



**LEGAL SERVICES DEPARTMENT
MEMORANDUM**

Page: 1
File:
Pending #:

TO: DEPUTY MAYOR, B. WARD AND MEMBERS OF COUNCIL

FROM: A. MILLS, MANAGER OF LEGAL SERVICES EXT. 5051

NOTED: I. PETERS, DIRECTOR OF LEGAL SERVICES
M. PROWSE, CHIEF ADMINISTRATIVE OFFICER

**RE: ANNUAL REPORT RE: DELEGATED AUTHORITY TO EXECUTE
ENCROACHMENT AGREEMENTS**

DATE: MAY 30, 2022

This Memorandum is to provide members of Council with an annual report in accordance with Council Motion 12-G-244, which provides delegated authority to execute encroachment agreements, as stated on Appendix "A".

The following chart presents a summary of the encroachment agreements completed, pursuant to delegated authority during the 2021 calendar year.

<u>Applicant</u>	<u>Location</u>	<u>Encroachment</u>
Discovery Child Care Centre Inc.	1 Thrushwood Drive	Ground Sign
1934899 Ontario Inc.	15 Collier Street	Overhead Sign



**LEGAL SERVICES DEPARTMENT
MEMORANDUM**

Page: 2
File:
Pending #:

APPENDIX "A"

12-G-244 DELEGATED AUTHORITY TO EXECUTE ENCROACHMENT AGREEMENTS

That the City Clerk be authorized to execute encroachment agreements on behalf of the City of Barrie for City owned land subject to the following:

- a) That all new encroachment applications be circulated in memorandum format to all applicable departments for comments to address any objections or concerns;
- b) The contents of all encroachment agreements be to the satisfaction of the Director of Legal Services or designate; and
- c) That staff prepare an annual memorandum to General Committee with a summary of encroachment transactions completed under delegated authority.