

**Minister  
Responsible for  
Seniors Affairs**

6<sup>th</sup> Floor  
400 University Avenue  
Toronto ON M7A 2R9  
Tel.: (416) 314-9710  
Fax: (416) 325-4787

**Ministre délégué  
aux Affaires des  
personnes âgées**

6<sup>e</sup> étage  
400, avenue University  
Toronto ON M7A 2R9  
Tél.: (416) 314-9710  
Télec.: (416) 325-4787



March 2016

Dear Mayor, Reeve and Members of Council:

I am pleased to invite you to participate in the **2016 Senior of the Year Award**. This annual award was established in 1994 to give each municipality in Ontario the opportunity to **honour one outstanding local senior**, who after the age of 65 has enriched the social, cultural or civic life of his or her community.

Pay tribute to a Senior of the Year award recipient and show how seniors are making a difference in your community!

Make a nomination for **Senior of the Year!**

**Deadline is April 30, 2016.**

A certificate, provided by the Ontario government, is signed by Her Honour the Honourable Elizabeth Dowdeswell, Lieutenant Governor, myself as Minister Responsible for Seniors Affairs, and the local Head of Council.

The Government of Ontario is proud to offer this partnership with the municipalities. Seniors have generously offered their time, knowledge, expertise and more to make this province a great place to live. It is important to recognize their valuable contributions.

If you have questions, please contact the Ontario Honours and Awards Secretariat:

Email: [ontariohonoursandawards@ontario.ca](mailto:ontariohonoursandawards@ontario.ca)  
Phone: 416 314-7526  
Toll-free: 1 877-832-8622  
TTY: 416 327-2391

Thank you in advance for taking the time to consider putting forward the name of a special senior in your community.

Sincerely,

A handwritten signature in black ink that reads "Mario Sergio".

The Honourable Mario Sergio  
Minister

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**Purpose**

The Ontario Senior of the Year Award gives each municipality in Ontario the opportunity to honour one outstanding local Ontarian who after the age of 65 has enriched the social, cultural or civic life of his or her community.

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**Who is eligible?**

Your nominee must be:

- At least 65 years of age.
- A resident of Ontario.
- A living person who has made their community a better place to live.
- Nominated by a municipality in Ontario.

Nominations will not be accepted if: They are self-nominated; for elected federal, provincial, municipal representatives while in office; or for political appointees if the achievements for which they are being nominated are related to their current appointment.

Seniors who qualify for this award may have contributed in many different fields, such as the arts, literature, community service, voluntarism, education, fitness and sport, or humanitarian activities.

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**How are the recipients selected?**

The certificates are presented to the recipients by their municipality at a local event during the month of June – Seniors' Month.

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**How do I make a nomination?****Please Note**

- All package components must be sent together. Partial or incomplete/piecemeal submissions will **not** be accepted or reviewed.
- All materials must be submitted unbound (no staples), single-sided and in 8.5" x 11" (letter size) format.
- Do not send originals of important or official documents as they will not be returned.
- Submissions sent by email or by fax will be disqualified due to privacy regulations.



The deadline for nominations is **April 30** of each year and the nominee must be eligible as of that date. If this date falls on a weekend or holiday, nominations will be accepted the next business day. Eligible nominations received after the deadline will be considered in the following year.

Send completed forms and any additional materials to the following address:

**Ontario Honours and Awards Secretariat**  
Ministry of Citizenship, Immigration and International Trade  
400 University Avenue, 4<sup>th</sup> Floor  
Toronto ON M7A 2R9

To contact us:

Telephone: 416 314-7526  
Toll Free: 1 877 832-8622  
TTY: 416 327-2391  
Email: [ontariohonoursandawards@ontario.ca](mailto:ontariohonoursandawards@ontario.ca)  
Website: <http://www.ontario.ca/honoursandawards>

Your comments regarding the form and process are welcome. Please email your comments directly to us at the above email address.

**My Nomination Is For - Step 1 of 3**

Salutation

Mr.  Mrs.  Ms.  Dr.  Other - If other, specify \_\_\_\_\_

First Name

Last Name

**Home Address**

City Address  Rural Route or PO Box Address

Street No.	No. Suffix	Street Name	Street Type	Street Direction	Unit/Suite/Apt
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Delivery Mode			PO Box No. (e.g., 123456)	Rural Route No. (e.g., 123456)
<input type="checkbox"/> General Delivery	<input type="checkbox"/> Mobile Route	<input type="checkbox"/> Post Office Box		
<input type="checkbox"/> Rural Route	<input type="checkbox"/> Suburban Service			

City	Province	Postal Code (e.g., M7A2R9)
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Telephone Type	Telephone Number (e.g., 4163147526)	Extension
<input type="checkbox"/> Home <input type="checkbox"/> Business (9-5) <input type="checkbox"/> Mobile		

Alternate Telephone Type	Telephone Number (e.g., 4163147526)	Extension
<input type="checkbox"/> Home <input type="checkbox"/> Business (9-5) <input type="checkbox"/> Mobile		

Email (e.g. email@address.com)

Preferred Language of Communication  English  French

**Presentation Date - Step 2 of 3**

Please provide the ceremony presentation date, if confirmed. (mm/dd/yyyy)

**Nomination Submitted By - Step 3 of 3**

Salutation

 Mr.  Mrs.  Ms.  Dr.  Other - If other, specify \_\_\_\_\_

First Name

Last Name

Name of Municipality/Township

Position/Title

**Business Address** City Address  Rural Route or PO Box Address

Street No.

No. Suffix

Street Name

Street Type

Street Direction

Unit/Suite/Apt

Delivery Mode

 General Delivery Mobile Route Post Office Box

PO Box No. (e.g., 123456)

Rural Route No. (e.g., 123456)

 Rural Route Suburban Service

City

Province

Postal Code (e.g., M7A2R9)

Telephone Type

 Home Business (9-5) Mobile

Telephone Number (e.g., 4163147526)

Extension

Alternate Telephone Type

 Home Business (9-5) Mobile

Telephone Number (e.g., 4163147526)

Extension

Email (e.g. email@address.com)

Preferred Language of Communication

 English French**Declaration**

The Ontario government is committed to ensuring the privacy of your personal information. In accordance with subsection 39(2) of the *Ontario Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c.F.31, the personal information collected on this form will be used only for the proper administration of the **Ontario Senior of the Year Awards**. Under the authority of the *Ministry of Citizenship and Culture Act*, R.S.O. 1990, cM.18, s.4, the personal information collected in this nomination package belongs in perpetuity to the nominator and cannot be shared for purposes other than the administration of the program without his/her express written consent. For further information on our collection of information policy, contact us at: Ontario Honours and Awards Secretariat, 400 University Avenue, 4<sup>th</sup> Floor, Toronto ON M7A 2R9, or by email at [OntarioHonoursAndAwards@ontario.ca](mailto:OntarioHonoursAndAwards@ontario.ca), or by telephone at 416 314-7526, toll free 1 877 832-8622, or TTY 416-327-2391.

I hereby declare that all information provided in this application is true and accurate in every respect. I understand that the nominee would be required to return the award if the information is found to be inaccurate for any reason.

Nominator Signature

Date (mm/dd/yyyy)