



# City of Barrie

70 Collier Street (Box 400)  
Barrie, ON L4M 4T5

## Meeting Agenda General Committee

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Monday, June 20, 2016

5:00 PM

Sir Robert Barrie Room

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**1. CONSENT AGENDA**

**2. PUBLIC MEETING(S)**

Nil.

**3. PRESENTATIONS BY STAFF/OFFICERS/AGENTS OF THE CORPORATION**

Nil.

**4. DEFERRED BUSINESS**

Nil.

**5. REPORTS OF REFERENCE, ADVISORY OR SPECIAL COMMITTEES**

Nil.

**6. STAFF REPORT(S)**

**2017 BUSINESS PLAN AND BUDGET DIRECTIONS**

1. That staff prepare a Business Plan for 2017 for all tax supported services that considers:
  - a) One budget year and three forecast years;
  - b) The cost of maintaining current programs at current service levels, based on anticipated 2017 activities;
  - c) Annualization of prior period decisions;
  - d) The financial impact on the 2017 budget of Council directions throughout 2016;
  - e) Recommendations for changes to funding sources that result in a decreased reliance on property taxes;

- f) An estimate of assessment growth based on the value of newly assessed property throughout 2016;
  - g) The continuation of an annual 1% Dedicated Infrastructure Renewal Fund; and
  - h) Contributions to reserves that are consistent with the Financial Policies Framework.
2. That staff prepare a Business Plan for 2017 for Water and Wastewater services that includes:
- a) The cost of maintaining current programs at current service levels, based on anticipated 2017 activities;
  - b) Annualization of prior period decisions;
  - c) Recommendations for changes to user fees that reflect the full cost of providing the program or service, including fixed assets, net of any subsidy approved by Council;
  - d) An estimate of water consumption that reflects past consumption patterns and forecasted conditions in 2017; and
  - e) Contributions to reserves that are consistent with the Financial Policies Framework and Council direction that reflect, to the extent possible, the anticipated current and future commitments against the reserves.
3. That staff prepare a Business Plan for 2017 for Parking Services that includes:
- a) The cost of maintaining current programs at current service levels, based on anticipated 2017 activity;
  - b) Annualization of prior period decisions; and
  - c) Options to eliminate the annual operating deficit, and if necessary, a subsidy from the tax rate.
4. That any significant impacts to the 2017 budget, such as recommended new investments and changes in level of service, or changes in staff complement levels, be presented to Council for consideration.
5. That any user fees that are added, removed, or increased/decreased by 5% or more of the current fee, be presented to Council within the Business Plan Binder.
6. That a ten year Capital Plan be developed that includes a one year capital budget, a four year forecast, and a five year capital outlook.

- a) 1 year approved Capital Budget (2017):
    - i) With multi-year approvals in accordance with the capital control policy;
    - ii) Project specifics; and
    - iii) Detailed funding.
  - b) 4 year Capital Forecast (2018 - 2021):
    - i) Project specifics; and
    - ii) Detailed funding.
  - c) 5 year Capital Outlook (2022 - 2026):
    - i) Project specifics where available; and
    - ii) Detailed funding.
7. That staff prepare the 2017 Capital Budget with appropriate consideration of:
- a) Council's strategic goals;
  - b) A risk based approach to project selection driven by the rehabilitation and replacement of existing assets, considering full lifecycle costs and the City's most critical needs;
  - c) Master plans and infrastructure implementation plans, considering full lifecycle costs; and
  - d) Availability of financial and staff resources to do the work.
8. That staff continue to find new and innovative ways to increase public education and engagement during the 2017 Business Plan and Budget development process.
9. That the 2017 Budget Development Schedule identified in Appendix "A" to Staff Report EMT002-16, be used to develop the 2017 Business Plan for Council's review and approval no later than February 2017.
10. That staff advise the County and all Agencies, Boards, and Commissions of Council's expectations that:
- a) The budget directions established herein be used when preparing their 2017 budgets; and

b) Budgets are prepared in accordance with the 2017 Budget Development Schedule.

11. That a Capital Reserve specific to the Barrie Police Services Board be established and funded from an annual contribution from the approved annual Police Service operating Budget. (EMT002-16) (File: F00)

Attachments: [EMT002-160620.pdf](#)

**7. REPORTS OF OFFICERS**

Nil.

**8. ITEMS FOR DISCUSSION**

Nil.

**9. INFORMATION ITEMS**

**CONFIDENTIAL PERSONAL INFORMATION MATTER - EMPLOYMENT  
CONTRACT**

**10. ENQUIRIES**

**11. ANNOUNCEMENTS**

**12. ADJOURNMENT**

**HEARING DEVICES AND AMERICAN LANGUAGE (ASL) INTERPRETERS:**

**Assistive listening devices for the Council Chamber are available upon request from the staff in the Legislative and Court Services Department.**

**American Sign Language (ASL) Interpreters are also available upon request. Please contact Legislative and Court Services Department staff at 705-739-4204 or [cityclerks@barrie.ca](mailto:cityclerks@barrie.ca) regarding a request for an ASL Interpreter as soon as possible, to ensure availability.**