

Staff Report



To	General Committee
Subject	Dedicated Locator Agreements
Date	September 10, 2025
Ward	All Wards
From	I. Peters, Director of Legal Services
From	S. Diemert, Director of Infrastructure
Executive Member Approval	B. Araniyasundaran, General Manager of Infrastructure and Growth Management
CAO Approval	M. Prowse, Chief Administrative Officer
Staff Report #	LGL005-25

Recommendation(s):

1. That the Director of Infrastructure or designate be authorized to complete and/or approve Dedicated Locator Agreements with various contractors and utility providers in a form satisfactory to the Director of Legal Services.
 2. That the Mayor and City Clerk be authorized to execute Dedicated Locator Agreements on behalf of the City.
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Executive Summary:

The purpose of this report is to obtain authority from Council for the City of Barrie (the “City”) to enter into Dedicated Locator Agreements with locate service providers in accordance with the requirements of *The Ontario Underground Infrastructure Notification System Act* (the “Act”).

Key Findings:

The Act requires underground utility owners, such as the City, to provide utility locate services in a timely manner in order to promote safety and protect underground utility infrastructure. The City is required to provide utility locate services through Ontario One Call.

Changes to the Act introduced via Bill 93 in 2022, introduced an additional requirement that, where requested by a project owner or contractor, underground utility owners must enter into Dedicated Locator Agreements.

Dedicated Locator Agreements are typically entered into by the utility owner, the project owner, and the locate service provider. The Act requires that a Dedicated Locator Agreement be entered into no later than 10 days from receipt of request for a Dedicated Locator by the project owner, or as may be otherwise agreed to.

The Dedicated Locator Agreements outline the obligations of the City as the utility owner, the project owner, and the locate service provider. These Agreements generally include the following provisions:

1. Requirements for the provision of information such as drawings and plans related to underground infrastructure;
2. The standards, specifications, and expectations related to the locate services;
3. Allocation of risk and insurance requirements; and
4. Compliance with health and safety laws and other statutory requirements.

Financial Implications:

There are no financial implications associated with the recommended motion as the City is not able to charge a fee for these agreements, and any project costs are borne solely by the project owner. The City may realize some cost savings as locate work done by the City will be done by the locate service provider under these Agreements.

Alternatives:

No Alternatives are being presented as the recommended motion is required to ensure the City can comply with Provincial Legislation

Strategic Plan Alignment:

Affordable Place to Live		
Community Safety	x	
Thriving Community		
Infrastructure Investments	x	
Responsible Governance		

Additional Background Information and Analysis:

Not Applicable

Consultation and Engagement:

Not Applicable – no public consultation has occurred as the recommended motion is to ensure compliance with requirements of provincial legislation.

Environmental and Climate Change Impact Matters:

There are no environmental and/or climate change impact matters related to the recommendation.

Appendix:

Not Applicable

Report Author:

Chris Packham, Legal Counsel, Legal Services Department

Brenden Miller, Supervisor of Water Customer Service, Infrastructure Department

File #:

L04-GEN

Pending #:

Not Applicable