



# City of Barrie

70 Collier Street (Box 400)  
Barrie, ON L4M 4T5

## Minutes - Final Finance and Corporate Services Committee

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Wednesday, December 18, 2013

6:00 PM

Council Chamber

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**For consideration by General Committee on January 6, 2014.**

**The meeting was called to order by Councillor Prowse at 6:10 p.m. The following were in attendance for the meeting:**

**PRESENT:**

Councillor, M. Prowse, Finance and Corporate Services Committee Chairperson  
Councillor, B. Ainsworth, Finance and Corporate Services Committee Member  
Councillor, J. Brassard, Finance and Corporate Services Committee Member  
Councillor, A. Nuttall, Finance and Corporate Services Committee Member

**STAFF:**

City Clerk/Director of Legislative and Court Services, D. McAlpine  
Director of Environmental Services, J. Thompson  
Director of Finance, D. McKinnon  
General Manager of Community and Corporate Services, E. Archer  
Manager of Accounting, L. Jerney  
Supervisor of Administrative Support Services, W. Sutherland

**ALSO PRESENT:**

P. Jesty, Partner, Deloitte LLP

The Finance and Corporate Services Committee met and reports as follows:

**SECTION "A"**

**2013 AUDIT SERVICE PLAN**

Paula Jesty, Partner, Deloitte LLP provided the Committee with a presentation concerning the 2013 Audit Service Plan. She noted that the Plan presents the Deloitte LLP audit approach, audit scope and planned communications with the City of Barrie.

Ms. Jesty reviewed key elements of the Audit Service Plan including details of the following aspects:

- Audit scope
- Materiality
- Audit risks
- Internal control matters
- Fraud risk
- Use of Specialists
- Component auditor
- Audit team
- Complete engagement reporting
- Accounting update and other developments
- Communications
- Independence
- Management representations
- Client service commitment

Ms. Jesty concluded by commenting that the audit team is committed to providing an efficient, high-quality audit and will coordinate activities with management to make every effort to achieve audit efficiencies.

Members of the Committee asked a number of questions related to the information provided and received responses from the presenter and City staff. (File: F00)

Councillor, B. Ainsworth left the Council Chamber at 6:22 p.m.

**REPORT OF THE TOWN AND GOWN ADVISORY COMMITTEE DATED  
NOVEMBER 26, 2013.**

The Report of the Town and Gown Advisory Committee dated November 26, 2013 was received. (File: C05)

**REPORT OF THE ACCESSIBILITY ADVISORY COMMITTEE DATED  
NOVEMBER 28, 2013.**

The Report of the Accessibility Advisory Committee dated November 28, 2013 was received. (File: C05)

**The meeting adjourned at 6:36 p.m.**

**CHAIRMAN**