



MINUTES  
Board Meeting #12-02  
Thursday February 23, 2012 at 7:30PM  
Painswick Branch

PRESENT: C. Virgo (Chair), L. Strachan, R. Palmer, R. Reynolds, T. Johnston, A. Davis (Director), T. Latimer (Recorder)

ABSENT: R. Duhamel (Vice Chair), L. McClean, R. Junke, B. Jackson

1. Call to Order

The meeting was called to order at 7:33pm

2. Confirmation of Agenda

Ruth will include her report of the OLA Superconference with the Report of the Chair. The agenda was confirmed.

3. Conflict of Interest

None declared.

4. Development Report (Chris Vanderkruys)

Chris outlined the needs of the development office as outlined in the strategic plan. Chris also gave an overview of how the Library and City staff are working with Environics Analytics to see the demographics of the city.

**#12-05 JOHNSTON - PALMER**

**THAT** BPL Bd approves the hiring of a full time Development Officer commencing July 1, 2012. CARRIED

5. Barrie Community Foundation Endowments (Chris Vanderkruys)

**#12-06 REYNOLDS - STRACHAN**

**THAT** the Barrie Public Library Board agree to provide 1% of the principal held by the Barrie Community Foundation on behalf of the Library to cover the Foundation's operating costs towards the 2011 fiscal year.

(2) Tim Johnston to meet with Jim Perrin, Chair of the B.C.G. to discuss future fees & investment strategies. CARRIED

6. Minutes of Meeting

6.1 Minutes of Board Meeting #12-01 dated Thursday January 26, 2012

**#12-07 PALMER - JOHNSTON**

**THAT** the Minutes of Board Meeting #12-01 dated Thursday January 26, 2012 be adopted. CARRIED

- 6.2 In Camera Minutes of Board Meeting #12-01 dated Thursday January 26, 2012  
**#12-08 REYNOLDS - STRACHAN**  
**THAT** the In Camera Minutes of Board Meeting #12-01-IC dated Thursday January 26, 2012 be adopted. CARRIED

7. Business Arising

7.1 Council Direction Motions

Three motions have been passed through City Council which includes:

- 1) The Library to meet with City Finance Staff on a quarterly basis to discuss the status of the Library's budget and collection of Development Charges
- 2) The Library to submit details supporting the annual budget requests not less than four months prior to Council's consideration of the Corporation's Business Plan
- 3) The Barrie Public Library and staff in the Leisure, Transit and Facilities Department meet with Councilors Brassard and Prowse to provide additional information on the various alternatives associated with the provision of library services for the south west portion of the community and the feasibility of utilizing existing space at the Holly Community Centre.

8. Report of the Chair

The Barrie Public Library received a Certificate of Accreditation at the OLA Superconference which was attended by Catherine, Ruth and several staff members. Shonna Froebel, Manager of Adult Information Services also received an award for Reader's Advisory. Elizabeth Bufton, Adult Information Services staff received an award from United Way as she was Head of the city wide United Way Campaign. The OLA workshops were excellent. One on CULC stats showed how they are used. Ruth went to workshops on Building Credibility. Ruth discussed succession planning as a near future task for the Board.

9. Committee Reports

9.1 Financial Statement – December 2011, January 2012

Deferred, awaiting year end.

10. Director of Library Services Report January 2012

Highlights of the report were discussed.

11. Other Business

None

12. Committee Meeting Dates

At the Call of the Chair

13. Date of Next Board Meeting

Thursday March 22, 2012 at 7:30pm in the Consumers Gas Boardroom.

14. Adjournment

The meeting was adjourned at 9:07pm

*S. C. Vargo*  
CHAIR

*2012 02 22*  
DATE

*[Signature]*  
SECRETARY

*2012 02 22*  
DATE

**LIBRARY USAGE FOR THE MONTH OF: JANUARY 2012**

	<b>SAME MTH PREV YR</b>	<b>CURR MTH</b>	<b>%+/-</b>	<b>PREV YTD</b>	<b>CURR YTD</b>	<b>%+/-</b>
<b>1 CIRCULATION</b>						
Adult	73,965	66,204	-10.49%	73,965	66,204	-10.49%
Children	44,739	45,458	1.61%	44,739	45,458	1.61%
E-Books/Audio Books		3,351			3,351	
<b>TOTAL CIRCULATION</b>	<b>118,704</b>	<b>115,013</b>	<b>-3.11%</b>	<b>118,704</b>	<b>115,013</b>	<b>-3.11%</b>
<b>2 HOLDS PLACED</b>						
	12,412	14,869	19.80%	12,412	14,869	19.80%
<b>3 INTERLIBRARY LOAN</b>						
Borrowed	242	233	-3.72%	242	233	-3.72%
Lent	292	269	-7.88%	292	269	-7.88%
<b>4 MEMBERSHIP</b>						
New members	547	593	8.41%	547	593	8.41%
Active Members	53,878	52,338	-2.86%	53,878	52,338	-2.86%
In Person Visits	41,688	51,367	23.22%	41,688	51,367	23.22%
<b>5 INFORMATION REQUESTS</b>						
a) Main Floor Information	2,927	2,879	-1.64%	2,927	2,879	-1.64%
b) Second Floor Information	994	1,087	9.36%	994	1,087	9.36%
<b>TOTAL INFORMATION REQUESTS</b>	<b>3,921</b>	<b>3,966</b>	<b>1.15%</b>	<b>3,921</b>	<b>3,966</b>	<b>1.15%</b>
<b>6 ON-LINE DATA BASE SEARCHES</b>						
	6,231	11,296	81.29%	6,231	11,296	81.29%
<b>7 COMMUNITY INFORMATION</b>						
a) Database records created	7	17	142.86%	7	17	142.86%
b) Database records updated	187	208	11.23%	187	208	11.23%
a) Events records created	88	76	-13.64%	88	76	-13.64%
b) Events records updated	116	130	12.07%	116	130	12.07%
<b>8 COMMUNITY SERVICES</b>						
Programs & Tours						
a) Adult	18	18	0.00%	18	18	0.00%
b) Children/Young Adult	53	46	-13.21%	53	46	-13.21%
<b>TOTAL PROGRAMS</b>	<b>71</b>	<b>64</b>	<b>-9.86%</b>	<b>71</b>	<b>64</b>	<b>-9.86%</b>
Attendance						
a) Adult	225	225	0.00%	225	225	0.00%
b) Children/Young Adult	1,166	1,145	-1.80%	1,166	1,145	-1.80%
<b>TOTAL ATTENDANCE</b>	<b>1,391</b>	<b>1,370</b>	<b>-1.51%</b>	<b>1,391</b>	<b>1,370</b>	<b>-1.51%</b>
<b>VISITS TO LIBRARY WEBSITE</b>						
<b>9 (remote and in house)</b>	<b>179,105</b>	<b>64,444</b>	<b>-64.02%</b>	<b>179,105</b>	<b>64,444</b>	<b>-64.02%</b>
<b>10 COMPUTER RESERVATIONS</b>						
	5,658	4,949	-12.53%	5,658	4,949	-12.53%
<b>11 NEW ITEMS</b>						
a) Adult	2,744	1824	-33.53%	2,744	1,824	-33.53%
b) Children/Young Adult	2,059	1527	-0.25838	2,059	1,527	-25.84%
Collection size	281,952	343,694	21.90%	281,952	343,694	21.90%
<b>12 VOLUNTEER HOURS</b>						
	875.3	656	-25.05%	875	656	-25.05%
<b>13 ROOM BOOKINGS</b>						
	101	113	11.88%	101	113	11.88%