



Nottawasaga Valley
Conservation Authority

August 31, 2017

Mayor Jeff Lehman & Council
The City of Barrie
Via Clerk: Dawn McAlpine, Clerk

Dear Mayor Lehman & Council:

Re: Integrated Watershed Management Plan – Request for Support of Funding Application

The Nottawasaga Valley Conservation Authority (NVCA) is in the process of applying for funding under FCM's Municipalities for Climate Innovation Program (MCIP) to develop an Integrated Watershed Management Plan with a focus on responding to the risks posed by climate change.

NVCA's most recent watershed management plan was developed more than 20 years ago. An updated plan will allow the authority to address the rapid growth and changing climate being experienced in the watershed. Further, this new plan will support local municipalities in responding to the climate change requirements in the updated Provincial Policy Statement and Provincial Growth Plan, as well as the watershed management components now required under the Growth Plan.

NVCA is seeking \$168,000 from FCM to support the development of the Integrated Watershed Management Plan, which in total will cost \$210,000. If successful, the FCM grant will cover 80% of the costs.

The NVCA board of directors approved staff going forward with this application in May of this year. To support our application, we now require proof of project buy-in from our member municipalities in the form of a council resolution and a letter of support.

At this time, we would ask you to:

- 1) Pass a council resolution that demonstrates your municipality's commitment to working to develop the plan (sample follows)
- 2) Write in confirming your municipality's in-kind and/or financial contribution to the initiative (sample follows)

In-Kind Support

We are asking for your in-kind support to have staff participate in the project stakeholder engagement process, to provide data where necessary, and review draft documents. We envision this would entail:

- Staff time to participate in the stakeholder engagement process.
- Staff time to prepare maps and other documentation as required in preparing the plan.
- Staff time to review draft versions of the integrated watershed management plan.

We would conservatively suggest the cost of your in-kind staff support to be \$600 for this project based on three half-day meetings at \$150 per person per meeting and two document reviews at \$75 per person per review. Please feel free to adjust this amount as appropriate for your municipal staff costs.

Financial Contribution

Further, we ask you to consider making a contribution of \$500 to \$2,500 to show your support of this initiative. NVCA will be approaching all its municipal partners and the counties for support, and will itself be contributing approximately \$22,000 to this project.

While a financial contribution is requested in support of this project, it is not a requirement for your municipality to participate. However, our application will be stronger if financial support is received from all of the authority's member municipalities.

If we could receive your council resolutions and/or letters of support no later than October 27, 2017, that would allow time for the FCM application process to be completed by the end of the year. Please forward any resolutions and/or letters to Laurie Barron at the NVCA, lbarron@nvca.on.ca or 705-424-2115 (fax). Laurie will forward the received resolutions and letters to FCM.

Assuming our funding application is successful, after the integrated watershed management plan is drafted we will be requesting that each municipal council adopt a resolution committing to the recommendation of the plan. As we have allowed for considerable municipal input throughout the process, we are confident that the final document will meet our members' needs for a timely and well-crafted integrated watershed management plan.

If you have any questions on this matter, please feel free to contact me at dhevenor@nvca.on.ca or 705-424-1479 ext. 225.

Sincerely,



Doug Hevenor, Chief Administrative Officer

cc: NVCA Member: Councillor Rose Romita

Sample Council Resolution

WHEREAS: the MUNICIPALITY in partnership with the Nottawasaga Valley Conservation Authority, will develop an Integrated Watershed Management Plan; and

THAT: the plan will focus on responding to the risks posed by climate change, to be developed by the NVCA staff and their selected consultant; and

FURTHER THAT: a stakeholder committee comprised of municipal and other watershed stakeholders will provide guidance in the development of the plan; therefore

BE IT RESOLVED: that subject to confirmation of project funding from the Federation of Canadian Municipalities and other project partners, the plan will be developed starting in January 2018 and will be completed by March, 2019; and

THAT: the MUNICIPALITY will commit \$XX towards the cost of this initiative, with \$XX of that amount offered as in-kind contributions and \$XX of that amount offered as cash contributions.

Sample Letter

Municipalities for Climate Innovation Program
Federation of Canadian Municipalities
24 Clarence St.
Ottawa, ON, K1N 5P3

RE: Confirmation of financial contribution for an MCIP funding application: Integrated Watershed Management Plan, Nottawasaga Valley Conservation Authority

Dear Sir/Madam,

This letter is to confirm that MUNICIPALITY will make a [please specific: cash, in-kind and/or staff salary] contributions of \$XX to undertake the plan mentioned above and for which funding is requesting from the Municipalities for Climate Innovation Program.

Yours sincerely,

AUTHORIZES PERSON
TITLE
MUNICIPALITY

Please forward any resolutions and/or letters to Laurie Barron at the NVCA, lbarron@nvca.on.ca or 705-424-2115 (fax). Laurie will forward the received resolutions and letters to FCM.