



**FINANCE DEPARTMENT  
MEMORANDUM**

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**TO: MAYOR, J. LEHMAN AND MEMBERS OF COUNCIL**

**FROM: C.SMITH, SENIOR MANAGER OF ACCOUNTING AND REVENUE**

**NOTED: C. MILLAR, DIRECTOR OF FINANCE AND TREASURER**

**B. ARANIYASUNDARAN, GENERAL MANAGER OF INFRASTRUCTURE AND GROWTH MANAGEMENT**

**D. MCALPINE, GENERAL MANAGER OF COMMUNITY AND CORPORATE SERVICES**

**M. PROWSE, CHIEF ADMINISTRATIVE OFFICER**

**RE: SECTION 326 COST RECOVERY – WATER AND SANITARY SERVICING FOR BAY LANE, COTTAGE LANE AND ROYAL OAK DRIVE AREA**

**DATE: JUNE 20, 2022**

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The purpose of this Memorandum is to inform members of Council that Bill #057 and Bill #058 on the June 20<sup>th</sup> Council agenda are related to adopted Council Moton 13-G-045 as follows:

**SANITARY AND WATER SERVICING AND URBANIZATION FOR THE BAY LANE, COTTAGE LANE AND ROYAL OAK DRIVE AREA (WARD 10)**

1. That a by-law be prepared to authorize the recovery of capital costs for the construction of sanitary servicing on Bay Lane, Cottage Lane, Gables Park, Royal Oak Drive, Forestwood Lane, Lovers Court and Tollendal Mill Road, as outlined in Staff Report ENG003-13, through the collection of a per metre frontage charge plus lateral costs for benefiting properties abutting the proposed new sections of sanitary sewer, as provided under Section 326 of the Municipal Act, with the option of payment of the sanitary charges over a 10 year period with interest.
2. That a by-law be prepared to authorize the recovery of capital costs for the construction of water servicing on Bay Lane, Cottage Lane, and Gables Park, as outlined in Staff Report ENG003-13, through the collection of a per metre frontage charge plus lateral costs for benefiting properties abutting the proposed new sections of watermain, as provided under Section 326 of the Municipal Act, with the option of payment of the water charges over a 10 year period interest free.

Letters were sent to all property owners in the area in 2017 advising of:

- a) The proposed sanitary sewer and service connection works;
- b) The proposed watermain and service connection works;
- c) The estimated payment amounts based on the tendered prices for Phase 1 work and Phase 2 work; and
- d) Procedures for making an oral or written deputation to Council if individual property owners were opposed to proceeding to construction.

Once the by-laws are passed at the June 20<sup>th</sup> Council meeting, letters will be sent to the property owners who will be provided with the following payment options:

- Make full payment on the outstanding balance;
- Make a partial payment and finance the remaining balance of sanitary charges over a 10 year period with interest and water charges over a 10 year period interest free, through an addition to the 2023-2032 property tax bills; and



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- Finance the full balance of sanitary charges over a 10 year period with interest and water charges over a 10 year period interest free, through an addition to the 2023-2032 property tax bills.

If you have any questions or comments, please contact Colleen Smith, Senior Manager of Accounting and Revenue, at ext 5128.

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