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**TO:** GENERAL COMMITTEE

**SUBJECT:** 2012 PURCHASING ACTIVITY REPORT

**PREPARED BY AND KEY CONTACT:** D. ALLAN, CSCMP, CPM, CD, MANAGER OF PURCHASING, ext. 4456 

**SUBMITTED BY:** D. MCKINNON, DIRECTOR OF FINANCE 

**COMMISSIONER APPROVAL:** E. ARCHER, CMA, GENERAL MANAGER, CORPORATE SERVICES 

**CHIEF ADMINISTRATIVE OFFICER APPROVAL:** C. LADD, CHIEF ADMINISTRATIVE OFFICER 

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**RECOMMENDED MOTION**

1. That the following schedules, collectively representing the 2012 Purchasing Activity Report, be received for information:
  - a) Awards under delegated authority and contracted goods and services (renewals and amendments) exceeding \$1,000,000 attached as Appendices A and B;
  - b) Professional Services that have received payments with a total cumulative value exceeding \$250,000 within each calendar year attached as Appendix C;
  - c) 2012 Extraordinary Circumstance Purchases (emergencies) exceeding the \$10,000 threshold awarded under delegated authority attached as Appendix D.

**PURPOSE & BACKGROUND**

2. The purpose of this report is to provide Council with purchasing activity information for formal bid calls awarded in 2012 in accordance with the reporting requirements established in Purchasing By-Law 2008-121. Earlier this year Council approved a new Procurement By-law (By-law #2013-073); it continues to require this annual report.
3. The Purchasing By-law requires the Manager of Purchasing to provide the following information:
  - a) An annual information report summarizing the details for contracts, amendments and renewals awarded with delegated authority that exceed \$1,000,000, including amendments and renewals.
  - b) An annual information report identifying professional services providers that have received payments from the Corporation with a cumulative total value of \$250,000 or more within the calendar year.
  - c) A report on the Extraordinary Circumstances (single source) purchases exceeding \$10,000.
  - d) An assessment of the degree of compliance with the Purchasing By-law.
4. This report provides the "actual" range of pricing received. Budget figures are not shown, as any significant budget variances caused by goods and services contracts have been highlighted in the capital and operating variance reports.

5. This report also provides information on performance reporting, other services provided by the Purchasing Branch and service improvements that are currently underway.

**ANALYSIS**

6. The 2012 Purchasing Activity Report is provided in Appendices A, B and C as follows:
- a) Appendix A reports the 2012 awards made under delegated authority exceeding \$1,000,000. There were 4 awards with a combined value of \$15,490,417.52. The difference of \$949,483.75 between the tender amount and the next lowest bid illustrates the value of the competitive bidding process.
  - b) Appendix B reports the 2012 Standing Agreements that were issued, amended or renewed for goods and services exceeding \$1,000,000 per year. The 3 Standing Agreements reflected include contract renewals and awards with a combined value of \$9,456,000.
  - c) Appendix C reports the payments made for 2012 professional service engagements that exceeded the \$250,000 annual threshold. There were 7 firms that received such payments with a combined payment value of \$6,928,650.17.
  - d) Appendix D reports the Extraordinary Circumstances purchases for 2012. There were 14 purchases with a combined award value of \$1,059,678.52.
7. As part of the City's efforts to improve the financial control framework relating to purchasing activities, a series of performance indicators were developed to assist in measuring and improving the overall quality of the procurement process and services provided by the Purchasing Branch. These performance measures and results have been reported in the Finance Performance Plan, the Balanced Scorecard and have been expanded most recently through the City's participation in the Ontario Municipal Benchmarking Initiative (OMBI). In the first two years of reporting in comparison to our peers the City for the most part has been on par or better. For those areas where our results were lower than average, the City did contact other agencies amend have completed a number of initiatives to bring our results in line.

<b>Performance Measures</b>	2010 Target	2010 Actuals	2011 Target	2011 Actuals	2012 Target	2012 Actuals
Average No of Days to Complete Bid Process	84	88	87	95	87	88
Number of Competitive Bid Processes	200	169	195	175	200	150
Number of bids received per bid call	5.00	5.65	5.2	5.22	5.4	5.03
Benefits of the competitive bidding process	15%	6.8%	15%	8.3%	15.0%	6.7%
% of Goods/Services Purchased Through Procurement Process	60%	38.2%	65%	43.16%	60.0%	56.5%

8. Below is a description of each of the performance measures and how they can be used:
- a) Average No of Days to Complete Bid Process: This is a measure of the time from the receipt of client department specifications to the issuance of a Purchase Order. This measure allows staff to monitor service levels and cycle times. The decrease in cycle time from 2011 can be attributed to a reduction in the number of procurement processes and an increase in the amount of overtime staff worked in 2012. In 2012 staff worked 1202 Hours O/T vs 641 Hours in 2011.

- b) Number of Competitive Bid Processes: This is a measure of procurement activity that assists with the identification of opportunities to consolidate bid calls, balance work plans and identify appropriate resource requirements. The target for this measure is based on previous year's procurement activities and the anticipated requirements for the coming year. Staff continue to emphasize the importance of procurement planning; however, projecting the number of bid calls continues to be difficult due to changing priorities and unanticipated needs that arise throughout the year.
- c) Average Number of Bids per Bid Call: This is a measure of both the competitiveness of the markets for municipal goods and services and the market's perception of the City of Barrie's attractiveness as a customer/client. The favourable result is attributable to a number of factors including a general improvement in vendor relationships and the use of an electronic procurement document distribution system (Biddingo) which has been effective at reaching more prospective bidders. This measure continues to sustain an average of over 5 bids per bid call, far exceeding Barrie's average prior to the implementation of the Biddingo service, when it was 3.5. For context, the OMBI average is 5.0 bids per bid call.

However, the average number of bids per call continues to trend downward. There are two factors that could be affecting this number:

- i) Time of year - the later in the year a procurement document is issued, the fewer vendors available to bid due to awarded contracts with other organisations, thus reducing the number of vendors interested in bidding. Many other agencies have their budgets approved in December of the previous year allowing them to get to market in January and February; whereas, when factoring the time required to prepare Specifications, the City of Barrie begins tendering in March and April.
- ii) Time in the market – due to project time constraints and schedules many projects are only available to potential bidders for 15 days which is the minimum time required by legislation. This often does not afford sufficient time for vendors to review the requirements and respond, and as such vendors have opted not to bid. In addition vendors are rushed in their response, which is having an effect on the quality of the responses as the total number of bids disqualified due to non-compliance has more than doubled in the past two years (2010 = 26, 2011 = 56, 2012 = 58)
- d) Benefits of the competitive bidding process: This measure reports the difference between the award amount and the amount of the next lowest bid, expressed as a percentage. It is an indicator of the financial advantage to the City of utilizing a competitive bid process. Two key contributing factors are the reduced time in the market and tight timelines for work completion, which affects the average number of bids, received ultimately affecting the competitiveness of the bids received.
- e) % of Goods/Services Purchased Through Procurement Process: This measure reflects the percentage of goods and services purchased through a formal procurement process. The number reported is a three year rolling average. The significant improvement in 2012 reflects systems and procedural improvements; the establishment of a number of Single/Sole Source Contracts and new Standing Agreements. In 2012, **88.02%** of goods and services were purchased through a competitive procurement process.

### Purchasing By-Law Effectiveness

9. With a small number of exceptions as noted in the appendices that generally pre-date the approval of the current Purchasing By-law, compliance with corporate purchasing policies and

processes is high. Purchasing Branch staff provides procurement advice and training to all staff throughout the year. The electronic checks and balances that are now available as a result of the implementation of the purchase order system in 2011-2012 has also strengthened management's ability to efficiently control both operating and capital budgets.

Corporate Stores Operations:

10. In addition to supporting the City's procurement activities, the Purchasing Branch also provides a Stores operation to support the activities of the Operations Department (Roads and Parks, Traffic, and Wastewater Operations) and the Surface Water Treatment Plant (Water Operations). The total inventory value as of December 2012 was \$263,017.55. In 2012 the City's OMBI report for the inventory turnover rate was 101.7%. Generally, a high inventory ratio means that the Corporation is efficiently managing its inventory. The faster the inventory moves the fewer funds the City has tied up in inventories. While desirable, high inventory turnover rates increase the risk of stock-outs that could interrupt service delivery. By maintaining regular communication with user groups, stock-outs are not a significant issue for the City of Barrie's Stores. The stores group continues to work closely with user groups to establish and regularly review inventory levels to ensure service needs are met.
11. The Stores operation ensures availability of required materials and equipment to maintain essential services for the City. It also provides opportunities to leverage the City's buying power and take advantage of volume discounts.

Georgian Bay Area Public Purchasing Cooperative

12. The City of Barrie is a member of the Georgian Bay Area Public Purchasing Cooperative (GBAPPC). This purchasing cooperative provides opportunities for the City to participate in collaborative procurement processes with neighbouring municipalities, school boards, and other public organisations. The benefits to the City are shared expertise and cost savings as a result of the increased buying power and, greater volumes. Facilitation of procurement processes is shared by all members of the GBAPPC.
13. The City of Barrie participates in the following GBAPPC procurement projects:
  - a) Office Supplies, Contracted with Staples
    - i) The total GBAPPC consolidated annual contract value for office supplies is \$1.9 million. The budgeted annual spend for the City of Barrie is approx \$375,000. The GBAPPC contract provides the City with a 64% discount on all office supply requirements. This potentially produces an annual cost avoidance of over \$150,000 per year if the City purchased at full cost.
  - b) Customs Brokerage Services
    - i) The total GBAPPC consolidated annual contract value is \$35,000 and the estimated annual spend for the City of Barrie is \$17,000.
  - c) Road Salt
    - i) The total GBAPPC consolidated annual contract value is \$4,298,651 and the estimated annual spend for the City is \$1,389,800. The 2012 tender resulted in a 12% reduction in the cost for this commodity.
  - d) Winter Sand

- i) The total GBAPPC consolidated annual contract value is \$135,000 and the estimated annual spend for the City is \$90,000.
14. The City of Barrie also participated in a cooperative procurement process with the Ontario Education Collaborative Marketplace (OECM) for the following commodity:
- a) Toner Cartridges
    - i) The total GBAPPC consolidated annual contract value is an estimated \$600,000 and the estimated annual spend for the City is estimated at \$120,000.
15. There are 10 other commodities/services that the Cooperative currently purchases, of which the City of Barrie does not currently participate. The Purchasing Branch will be reviewing each of these to determine if they will provide an opportunity for cost savings as the term for existing contracts approach expiration.

#### Current Service Improvement Projects

16. Several process improvement initiatives were completed or are currently underway within the Purchasing Branch, including:
- a) **Review of the Purchasing By-Law.** The Purchasing by-law remained substantially unchanged since its approval in 2008. In anticipation of the extensive procurement activity expected to occur over the next few years to support development activities in South Barrie and because the by-law was nearly five years old, staff undertook a comprehensive review process. Council approved the new Procurement By-law earlier this year.
  - b) **Increased emphasis on providing strategic procurement advice** – the objective is to broaden the focus of the Purchasing Branch from an emphasis on transaction processing and compliance monitoring to one that reflects the strategic value that a Purchasing professional can provide. In support of this effort, Purchasing Agents continue to work with assigned work groups. This approach will strengthen their knowledge of operating requirements and improve the quality of procurement documents.
  - c) **Improved Procurement Planning** – in the continuing effort to move the purchasing function to a more strategic role with the City and to improve the service level provided to the Corporation, the Purchasing Branch continues to facilitate meetings with departments early in the year to help plan their procurement needs for current and future years in order to match the Corporations needs with resource availability.
  - d) **Georgian Bay Area Public Purchasing Cooperative:** In determining the benefit of a purchasing cooperative it is important to consider the overall benefit vs individual commodities. While we do have the lion's share of some of the Cooperatives commodities other GBAPPC member, such as school boards, have the lion's share of other commodities, i.e. office supplies. It is all a trade off and for a purchasing cooperative to be truly effective there needs to be a good mix of agencies and a good mix of commodities. Some benefits of the purchasing cooperative are:
    - i) **Strength in numbers:** the sheer volume of purchasing power aggregated by the size of the cooperative provides each individual member with economies of scale that they would not have been able to achieve on their own. This alone is a tremendous benefit. Leveraging this aggregate purchasing power allows members to take advantage of superior pricing.

- ii) **Best practices:** a cooperative provides access to the combined knowledge of all of its members, which it can tap into to identify best practices and efficient methods to reduce total cost and extend efficiencies.
- iii) **Strategic value and time savings:** Agencies realize a time savings when a contract development process is conducted by a cooperative. By eliminating time spent on more labor intensive tasks, resources can be reallocated to focus on more strategic projects.
- iv) **Spend analysis and quality contracts:** cooperative purchasing organizations will conduct a spend analysis across the membership to identify goods and services, as well as suppliers that are the most meaningful in particular contracting areas. This will result in a supplier portfolio that includes many of the suppliers most committed to meeting the specialized needs and delivery requirements of members.
- e) **Purchasing Card Program** – The Purchasing Card Program was reviewed and updated to better meet the City's procurement needs. These included the implementation of electronic reconciliation, review and revisions to merchant categories, new approval hierarchies, and enhanced reporting on purchasing card transactions.
- f) **Procurement Training** – regular training opportunities and training sessions by request will continue to be provided to staff. Emphasis in the upcoming year will be placed on a more formal training program that focuses on broadening the City's procurement knowledge base. Areas covered will include why public procurement is important, procurement practices, informal bid processes, risk management, supplier performance management, preparing effective specifications and terms of reference and other subjects to support effective collaboration, bid planning and supplier management.
- g) **Developed Tools for Staff to assist in their procurement processes** – Developed a RFP Evaluators Guidelines which provides information to staff to assist on the evaluation of RFPs. It defines roles and responsibilities providing greater clarity to process and Liability Insurance Guidelines which provide staff with a tool to assist in the selection of the appropriate liability insurance(s) that are in line with the industry standards.
- h) **Procurement Strategies and Process Improvements** – Purchasing, in collaboration with client groups, will be reviewing, formulating, and/or updating processes, as well as exploring procurement strategies to enhance the effectiveness and increase the efficiency of the procurement process.
- i) **Stores processes and inventory management strategies** – Purchasing, in collaboration with client groups, is continuing to review, assess and adjust inventory items and levels; and implementing process improvements to better meet service needs.
- j) **Single/Sole Source Contracts and New Standing Agreements:** The objective of this Project is to establish Single/Sole Source Contracts and Standing Offer Agreements (SOA) for frequently used goods and/or services. Through this initiative, a pricing agreement and clear terms and conditions will be established between the City and various suppliers.
  - i) **Some of the benefits of this project are:**
    - (1) Reduction in staff time to acquire standard goods and or services
    - (2) More efficient procurement process for low value goods and or services

- (3) Potential for cost savings or increased revenue
- (4) More efficient and timely payment of invoices
- ii) To date 22 new contracts and standing offers have been completed. The benefits described above have been realised for each of these new contract/agreement to different degrees of return. Following are some examples of realized benefits:
  - (1) Tire Management Program – Estimated Annual savings of \$50,000
  - (2) Crack Sealing – Estimated annual savings of \$30,900
  - (3) Digital Media Display – Minimum increase to annual revenues of \$19,500
  - (4) Asphalt/Concrete Repair Prequalification – More efficient for staff and provides time and cost savings (demobilization, as well as and quicker mobilization for Emergency Work.
- iii) In addition to the reduced costs and increased revenues the City is/will be realizing other benefits such as, reduced administration fewer POs issued, greater clarity in service delivery requirements, fixed pricing for future years improving forecasting and budgeting, Standardization of equipment, and frees staff time up to focus on other initiatives.
- k) **Supplier relations and Development:** City of Barrie participated in a “Doing Business with the Public Sector Supplier Outreach event in October 2012. The event was attended by 158 vendor representatives from various industries. Staff will continue efforts to foster a collaborative relationship with the vendor community and provide opportunities to learn about how the City does business. This will include Supplier Outreach events, discussions and meetings with vendor community representatives and associations and the development of a Supplier Guide.

### **ENVIRONMENTAL MATTERS**

17. There are no environmental matters related to the recommendation.

### **ALTERNATIVES**

18. As this is a report describing historical purchasing activities and trends, there are no alternatives associated with the information in this report.

### **FINANCIAL**

19. There are no direct financial implications associated with the recommendations as this report is for information purposes only.

### **LINKAGE TO COUNCIL STRATEGIC PRIORITIES**

20. The recommendations in this report are not directly related to Council's Strategic Priorities.

**APPENDIX A TO REPORT # FIN009-13**  
**CONTRACTS AWARDED IN 2012 EXCEEDING**  
**\$1,000,000**

<b>2012 CONTRACT AWARDS</b>						
<b>Contract Name</b>	<b>Contract No.</b>	<b>Award Date</b>	<b># of Bids</b>	<b>Tender Amount</b>	<b>Next Lowest Bid</b>	<b>Contractor</b>
Sunnidale Park Reservoir	2011-062T	31-Jan-12	4	\$13,785,957.06	\$14,099,010.00	Torbear
Watermain (Essa Road)	2011-131T	22-Mar-12	12	\$1,107,131.91	\$1,195,000.00	Miwel
Ross Street Construction	2012-060T	21-Jun-12	7	\$2,222,000.00	\$2,383,998.70	Arnott Construction
Watermain (Anne Street)	2012-059T	24-Jul-12	4	\$1,284,874.00	\$1,320,000.00	B & J Contracting
Hot Mix Asphalt 2012	2012-106T	16-Aug-12	4	\$1,397,827.61	\$1,418,888.90	Coco Paving Inc
Road Revitalization	2012-115T	18-Sep-12	4	\$989,765.75	\$1,079,766.00	Lisbon Paving
North Shore Trail Stabilization	2012-099T	18-Oct-12	2	\$1,457,043.45	\$1,188,790.00	Latitude 67 Ltd.
William Street Improvements	2012-077T	15-Nov-12	8	\$1,883,000.00	\$2,228,881.00	Arnott Construction
Bunkers Creek	2012-076T	10-Dec-12	10	\$1,292,687.40	\$1,368,368.00	B & J Contracting
Screened Winter Sand	2012-128P	14-Dec-12	2	\$4,542,755.71	\$4,842,169.00	Sifto Canada
	<b>TOTAL:</b>			<b>\$29,963,042.89</b>	<b>\$31,124,871.60</b>	



**APPENDIX B TO REPORT # FIN 009-13  
2012 RENEWALS AND AMENDMENTS FOR CONTRACTED SERVICES  
IN EXCESS OF \$1 MILLION ANNUALLY**

<u>Contract #</u>	<u>Description</u>	<u>Contractor</u>	<u>2012 Annual Dollars (ESTIMATED)</u>	<u>Type</u>
<b>Chemicals for Water &amp; Wastewater</b>				
2010-016T	Part A - Liquid Aluminum Sulphate	Sodrox Chemicals Ltd	\$711,852.54	Renewal
2010-016T	Part C - Liquid Sodium Silicate	National Silicates	\$99,820.23	Renewal
2010-016T	Part D -Liquid Chlorine Gas, Part H- Chlorine Gas	Brenntag	\$90,400.00	Renewal
2010-016T	Part E- Sodium Bisulfate, Part F-Sodium Hydroxide, Part G- Citric Acid	FloChem Ltd.	\$12,972.40	Renewal
2010-016T	Part I- Polyaluminum Chloride	Kemira Water Solutions Canada	\$226,000.00	Renewal
2010-016T	Part J- Sulfuric Acid	Canada Colors and Chemicals Ltd	\$56,500.00	Renewal
2010-016T	Part K- Sodium Hypochlorite	Anchem	\$5,915.55	Renewal
		<b>Total Chemicals</b>	<b>\$1,203,461</b>	
2007-04T	Biosolids Haulage	Wessuc	<b>\$1,507,592</b>	Renewal
<b>FIN 2010-05 2010-084T GBAPPC</b>	<b>Salt (Highway Salt)</b>	Canadian Salt Company	<b>\$1,571,265</b>	Renewal
<b>TOTAL RENEWALS:</b>			<b>\$4,282,317</b>	

**APPENDIX C TO STAFF REPORT # FIN 009-13**  
**PROFESSIONAL SERVICES AWARDS EXCEEDING \$250,000 FOR 2012**

<b>Morrison Hershfield Limited</b>				
<b>Contract #</b>	<b>PO #</b>	<b>Project Name</b>	<b>Comments</b>	<b>Total (Incl HST)</b>
2012-004P	PO20674	PPP ADVISORY SERVICES	Formal Competitive Bid process facilitated by Purchasing	\$239,225.41
2008-026	N/A	CUNDLES RD E/DUCKWORTH/HWY400	Formal Competitive Bid process facilitated by Purchasing	\$578,653.02
Informal	No PO	HARVIE ROAD ENVIRONMENTAL ASSESSMENT	Under \$10k purchase facilitated by the department	\$7,658.58
<b>2012 TOTAL PAYMENTS:</b>				<b>\$825,537.01</b>

<b>RJ Burnside</b>				
<b>Contract #</b>	<b>PO #</b>	<b>Project Name</b>	<b>Comments</b>	<b>Total (Incl HST)</b>
07-101			Formal competitive procurement process facilitated by Purchasing. Award to the highest scored respondent.	\$706,560.67
	PO16185	TORONTO STREET RECONSTRUCTION		
Informal	PO16966	DUNLOP STREET- ANNE TO FERNDALE	Under \$10k purchase facilitated by the department	4421.31
<b>2012 TOTAL PAYMENTS:</b>				<b>\$710,981.98</b>

<b>Cole Engineering</b>				
<b>Contract #</b>	<b>PO #</b>	<b>Project Name</b>	<b>Comments</b>	<b>Total (Incl HST)</b>
2010-038P	PO14559 PO28189 PO20005	Rain Gauge Monitoring	Formal Competitive Bid process facilitated by Purchasing	\$16,335.55
2009-126P		Consulting Services for the Detail Design & Contract Administration of Sunnidale Pk Reservoir & Booster Pumping Station	Formal Competitive Bid process facilitated by Purchasing	\$377,864.98
	PO28158			
2010-115P		Consulting Engineering Services for Various Projects at the Water Pollution Control Centre (WPCC)	Formal Competitive Bid process facilitated by Purchasing	\$72,324.37
	PO06603			
Informal	PO13122	Visual OTTH 1 Year Maintenance Renewal	Under \$10k purchase facilitated by the department	\$1,017.00
<b>2012 TOTAL PAYMENTS:</b>				<b>\$467,541.90</b>

**APPENDIX C TO STAFF REPORT # FIN 009-13**  
**PROFESSIONAL SERVICES AWARDS EXCEEDING \$250,000 FOR 2012**

<b>Aecom</b>				
<b>Contract #</b>	<b>PO #</b>	<b>Project Name</b>	<b>Comments</b>	<b>Total (Incl HST)</b>
08-09		Detail Design Mapleview Drive East (UMA Engineering)	Formal Competitive Bid process facilitated by Purchasing	\$180,757.74
06-134	No PO Issued for Extra Works	Harvie Road Booster Pumping Station	Formal Competitive Bid process facilitated by Engineering	\$248,873.20
2011-026P	PO 10170 PO 17791	Subsurface Utility Engineering (SUE) Services	Formal competitive bid process facilitated by Purchasing	\$16,602.70
2009-170P	PO 06800	Sunnidale Rd Watermain Hwy 400 Crossing Class EA	Formal competitive bid process facilitated by Purchasing	\$14,717.91
2011-082P	PO 07191	Water & Wastewater Service Review	Formal competitive bid process facilitated by Purchasing	\$6,435.76
2010-119P	PO 02454	Consulting Service for Various Inlet Work Screens at WPCC	Formal competitive bid process facilitated by Purchasing	\$104,642.93
2010-099T	PO 21865 PO 21075 PO 19197	Well No.11 Pumphouse and Heritage Park Splash Pad Retrofits	Formal competitive bid process facilitated by Engineering	\$19,287.73
Informal	PO 14235 PO 16188 PO 19754 PO 19824 PO 20560 PO 16190 PO 24362 PO 19203	Park Place External Works	Direct Award by Engineering as a result of a tender process facilitated by the developer. Aecom was the awarded consultant for the project and it was initially felt that the City's share would be under \$10K.	\$27,990.98
Informal	N/A	Mapleview Drive East	Informal competitive bid process facilitated by department	\$68,495.34
Informal	PO 14735	William Street Storm Outlet	Informal competitive bid process facilitated by the department	\$169,949.88
Informal	PO 14013	Class EA Phase 3 & 4 Bayfield Street	Informal competitive bid process facilitated by the department	\$16,625.01
Informal	PO 18894 PO 24043	CT Calculations for 5 Wells	Under \$10k purchase facilitated by the department	\$9,670.32
Informal	PO 17887	Management of Utility Crossing	Under \$10k purchase facilitated by the department	\$558.67
Informal	PO 06993	Bunkers Creek SI	Informal competitive bid process facilitated by department	\$19,704.48
Informal	PO 17163 PO 25324	ARC Refrigeration	Informal competitive bid process facilitated by department	\$19,905.28

**APPENDIX C TO STAFF REPORT # FIN 009-13**  
**PROFESSIONAL SERVICES AWARDS EXCEEDING \$250,000 FOR 2012**

<b>Aecom(Cont)</b>				
<b>Contract #</b>	<b>PO #</b>	<b>Project Name</b>	<b>Comments</b>	<b>Total (Incl HST)</b>
Informal	PO 26201 PO 13478 PO 15156	WWTF National Benchmarking	Informal competitive bid process facilitated by department	\$31,577.85
Informal	PO 26286	SWTP National Benchmarking	Informal competitive bid process facilitated by department	\$10,525.95
Informal	PO 17939	WWTF Admin Building Review	Under \$10k purchase facilitated by the department	\$1,356.00
Informal	PO 16287	Little Lake Pump Station	Under \$10k purchase facilitated by the department	\$5,791.25
Informal	PO 18372	Essa Road Rail Crossing	Under \$10k purchase facilitated by the department	\$565.00
Informal	PO 01025	Sanitary Sewage Collection System	Under \$10k purchase facilitated by the department	\$7,938.99
<b>2012 TOTAL PAYMENTS:</b>				<b>\$981,972.97</b>

<b>Peto MacCallum</b>				
<b>Contract #</b>	<b>PO #</b>	<b>Project Name</b>	<b>Comments</b>	<b>Total (Incl HST)</b>
	No PO	WPCC Expansion	Formal Competitive Bid process facilitated by Engineering	\$422.34
2007-05				
2010-070T	PO 05192	Dunlop St West/ Eccles St Intersection	Formal Competitive Bid process facilitated by Engineering	\$2,839.13
Informal	PO 03846 PO 25105 PO 20212	Hot Mix Asphalt Road Resurfacing-	Informal Competitive Bid process facilitated by the department	\$12,514.75
	PO 21098 PO 19103 PO 18549	LSRA	Formal Competitive Bid process facilitated by Engineering	\$27,483.08
2010-036T				
2011-032T	PO 04703	Ferndale Drive Reconstruction	Formal Competitive Bid process facilitated by Engineering	\$1,115.31
2012-064T	PO 25333	Pressure Reducing Valve Chamber	Formal Competitive Bid process facilitated by Engineering	\$500.03
2010-063PQ	Various POs	Geotechnical Testing	Formal Competitive Bid process facilitated by Purchasing for a standing agreement contract for use by departments for low dollar purchases	\$232,892.33
2012-067T	PO 23753	Bunkers Creek Storm Improvements	Formal Competitive Bid process facilitated by Eng	\$567.83

**APPENDIX C TO STAFF REPORT # FIN 009-13**  
**PROFESSIONAL SERVICES AWARDS EXCEEDING \$250,000 FOR 2012**

<b>Peto MacCallum (Cont)</b>				
<b>Contract #</b>	<b>PO #</b>	<b>Project Name</b>	<b>Comments</b>	<b>Total (Incl HST)</b>
2012-077T	PO 23385	William Street	Formal Competitive Bid process facilitated by Engineering	\$30,509.89
2012-060T	PO 19263 PO 20450	Ross Street	Formal Competitive Bid process facilitated by Engineering	\$12,661.83
<b>2012 TOTAL PAYMENTS:</b>				<b>\$321,506.52</b>

<b>Golder Associates</b>				
<b>Contract #</b>	<b>PO #</b>	<b>Project Name</b>	<b>Comments</b>	<b>Total (Incl HST)</b>
2010-096T	PO 03876	Landfill Gas Project	Formal Competitive Bid process facilitated by Purchasing	\$40,073.71
2010-052Q	PO 26506 PO 25206 PO 23980 PO 23720 PO 21932 PO 20888 PO 19947 PO 18643 PO 17522 PO 13698	Purge Well Rehabilitation Barrie Landfill	Formal Competitive Bid process facilitated by Purchasing	\$26,031.48
2010-047P	PO 01037 PO 09161 PO 05332 PO 13368 PO 12614 PO 08955	Long Term Waste Management	Formal Competitive Bid process facilitated by Purchasing	\$96,772.03
2011-059P	PO 07816	Environmental Assessment & Investigation of Historical Waste Sites	Formal Competitive Bid process facilitated by Purchasing	\$109,946.16
2011-005S	PO19507	Land Reclamation	Council Motion 12-G-346	\$280,489.94
2008-S001	PO 23917	Reclamation	Council Motion 08-G-372	\$612,567.31
Informal	PO 24618 PO 20887 PO 19955 PO 18781 PO 17762 PO 16895 PO 15008	Well 2 Investigation	Informal competitive bid process facilitated by department	\$21,503.11
Informal	PO 26588 PO 19774 PO 19215	Allandale Lands Station	Under \$10k purchase facilitated by the department	\$5,479.59
<b>Golder Associates (Cont)</b>				

**APPENDIX C TO STAFF REPORT # FIN 009-13**  
**PROFESSIONAL SERVICES AWARDS EXCEEDING \$250,000 FOR 2012**

Contract #	PO #	Project Name	Comments	Total (Incl HST)
Informal	PO 25178 PO 23952 PO 22987 PO 21522	TCE Monitoring	Under \$10k purchase facilitated by the department	\$7,665.50
Informal	PO 25715	Sustainable Waste Management Strategy	Under \$10k purchase facilitated by the department	\$2,632.90
Informal	PO 18775 PO 16894 PO 15006	Ground Water Monitoring	Under \$10k purchase facilitated by the department	\$3,068.71
Informal	PO 18784 PO 15850	Barrie Historic Waste Sites	Informal competitive bid process facilitated by department	\$12,415.90
Informal	PO 18467	Oro Bio Solids Monitoring Program	Under \$10k purchase facilitated by the department	\$1,540.98
PROJECT # 10-1170-0063	No PO	Miller Drive	Under \$10k purchase facilitated by the department	\$283.70
Informal	PO 15815 PO 14891	Wind Turbine Assessment	Under \$10k purchase facilitated by the department	\$5,188.96
Informal	PO 13935	Well Survey Consultation	Under \$10k purchase facilitated by the department	\$146.90
			<b>2012 TOTAL PAYMENTS:</b>	<b>\$1,225,806.88</b>

<b>CH2M Hill Canada Limited</b>				
Contract #	PO #	Project Name	Comments	Total (Incl HST)
2010-145P	PO 05018	BioGas Utilization- WPC	Formal Competitive Bid process facilitated by Purchasing	\$20,218.88
2011-001P	PO 03550	Consulting Services - Perry St Well #4A	Formal Competitive Bid process facilitated by Purchasing	\$59,423.21
Informal	PO 10316	Bayview Park Outdoor Performance Centre Project	Informal competitive bid process facilitated by the department	\$49,749.74
Informal	PO 26461 PO 24177 PO 21756	Barrie WPC Process Assistance	Informal competitive bid process facilitated by the department	\$15,892.84
By-Law 2006-163	N/A	WPC Expansion		\$1,194,776.96
By-Law 2006-163	N/A	Oro Bio-Solids Expansion		\$216,450.82
			<b>2012 TOTAL PAYMENTS:</b>	<b>\$1,556,512.45</b>

**TOTAL PROFESSIONAL SERVICES PAYMENTS: \$6,089,859.71**

**APPENDIX D TO STAFF REPORT # FIN 009-13**  
**EXTRAORDINARY CIRCUMSTANCES PURCHASES FOR 2012**

PO/Contract	Vendor	Project	Description	Est Total (excl HST)
PO12991 FIN 2012- S002	Newalta	Waste Collection	Spill cleanup at the Operations Centre	\$19,703.83
PO13563 FIN 2012- S003	Region of Huron Environmental	Blending Tank Cleaning	Clean out of Blend Tank 1 and haul contents to Oro for storage	\$40,000.00
PO 13628 FIN 2012- S004	Mid-Ontario Truck Centre	Engine Rebuild 99-550 Volvo Salter/Sander	During a salt run the truck lost power and started to blow excessive smoke from the exhaust. The truck was taken to the dealer and the diagnosis was a head gasket failure. Upon removal of the head glycol a recommendation came forth to replace crank and main bearing as to prevent further damage to the crankshaft. This unit is a front line Salter/Sander it provides a valuable service to the tax payers in the winter months by keeping City streets free of snow and ice buildup allowing for safer travelling within the City.	\$16,125.27
PO 15384 & PO 24127 FIN 2012- S007	International Water Supply	Well pump	Emergency repair of well pump - pump removal, bail oil, disassembly of pump, components, reassembly, reinstall etc	\$25,805.02
PO 20584 FIN 2012- S016	Arnott Construction	Sophia Street East Water Main	The local water main on Sophia Street East between Clapperton Street and Owen Street experienced at least 6 breaks in the month of July 2012. Recognizing the disruption to service caused by the excessive water main breaks in this area, the financial inefficiency associated with continually repairing the main, as well as the likelihood that the water main will continue to break. Staff have initiated the process to install a temporary water supply system and also to replace the existing water main with a 150mm PVC water main to current City standards.	\$218,000.00
POs 16674, 16675 and 16676	North Rock Group, Aqua - Tech Dewatering and Wamco	Transmission Water Main Ferndale Drive	A leak in the 600mm High Density Polyethylene Transmission Water Main in the vicinity of the Railway Line about 200m from Tiffin Street on Ferndale Drive South. A large excavation, with dewatering, specialized repair parts and specialized repair process are required to complete the repair. All of these are outside the normal capabilities of the Water Distribution Section. The Transmission Water Main is the primary backup supply main for the south end of the city,	\$115,000.00

**APPENDIX D TO STAFF REPORT # FIN 009-13**  
**EXTRAORDINARY CIRCUMSTANCES PURCHASES FOR 2012**

PO/Contract	Vendor	Project	Description	Est Total (excl HST)
			in the event that the SWTP could not produce water or an insufficient quantity.	
FIN 2012-S020	Fer-Pal Infrastructure	Lining of a Section of Edgehill Drive Water Main	The local watermain on Edgehill Drive between Leacock Drive and Engel Crescent experienced 8 breaks in the last year. Water Operations Branch has repaired each main break at a cost of approximately \$4350 per break. A main valve, hydrant and hydrant valve have also been replaced. The total estimated cost of repair to date in 2012 is \$58500. Recognizing the disruption to service caused by the excessive water main breaks in this area, the financial inefficiency associated with continually repairing the main, as well as the likelihood that the water main will continue to break. The preferred solution is to install a cured-in-place-pipe (CIPP) liner. This solution minimizes impacts to existing services while preventing further disruption of services for residents in the affected area.	\$200,000.00
FIN 2012-S201	Pollard Enterprises	Perimeter Roof Repairs at Holly Community Centre	There was a roofing thermal bridging and water infiltration issue at HRC over the centre pool area. The thermal bridging is a result of a poor design where the areas that do not have insulation to prevent cold air from migrating to the interior of the building and this is creating condensation on the structural steel inside the building. The combination of cold and the warm high humidity of the pool area is the main problem. This is causing significant rusting and staining along the perimeter of the exterior walls and glazing. The work must be completed prior to winter to ensure proper insulation and prevent further damage.	\$49,440.00

**TOTAL \$684,074.12**