



**RECREATION AND CULTURE  
SERVICES  
MEMORANDUM**

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**TO: MAYOR A. NUTTALL AND MEMBERS OF COUNCIL**

**FROM: D. BELL, DIRECTOR OF RECREATION AND CULTURE SERVICES, EXT. 4352**

**NOTED: D. MCALPINE, GENERAL MANAGER OF COMMUNITY AND CORPORATE SERVICES**

**M. PROWSE, CHIEF ADMINISTRATIVE OFFICER**

**RE: BARRIE SKATEBOARD ASSOCIATION 25<sup>TH</sup> ANNIVERSARY (Agenda Item FRG 4)**

**DATE: AUGUST 14, 2024**

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The purpose of this Memorandum is to provide members of Council with an update concerning recommendation FRG 4 from the June 19<sup>th</sup> Finance and Responsible Governance meeting which stated:

*“That staff in Recreation and Culture Services meet with members of the Barrie Skateboard Association to formalize and present what is usually in scope with events of this nature and report back via Memorandum in advance of the Barrie Skateboard Association (BSA) event.”*

The above recommendation will be considered by General Committee and Council on August 14, 2024 as item FRG 4.

The open delegation delivered by the Barrie Skateboard Association (BSA) to Finance and Responsible Governance on June 19<sup>th</sup>, 2024, covered subject matter related to their planned 25<sup>th</sup> anniversary celebrations scheduled for Saturday, September 21<sup>st</sup>, 2024, at Queen’s Park and included requests to the City related to the following:

- Removal of fencing facing Front Street and a rear gate plus the addition of trash receptacles at the three entrances to the park in advance of the event.
- An event itinerary from 7AM to 6PM on the day of the event.
- An event budget of \$10,000 outlining costs for seating, tents, A/V equipment, power, and food and beverages.

Following the June 19<sup>th</sup> presentation, the Barrie Skateboard Association reached out to staff in Special Events and began discussions on the details of the event and the permit application process. The Eproval application form outlines the scope of requirements for events of this nature including information that may require further approvals from other City departments or external partners such as Municipal Law Enforcement, Building Services, Barrie Police, the Health Unit and others.

For the September 21<sup>st</sup> event, the BSA have advised they will be using tents, amplified sound, a generator for power, and posting signage to promote the event, all of which are in various stages of approval. Additionally, the BSA is required to supply a site plan, first aid and emergency management plans, a waste management plan, all of which have been submitted to the City, and confirmation of insurance.

To date, staff in Special Events indicate the permit process is moving along smoothly, and the organization has been providing detailed information in a timely and professional manner.