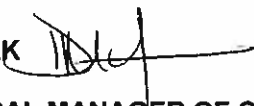



TO: GENERAL COMMITTEE

SUBJECT: PROTOCOL AGREEMENT FOR THE SHARING OF INFORMATION WITH THE POLICE SERVICES BOARD

PREPARED BY AND KEY CONTACT: C. DEGORTER, DEPUTY CITY CLERK, EXT. 4560

SUBMITTED BY: D. MCALPINE, CITY CLERK 

GENERAL MANAGER APPROVAL: E. ARCHER, CMA, GENERAL MANAGER OF CORPORATE SERVICES 

CHIEF ADMINISTRATIVE OFFICER APPROVAL: CARLA LADD, CHIEF ADMINISTRATIVE OFFICER 

RECOMMENDED MOTION

1. That the Protocol for Sharing Information Agreement between the Barrie Police Services Board and The Corporation of the City of Barrie be repealed and replaced with Appendix "A" attached to Staff Report CLK004-12.

PURPOSE & BACKGROUND

2. The purpose of this report is to propose the repeal and replacement of the current Protocol for Sharing Information between the Barrie Police Services Board and The Corporation of the City of Barrie with a new agreement submitted by the Barrie Police Services Board.
3. The Barrie Police Services Board is required under Section 32(1) of Ontario Regulation 3/99 ("The Adequacy Standards") to enter into a protocol with the Council of the City of Barrie that addresses:
 - a) The sharing of information with municipal council, including the type of information to be shared and the frequency of sharing such information as per the Police Services Act.
 - b) The dates by which the business plan and annual report shall be provided to municipal council.
 - c) The responsibility for making public the business plan and annual report, and the dates by which the business plan and report must be made to the public.
 - d) If the municipal council chooses, jointly determining, and participating in, the consultation processes for the development of the business plan.

ANALYSIS

4. In 2008, the City and Barrie Police Services Board entered into the current agreement with respect to the protocol for sharing information. The existing protocol formalizes many of the initiatives of the Barrie Police Services Board to provide information to Barrie City Council. It also confirms the commitment of the Barrie Police Services Board and the City to ensure public access to information related to the delivery of policing services within the City.

5. Recently, the City received correspondence from the Barrie Police Services Board indicating the need to replace the agreement in order to achieve compliance with the Provincial Government's Municipal Performance Measurement Program and City Council's direction concerning the timing associated with the Board's annual budget request.
6. The proposed protocol includes relatively minor changes, as follows:
 - a) That the Barrie Police Services Board will make its best efforts to submit details supporting its annual budget request not less than four months prior to Council's consideration of The Corporation's Business Plan, with the specific dates fixed according to the budget schedule, as per motion 12-G-032;
 - b) That Barrie Police Services will provide all information required by the City of Barrie to fulfill the requirements of Section 83.1 of the Municipal Act concerning the Municipal Performance Measurement Program;
 - c) That Barrie Police Services will either host and/or attend public information sessions on current policing issues (previously hosting the sessions was specified); and
 - d) Changes to the timing of the provision of copies of the Barrie Police Services business plan (prepared every three years) to the City Clerk.
7. A copy of the proposed protocol agreement is attached as Appendix "A" to Staff Report CLK004-12. The changes in the agreement terms for the most part, reflect the City's own informational needs.

ENVIRONMENTAL MATTERS

8. There are no environmental matters related to the recommendation.

ALTERNATIVES

9. The following alternatives are available to the General Committee in regard to this report:

Alternative #1

General Committee could recommend that the City not repeal and replace the existing protocol for the sharing of information agreement with the Barrie Police Services Board.

This alternative is not recommended as the changes are minor in nature and for the most part address either Council or staff requests.

Alternative #2

General Committee could recommend changes to the terms included in the Protocol for the sharing of information agreement.

Changes to the terms would need to be approved by the Barrie Police Services Board before the agreement could be executed.

FINANCIAL

10. There are no direct financial implications for the Corporation relating to the recommended motion.

LINKAGE TO 2010 – 2014 COUNCIL STRATEGIC PLAN

11. The recommendation(s) included in this Staff Report are not specifically related to the goals identified in the 2010-2014 City Council Strategic Plan.

APPENDIX "A"

**PROTOCOL FOR THE SHARING OF INFORMATION
BETWEEN
THE BARRIE POLICE SERVICES BOARD
-AND-
THE CORPORATION OF THE CITY OF BARRIE**

WHEREAS pursuant to section 31(1) of the *Police Services Act*, as amended, the Barrie Police Services Board is responsible for the provision of adequate and effective police services in the City of Barrie;

AND WHEREAS The Corporation of the City of Barrie is required pursuant to Section 4(1) of the *Police Services Act* to provide adequate and effective police service in accordance with its needs;

AND WHEREAS the Barrie Police Services Board is required by section 32(1) of Ontario Regulation 3/99 ("the Adequacy Standards") to enter into a protocol with the Council for the City of Barrie that addresses:

- (1) the sharing of information with municipal council, including the type of information to be shared and the frequency of sharing such information as per the *Police Services Act*;
- (2) the dates by which the business plan and annual report shall be provided to municipal council;
- (3) the responsibility for making public the business plan and annual report, and the dates by which the business plan and report must be made public; and
- (4) if the municipal council chooses, jointly determining, and participating in, the consultation processes for the development of the business plan.

THEREFORE THE PARTIES HEREBY AGREE

1. That the Barrie Police Services Board shall provide the following information and material to the Clerk for the City of Barrie:
 - (a) in January of each year, notice of the dates, times and locations of the Police Services Board monthly meetings;
 - (b) copies of the public agenda on the Friday preceding the Board's scheduled meeting dates; and
 - (c) copies of the approved minutes of the Board's said public meetings.
2. That in accordance with Section 39(1) and (2) of the *Police Services Act*, the Barrie Police Services Board will make its best effort to submit to the City Deputy Treasurer details supporting the annual budget request not less than four months prior to Council's consideration of the Corporation's Business Plan, with specific dates fixed according to the budget schedule created by City staff for inclusion in the following year's Business Plan Binder.
3. That in order to comply with the requirements of the Provincial Government's Municipal Performance Measurement Program, the Barrie Police Service will provide all information required by the City of Barrie to fulfill the requirements of Section 83.1 of the *Municipal Act*.

4. That the Barrie Police Services will provide such other administrative information as may be reasonably requested from time to time by the City of Barrie.
5. The Barrie Police Services Board and the Chief of Police will host and/or attend public information session(s) on current policing issues in the City of Barrie.
6. That the Barrie Police Services Board will:
 - a. provide the Clerk with notice of any public meetings, or other consultation processes scheduled by the Board for the development of the service's three year business plan;
 - b. invite members of City Council to participate in a consultation session with the Barrie Police Services Board regarding the development of the Service's three year business plan;
 - c. provide the Clerk every three years with a copy of the Barrie Police Service's business plan no later than 30 days following completion;
 - d. make the business plan available to the public no more than 30 days following it being released to the Clerk;
 - e. provide the Clerk with copies of the Barrie Police Service's annual report to the Clerk and make it available to the public on or before June annually.
7. That this protocol is subject to the provisions of Section 41 (1.1) of the *Police Services Act*, as amended, and the provisions of the *Municipal Freedom of Information and Protection of Privacy Act*.
8. That this protocol shall become effective as of the date of signing and shall remain in force and effect until December 31, 2012. This agreement shall be automatically renewed effective January 1st annually unless notice is given by either party at any time during the agreement of their desire to amend the protocol.
9. That in witness whereof, the parties hereto have caused this protocol to be executed by their duly authorized officers.

Douglas Jure, Chair

Barrie Police Services Board

Dated

Jeff Lehman, Mayor

City of Barrie

Dated

Dawn McAlpine, City Clerk

Dated