



COMMUNITY PROJECT FUND SUBMISSION FORM

Community Project Fund Guidelines

Funds can be used for the following:

- Projects including:
 - ✓ Improvements to playgrounds and playcourts;
 - ✓ Art installations;
 - ✓ Traffic calming; and
 - ✓ Initiatives that have longevity to them e.g., tree planting, and community gardens.
- Multiple projects can be used as long as it does not exceed \$25,000; and
- Projects must align with Council Strategic Priorities.

Funds cannot be used for the following:

- ✗ Any items/office expenses covered under Council Expense Policy or top up thereof;
- ✗ Donations to organizations; and
- ✗ Any item that would be considered bonussing under the *Municipal Act*.

Project Submission Process

1. Members of Council are to prepare and submit the community project fund submission form to the Clerk.
2. The submission forms will be sent to Executive Management Team (EMT) to have staff provide costing, potential project timing and identify any process requirements (e.g., Public Art Committee, RFP, etc.).
3. Once the form is reviewed by staff, it would be presented to the Finance and Responsible Governance Committee for consideration with final approval by Council.
4. If a member of Council wishes to make any changes to the intent of the Council approved program, Council approval would be required.

Submission Deadline

The Community Project Fund Submission Form is to be submitted to the City Clerk.

The deadline to submit capital requests is March 30, 2025, to ensure completion and unveiling of the project is completed by December 2025.



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SECTION 1 - COUNCIL MEMBER INFORMATION

Name: Deputy Mayor Thomson

Ward: 5

Submission Date: March 30, 2025

SECTION 2 - PROJECT DETAILS

Project name: Community Garden – Lampman Lane

Project location: Ward 5

Description of project:

\$25,000 to create and maintain a community outdoor space at Lampman Lane in association with the Barrie Public Library Ward 5 branch.

Provide a description of the benefits to your ward(s):

To create a covered, community reading garden space at Lampman Lane in association with the Barrie Public Library Ward 5 branch.

Provide an outline of the project or activities detailing the plan for the project:

Parks planning staff and library staff are to work together to create an outdoor space that can act as an extension to the Ward 5 Library Branch by providing a covered area in Lampman Lane.

SECTION 3 - LINKAGE TO 2022-2026 COUNCIL STRATEGIC PRIORITIES

Affordable Places to Live
Community Safety
Thriving Community

Infrastructure Investments
Responsible Governance

Provide a brief description of the linkage to the strategic priorities selected above:

- This aligns with our “Thriving Community” strategic priority by expanding and maximizing access to parks and recreation opportunities.

TO BE COMPLETED BY EXECUTIVE MANAGEMENT TEAM (EMT)

SECTION:4 – PROJECT AND COSTING INFORMATION

Reviewed by the Executive Management Team:

Date: 2025 / 03 / 27

Potential project timing:

2025

Start date:

2025 / 06 / 18

End date:

2025 / 09 / 30

Capital Cost to Implement (estimated):

\$25,000

Staff resources required to implement and associated cost (estimated):

Jointly planned and designed by Parks Planning and Library staff to select best location and design in Lampman Lane.

Other operating expenditures required to implement and associated costs (estimated): Will be confirmed once final plans and designs are completed with aim to keep operating expenditures to a minimum.



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Total estimated implementation costs: \$25,000 maximum

Ongoing operational considerations/costs associated with the project: Will be confirmed once final plans and designs are completed with aim to keep operating expenditures to a minimum.

Process requirements (for example Public Art Committee, RFP etc.): Consultation with Library, Parks Planning and the Ward Councillor.

TO BE COMPLETED BY ADMINISTRATION

SECTION 5: COMMITTEE AND COUNCIL INFORMATION AND DECISIONS

Considered by Finance and Responsible Governance Committee

Date: / /

Decision:

Considered by General Committee

Date: / /

Decision:

Considered by City Council

Date: / /



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Decision:

Date of approval:

Date: YYYY / MM / DD

Approved by motion: