry fully expects this approval to hold.

Proposal

BCTC acted on a suggestion by former Mayor Dave Aspden to consider 79 Bell Farm Road as a winter tennis facility. Originally constructed in the mid-1970s as a winter tennis and racquetball facility, it was later rented to become a gym, and then about a year and a half ago, sold to the City for about \$1,350,000 for use as a firing range by Barrie police. The building was never renovated for this purpose, however, and today stands vacant and in disrepair.

After looking it over, BCTC obtained a quote for the reparations that would be required to use the facility for winter tennis (and squash, since squash courts currently exist there) – please see Appendix 1 for the quote from D.W. Tuck Services Inc.

For a cost of \$396,275, not including HST and dump fees, the interior of the building can be renovated for three indoor tennis courts and one squash court, as in the original layout (see Appendix 1).

BCTC is requesting a loan guarantee for \$200,000 from the City to cover the balance of the project (the total cost cannot exceed \$600,000) and to access the federal/provincial funding of \$400,000. BCTC also plans two to four squash courts and one racquetball court to expand its market, and improved exterior lighting, landscaping, and parking space, as well as upgraded kitchen, laundry, and pro shop departments provided a total cost of \$600,000 is not exceeded for the additional renovations. (Additional costs may be incurred for environmental improvements as a result of the City’s environmental inspection, and BCTC must keep this in mind as well.)

BCTC also requests a six-year, \$1/year lease agreement with the City in return for operating the facility as a non-profit, community tennis centre. Should the City approve this agreement, BCTC will have to consider the possibility of property taxes depending on the City’s decision. (If the City prefers, it can operate the facility itself under its recreation programs.)

This is a wonderful opportunity for the City of Barrie to give, without cost, a new lease on life to the Bell Farm Road asset as well as provide a winter tennis (and squash/racquetball) facility to its residents. At the end of the six-year lease that we request, the minimum term required by the Ministry for the grant, the City can then decide what it would like to do with its renovated asset.

Winter Membership Projections

Simcoe County, including Barrie and Orillia, is the fastest growing metropolitan area in Canada with a population 422,204 according to the 2006 Census. Barrie itself is projected to have a population of 159,696 by 2021, while Simcoe County’s population is projected to increase to 601,700 by 2021. According to the Print Measure Bureau (PMB), there has been a net increase in tennis participation in Ontario of 14% since 2001.

Drawing from these statistics, and from the City Staff Report of June, 2010 that cited figures from the Monteith Brown Consultants report commissioned by Recreation, BCTC conservatively projects an indoor tennis facility membership starting at 325 in 2011, and reaching 450 by 2014 (Table 1).

Table 1: BCTC Indoor Membership Projections

	2010	2011	2012	2013	2014
# of members	250	325	350	400	450

Monteith Brown's report actually forecasted slightly higher numbers for indoor tennis players, as shown in Table 2 below.

Table 2: City of Barrie population projections with projections of indoor player numbers

	2006	2009	2011	2016	2021
Total population	128,430	139,938	143,580	150,846	159,2696
Total population over 18 years	95,576	104,082	108,901	120,854	134,850
Regular tennis players (@ 3% adult population)	3,087	3,122	3,267	3,626	4,046
BCTC Participation (@0.1% current capture rate)	145	150	157	174	194
Potential Indoor Players (@ 11% of regular players)*	340	343	359	399	445

***the number of potential indoor players is calculated on the basis of the 11% of regular players benchmark used by Monteith Brown Consultants in their report.**

Extrapolating from the above table for the City of Barrie, we can project the number of potential indoor tennis players in Simcoe County by using population projections. On the same basis for calculations, 11% of regular players, there will be 1,099 potential players in 2011, 1,274 in 2016, and 1,477, in 2021 (see Table 3).

Table 3: Simcoe County population projections with projections of indoor player numbers*

	2007/10	2011	2016	2021
Total population	422,000	444,700	519,000	601,700
Total population over 18 years @3% annual growth	313,968	333,088	386,136	447,664
Regular tennis players (@ 3% adult population)	9,419	9,903	11,584	13,429
Potential Indoor Players (@ 11% of regular players)*	1,036	1,099	1,274	1,477

***using Monteith Brown's demographic assumptions**

To make the facility financially viable, BCTC needs 300 indoor tennis members (the industry standard is 100 members per court). Taking into account City and County population projections

and Monteith Brown forecasts, BCTC anticipates many more than the minimum number of members. The membership at 79 Bell Farm Road, consisting of tennis players and additional squash and racquetball players, will more than cover operating costs and the facility will stand to make a solid profit. With membership campaigns, projected numbers may be even higher, as programs for all levels of play and all ages combined with attractive membership fees will make tennis and squash affordable and accessible winter sport options.

Winter Tennis Membership Fees

BCTC has modelled its membership fee system on the highly successful Aldershot Community Club's year-round facility in Burlington. We estimate that a 12-month adult facility membership (to include both summer and winter club membership) will be \$500-\$700 a year based on a membership of 325. This compares very favourably to the existing local facility where the cost for an adult to participate two to three times a week for the 7-month indoor season is between \$900 and \$1200.

Winter Tennis Operating Budget

Tennis Canada research indicates that weekday, daytime players are generally seniors, homemakers, and professionals with flexible hours or adults on shift work, and weekday evening times are taken up by working adults with 9-5 schedules, families, and lessons. The after school times from 3:30 – 5:30 pm are popular with juniors and students, and working people with flexible schedules. Weekends attract all groups, and are used for tournaments and other special events.

BCTC will offer both 12-month memberships and summer-only memberships for those who wish to participate in just outdoor tennis. In addition, non-members who wish to play on an occasional basis will be able to book courts on a 'pay per use' system when courts are not being used by members.

Juvenile, Junior, Adult/Senior, and family memberships will be available. There will be social events, clinics, and leagues for beginners, intermediate, and advanced players. Lessons will be run by a certified tennis professional(s) for those who wish to learn or improve their skill levels.

For members interested in organized play, BCTC will offer leagues (one or two nights a week), tournaments, and ladder play for fun, competitive challenges within the club.

BCTC anticipates a continued relationship with the City to deliver the City's tennis instructional programs. We will be able to offer them 12 months of the year with the indoor facility rather than only in the summer season.

Please see Appendix 2 for a breakdown of Barrie Winter Tennis's Projected Annual Operating Budget.

Risk Assessment/Conclusion

The RinC grant provides the once-in-a-lifetime opportunity to avoid the greatest risk this venture could face in that it provides outright the majority of the initial start-up capital required. With a loan guarantee from the City of Barrie and a six-year facility agreement, a city-owned property will be renovated and used and available to the City at the end of that period.

Staff and Council relied on consultants' demographic forecasts for the City in preparing the recent Recreation Master Plan, and these forecasts were very close to our own. The **1,099 indoor tennis players** their assumptions predict for 2011 in Simcoe County indicate that there is more than enough demand to make our proposal viable, and with the addition of squash and racquetball courts, the facility will also appeal to other racquet sport players. The fact that there is an ageing and privately owned bubble in Midhurst should not affect decisions being made for the growing City of Barrie.

BCTC is confident of the long-term viability of a winter tennis and racquet sport facility at 79 Bell Farm Road. Membership and user fees will make maintenance costs and loan repayment easily manageable. We know that the City will be well pleased with this new level of public partnership with the non-profit BCTC resulting in affordable winter tennis and squash for all residents of Barrie and the surrounding communities.

BCTC asks Council to support and expedite this proposal.

D. W. TUCK

SERVICES INC.

Tel. 705-721-5768 Fax 705-721-6639

134 Anne St., S., Unit A Barrie, ON L4N 6A2 Email info@dwttuck.com

December 10, 2010

Barrie Community Tennis Club
72 Ross Street
Mail Box 16
Barrie, ON L4N 1G3

QUOTATION

Location: 79 Bell Farm Road
Description: Renovation to Existing Facility

Total Cost of Renovation:\$ 396,275.00 plus H.S.T.

The scope of work included in this quotation:

Demolition

- All material removed in the demolition of the interior will remain the property of the owner and will be disposed of as per direction of the owner.

HVAC

- Remove all radiant tube heaters
- Remove existing duct work from two roof units and three air handling units
- Remove duct from squash courts and offices on south wall
- Reinstall spiral duct from air handlers onto roof units to service the east and west ends of the building
- To supply and install four (4) unit heaters complete with hangers, venting, thermostats and gas pipe

- To service existing equipment – two intake dampers, two 36” diameters prop fans, two roof exhausters, one kitchen canopy exhaust and four roof top units
- To reinstall three existing seven (7) ½ ton air conditioning units complete with exposed spiral duct system, controls and linesets; most of ductwork will be new with some of the existing spiral being used
- Duct system to be exposed with drilled holes and blanket the north and south walls

Plumbing

- Replacing six (6) toilets and eight (8) shower control cylinders, repairing twelve (12) taps & drains.
- Relocating kitchen sink and laundry taps and drains.

Electrical & Lighting

- Refurbish existing court lighting, install new nine lamp bank of court lighting, refurbish existing T-Bar lighting and remove unused electrical services

Painting

- Interior painting of existing building, consisting of approximately 15,000 sq. ft. open area being converted into new tennis courts.
- Interior painting of remaining front areas of building consisting of entry area, offices, women’s & men’s washroom & change rooms, two stair-cases and basement
- Paint two coats finish paint on all walls and doors
- Prime & prep all repairs as required

Floor Tile

- To supply and install Vermont Slate porcelain with base in carpeted area
- Includes removal of approximately 175 s/f of ceramic, scraping of carpet adhesive and metal edge on top of ct base

Lockers

- Double tear 12”w x 18”d x 72”h (two doors)
- Number plates, coat rods and six 6’ long locker room benches with maple tops

Plastic Laminate Reception Counter

- 8’x2’x48”h complete with four drawers and two shelves.

Exterior Door From Parking Level

- Wheelchair accessible double door to tennis courts.

OD 2014

Appendix Two

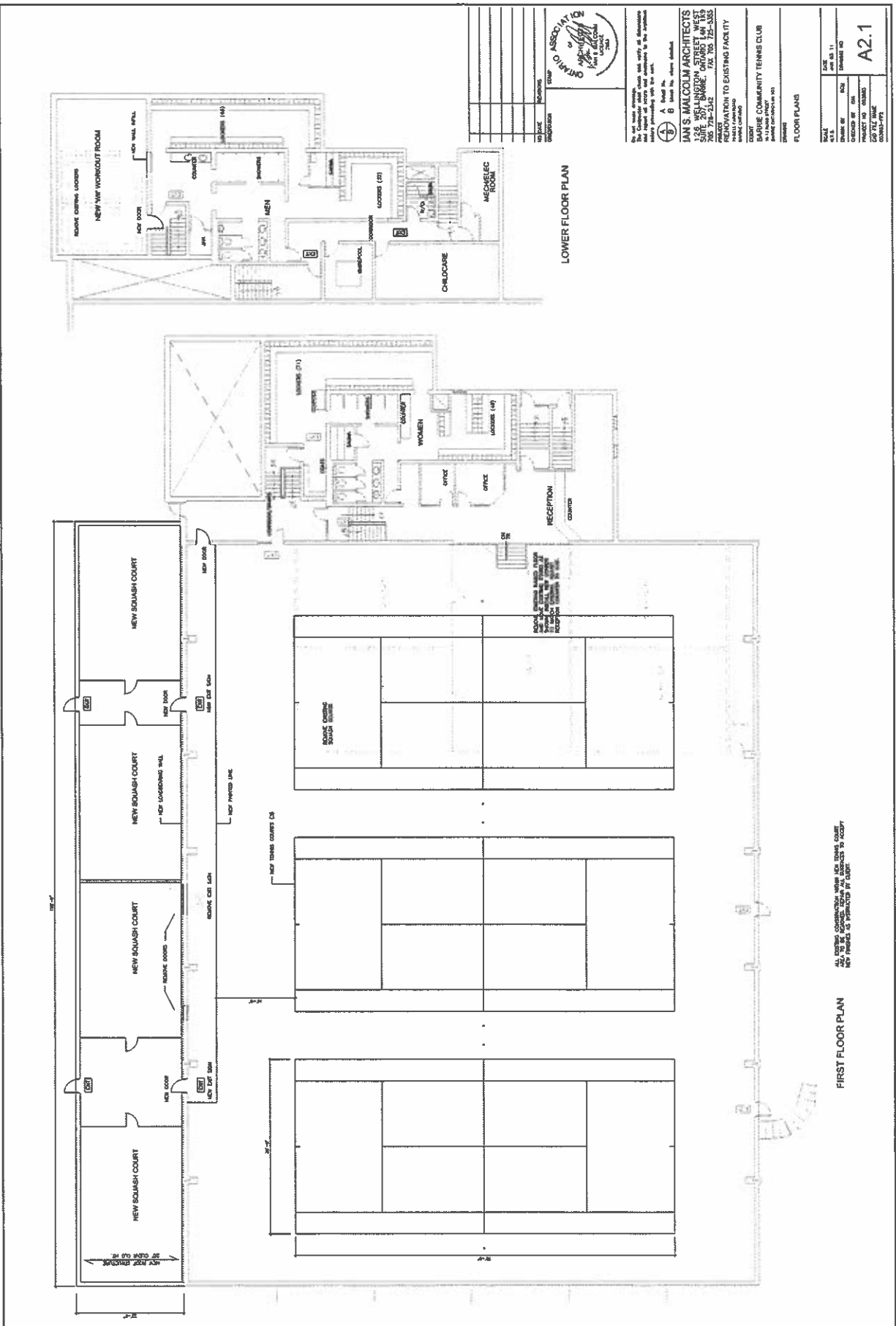
Barrie Winter Tennis Projected Annual Operating Budget - Bell Farm Road

REVENUE

	\$	#	
Memberships			
Adult Membership	\$600	300	\$180,000
Squash* memberships <i>not included in total</i>	\$400	50	20,000 *
Juvenile Membership <12	\$50	40	2,000
Junior Members 13-18	\$200	40	8,000
Student Membership (student card)	\$300	25	7,500
Other Income			
League Fees - members	\$50	100	5,000
League Fees - non member	\$300	25	7,500
Tournaments			2,500
Lessons - court fees \$15/hr	4hrs x 5 days		16,000
Guest fees			
\$10/person max 5 season with members			1,100
Non member playing fees \$40/hour			400
Sponsorship			0
Misc - donations/other			0
Total Revenue			\$230,000

OPERATING EXPENSES

	Aldershot	Barrie
Staffing		
Manager - part time		\$20,000
Part time receptionists (2 x \$5000)		10,000
Part time bookkeeper		1,000
Professional Fees	16,457	0
Professional Assistants	5,525	0
Training & Development	899	500
Court Booking	2,650	3,000
Membership Expenses	1,519	1,000
Events		
Social Events-Summer	1,224	1,000
Social Events-Winter	1,631	1,000
Volunteer Appreciation Day	775	1,000
Tournament-Summer	102	500
Tournament-Winter	831	500
Supplies		
Tennis Balls	4,795	0
Indoor light bulbs	182	200
Office supplies & Expenses	235	1,000
Maintenance		
Maintenance-Summer	523	525
Maintenance-Winter	749	750
Court Cleaning	2,240	2,500
Club house cleaning & Supplies	3,413	2,700
Club Expenses	253	12,000
Court repairs		1,000
Light Standard repairs		200
Heating Equipment & Repairs	6,358	7,500
Equipment Rentals/Purchases	3,162	0
Garden Materials	203	0
Garden Work	2,012	2,000
Snow Clearing	420	3,000
Bubble up Expenses	3,946	0
Bubble down Expenses	3,480	0
Building Insurance		3,500
Professional Fees/Expenses		
OTA Fees	1,949	2,275
OTA Insurance	4,862	3,000
Security	1,085	1,000
Promotion Website, hosting	488	500
Bank Charges	156	200
Legal Expenses	570	0
Advertising		2,000
Utilities/Storage		
Telephone	1,655	1,200
Hydro	39,316	36,000
Gas	28,874	36,000
Water	1,696	1,000
Miscellaneous Expenses	753	1,000
Total Operating Expenses	\$144,988	\$160,550
Provision to reserve		
Reserves for lights outside	804	800
Reserves for court resurfacing	24,000	3,000
Reserves for Bubble replacement	10,000	0
Reserves for equipment Replacement/building	1,000	15,000
Total Reserves	\$35,804	\$18,800
Sub Total Expenses		\$179,350
Loan/financing (\$200,000 @5% / 10years)		\$25,400
Total Expenses		\$204,750
Net Profit		\$25,250



NO.	DESCRIPTION	DATE	BY

ONARIO ASSOCIATION OF ARCHITECTS
 REG. ARCHITECT
 REG. NO. 10000
 REG. EXPIRES 2010

JAN S. MALCOLM ARCHITECTS
 300 WILSON AVENUE
 SUITE 100
 WILSON, ONTARIO L9R 4K3
 TEL: 705-775-2342 FAX: 705-775-8355

RENOVATION TO EXISTING FACILITY
 BARRIE COMMUNITY TENNIS CLUB
 100 WILSON AVENUE
 WILSON, ONTARIO L9R 4K3
 PROJECT NO. 002.17
 DATE: 2008-03-11

FLOOR PLANS

DATE	2008-03-11
DESIGNED BY	JAN S. MALCOLM
CHECKED BY	
PROJECT NO.	002.17
DATE PLOTTED	
SCALE	

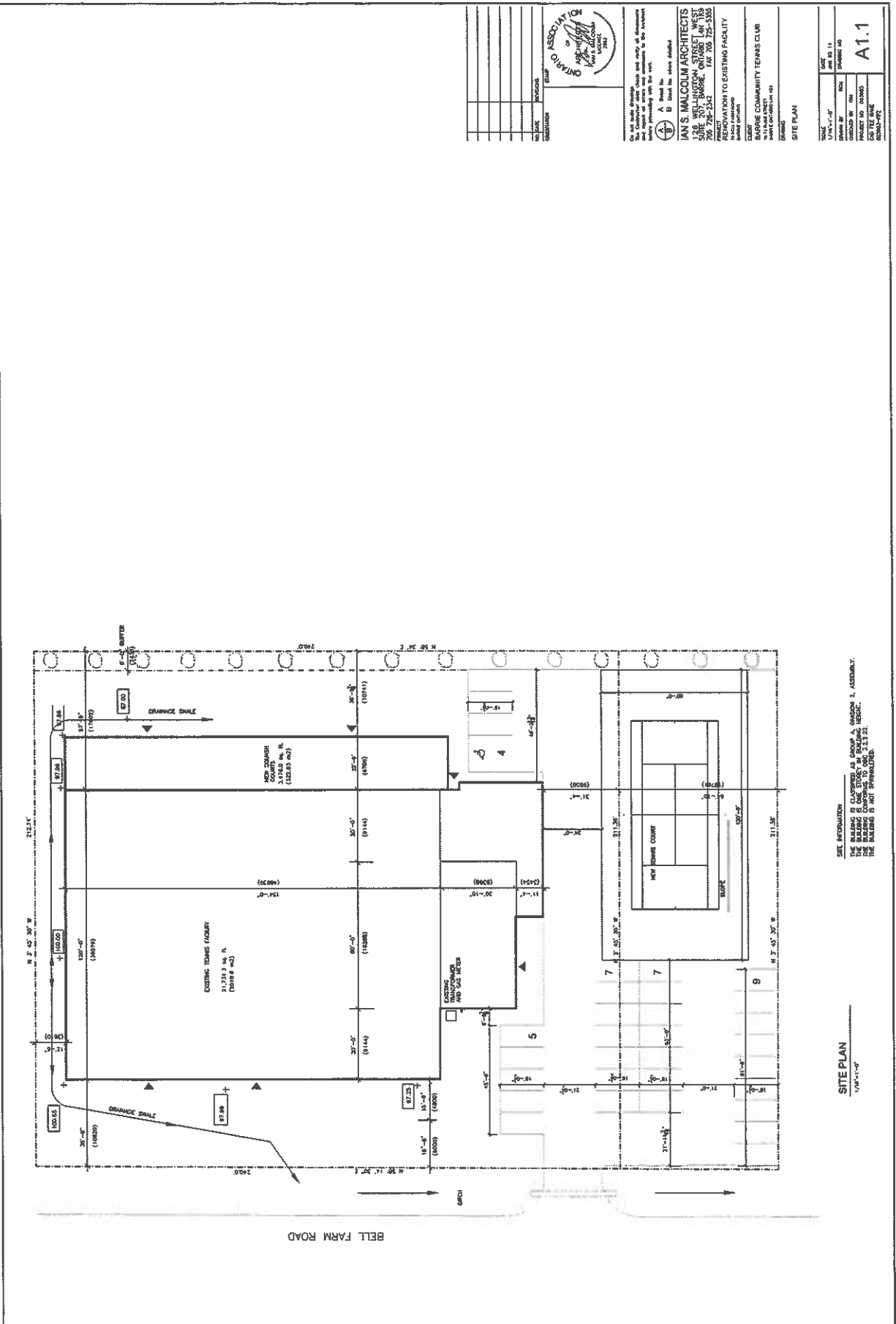
A2.1

ALL NEW CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE NATIONAL BUILDING CODE OF CANADA (NBC) 2006. ALL EXISTING STRUCTURE SHALL BE IN ACCORDANCE WITH THE NBC 1995. NEW FINISHES TO BE INDICATED BY DOTTED LINES.

FIRST FLOOR PLAN

LOWER FLOOR PLAN

002.18



ONARIO ASSOCIATION
Architects
1984

IAN S. MALCOLM ARCHITECTS
1000 SHEPPARD AVENUE EAST
SUITE 301 BURGESS WILSON
750 792-2342 FAX 750 725-5355

BARRIE COMMUNITY TENNIS CLUB
1000 SHEPPARD AVENUE EAST
SCARBOROUGH, ONTARIO M1S 1W8

RENOVATION TO EXISTING FACILITY

DATE: _____
NO. _____
DESCRIPTION: _____

Do not scale drawings.
The drawings are to be used only for the purposes
intended and are not to be used for any other
purpose without the consent of the architect.

© Ian S. Malcolm Architects
All rights reserved.

IAN S. MALCOLM ARCHITECTS
1000 SHEPPARD AVENUE EAST
SUITE 301 BURGESS WILSON
750 792-2342 FAX 750 725-5355

BARRIE COMMUNITY TENNIS CLUB
1000 SHEPPARD AVENUE EAST
SCARBOROUGH, ONTARIO M1S 1W8

RENOVATION TO EXISTING FACILITY

DATE: _____
NO. _____
DESCRIPTION: _____

SITE PLAN

SCALE: 1/8"=1'-0"
DATE: 03/11/00

DESIGNED BY: IMA
CHECKED BY: IMA
PROJECT NO: 004885
DRAWING NO: 004885-SITE
DATE: 03/11/00

A1.1

SITE INFORMATION
THE BUILDING IS CLASSIFIED AS GROUP A, DIVISION 2, ASSEMBLY.
THE BUILDING IS CLASSIFIED AS GROUP A, DIVISION 2, ASSEMBLY.
THE BUILDING IS CLASSIFIED AS GROUP A, DIVISION 2, ASSEMBLY.
THE BUILDING IS NOT SPRINKLERED.

SITE PLAN
1/8"=1'-0"



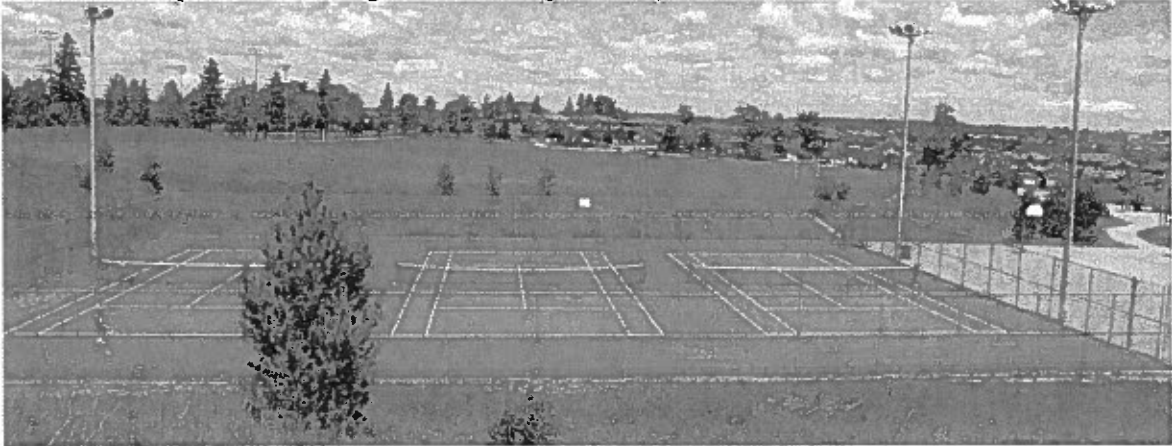
Barrie Community Tennis Club

January 3, 2011

Dear Mr. Babulic, Mr. Sales, Mayor Lehman and Councillors,

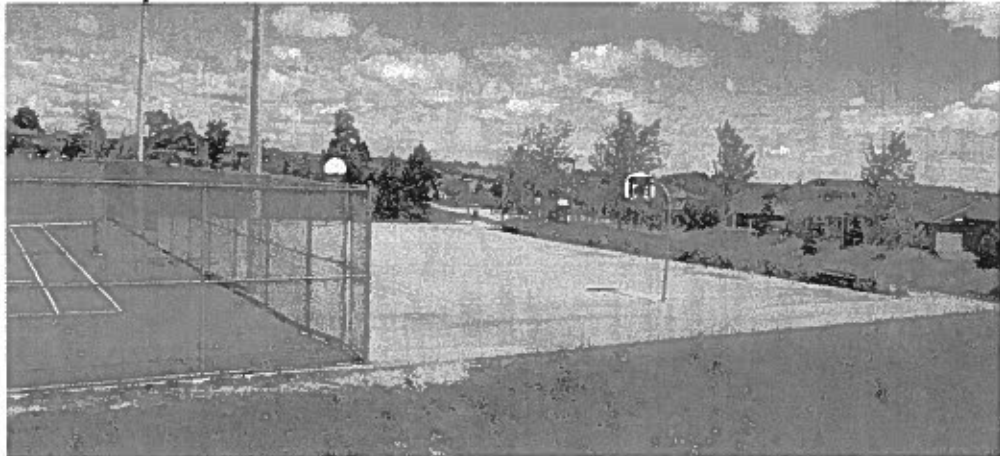
This proposal for Lennox Park was presented to Mr. Babulic in July when he supported use of the RinC Grant funds for City tennis court improvements rather than this proposal; as a result, we did not have an opportunity to present it to Council.

As you know, without the support of City Staff and Council, our hopes for winter tennis will not be realized. We therefore ask you to review and support this proposal as our second choice to Bell Farm Road. As you will see, it also meets concerns put forward by councillors and is financially sound. As in our proposal for Bell Farm Rd., for which we already have \$400,000 from the federal and provincial governments, we request from the City of Barrie **only the location and loan guarantee** (NB: not a loan, just the guarantee) of \$200,000 from the City to access the grant funds and complete the project. Without a loan guarantee, BCTC may be forced to finance the project with the assistance of the manufacturer, which would prove more costly and more complicated with regard to meeting Ministry deadlines.



Lennox Park Tennis Courts

There are three existing tennis courts and room to add a fourth where the basketball court (area of 120'x105') is currently located. With the removal of a flowerbed and a small amount of additional paving the area is large enough to accommodate both the fourth tennis court and a basketball court, as you can see in the photo below.



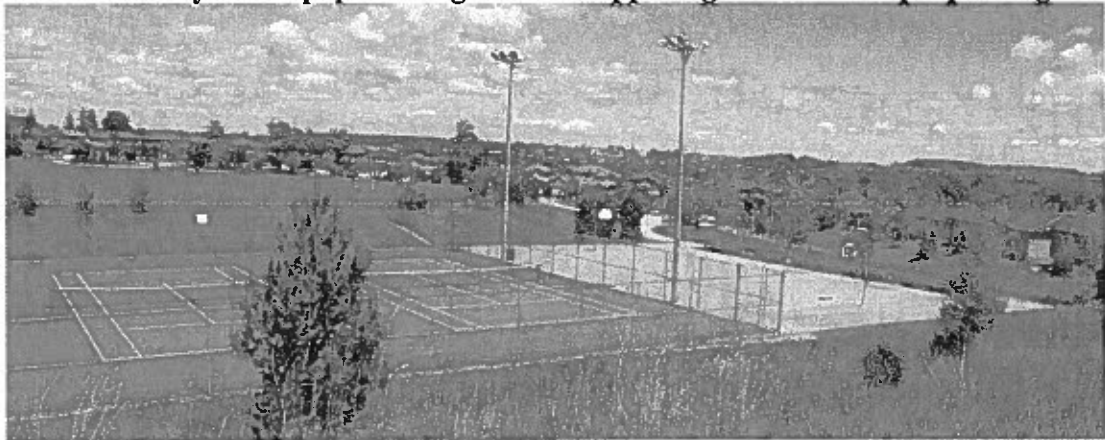
If BCTC receives approval for this site, BCTC can order the bubble and equipment immediately from the manufacturer; install the initial grade beam during the spring/summer of 2011 and be ready for opening at the end of September to meet the Grant deadlines.

The following will be required to upgrade Lennox Park for the bubble:

- relocate two light standards to the outside of the fence (cost: \$9886.00 - quote available);
- arrange for the engineering drawings for a 4-court tennis bubble including rearranging the basketball court
- construct Grade Beam for the bubble - approximately \$70,000 (quote available);
- purchase the bubble and accessories (\$313,600 - quote available) and store until next season
- resurface the courts (\$20-25,000) and add additional fencing (~\$10,000);
- add a portable clubhouse (\$35,000) or build a permanent clubhouse that can also provide summer storage for the bubble.

To move forward, BCTC requires engineering drawings immediately to obtain accurate cost for sewers, water, electrical and gas connections and to determine best location for the bubble's equipment.

Lennox Park is an ideal location for meeting Council's concerns: it is located in an existing sports park and has a buffer zone between the courts and the residential areas. It is in the south end of the City where population growth is happening and it has ample parking.



Lennox Park: Cost Summary (costs quoted except where indicated)

Bubble	\$313,500	
Grade Beam	70,000	
Relocate 2 light standards	10,000	
Sewer, water, electrical and gas connections*	50,000*	
Relocate basketball court*		
Court resurfacing	22,500	
Fencing	10,000	
Portable Club House	35,000	
Bubble Engineering Drawings	10,000	
Total Estimated Costs		521,000
Contingency		\$79,000
Total Estimated Project		\$600,000

002.21

This proposal will cost considerably less than BCTC's original projected cost; however, BCTC will still require a loan guarantee from the City. A projected annual budget for the winter facility is attached. The expenses are based on the Aldershot Community Tennis bubble's actual 2008-2009 operating expenses. Please note that BCTC has included loan payment with interest and reserves as part of the annual expenses.

In addition, BCTC would commence a fundraising initiative as soon as we receive approval in principle by Council. We are confident that BCTC can raise funds for winter tennis in various ways as soon as a location is granted.

Please analyze this proposal and provide us with the engineering drawings ASAP so that we can finalize all cost estimates.

We look forward to receiving Council's confirmation on Monday night to approve the Lennox Park location in principle to allow BCTC to move forward and meet the RinC Grant deadlines.

Sincerely,
Ray Demiray
President, Barrie Community Tennis Club

- Attached: winter tennis projected annual operating budget



Barrie Winter Tennis Projected Annual Operating Budget

REVENUE

	\$	#	
Memberships			
Adult Membership	\$600	325	\$195,000
Juvenile Membership <12	\$50	40	2,000
Junior Members 13-18	\$200	40	8,000
Student Membership (student c	\$300	25	7,500
Other Income			
League Fees - members	\$50	100	5,000
League Fees - non member	\$300	25	7,500
Tournaments			2,500
Lessons - court fees \$15/hr 4hrs x 5 days			16,000
Guest fees			
\$10/person max 5 season with members			1,100
Non member playing fees \$40/hour			400
Sponsorship			0
Misc - donations/other			0

Total Revenue **\$245,000**

OPERATING EXPENSES

	Aldershot	Barrie
Staffing		
Manager - part time		\$14,000
Part time receptionists (2 x \$5000)		10,000
Part time bookkeeper		1,000
Professional Fees	16,457	0
Professional Assistants	5,525	0
Training & Development	899	500
Court Booking	2,650	3,000
Membership Expenses	1,519	1,000
Events		
Social Events-Summer	1,224	1,000
Social Events-Winter	1,831	1,000
Volunteer Appreciation Day	775	1,000
Tournament-Summer	102	500
Tournament-Winter	831	500
Supplies		
Tennis Balls	4,795	0
Indoor light bulbs	182	200
Office supplies & Expenses	235	500
Maintenance		
Maintenance-Summer	523	525
Maintenance-Winter	749	750
Court Cleaning	2,240	2,500
Club house cleaning & Supplies	3,413	2,700
Club House Repairs	253	500
Court repairs		1,000
Light Standard repairs		200
Heating Equipment & Repairs	6,358	5,000
Equipment Rentals/Purchases	3,162	3,200
Garden Materials	203	0
Garden Work	2,012	0
Snow Clearing	420	3,000
Bubble		
Bubble up Expenses	3,946	4,000
Bubble down Expenses	3,480	3,500
Bubble Storage		2,000
Bubble Insurance		3,500
Professional Fees/Expenses		
OTA Fees	1,949	2,275
OTA Insurance	4,862	3,000
Security	1,085	1,000
Promotion Website, hosting	488	500
Bank Charges	156	200
Legal Expenses	570	0
Advertising		2,000
Utilities/Storage		
Telephone	1,655	1,200
Hydro	39,316	45,000
Gas	28,874	35,000
Water	1,696	1,000
Miscellaneous Expenses	753	1,000
Total Operating Expenses	\$144,988	\$158,750
Provision to reserve		
Reserves for lights outside	804	800
Reserves for court resurfacing	24,000	5,000
Reserves for Bubble replacement	10,000	45,000
Reserves for equipment Replacement	1,000	1,000
Total Reserves	\$35,804	\$51,800
Sub Total Expenses		\$210,550
Loan/financing (\$200,000 @5% / 10years)		\$25,400
Total Expenses		\$235,950
Net Profit		\$9,050