

BOARD MINUTES

BOARD MEETING: #22-05

DATE: THURSDAY, JUNE 23, 2022, 7:00PM

LOCATION: [VIRTUAL MEETING – VIA ZOOM](#)

Attendees:	A. Mitchell (Chair), M. Sauro (Vice-Chair), S. Morales (Councillor) (arrived at 7:15pm), R. Munro, M. Rao, A. Wiggins, J. Martin, K. Aylwin (Councillor)
Library Staff:	L. Jessop, C. Vanderkruys, J. Little, A. Schroeder
Regrets:	T. Clarke
Note Taker:	K. Bouffard

1. Call to Order, Welcome and Land Acknowledgment

The meeting was called to order at 7:03pm.

The CEO shared the devastating news that the Library lost a colleague and friend. Staff members spent the day last Thursday remembering and celebrating Tracy Latimer, a special staff member.

2. Confirmation of Agenda

The agenda was confirmed.

3. Conflicts of Interest

No conflicts were declared.

4. Delegations

There were no delegations.

5. [Board Development](#) – Branch Profiles

(Darcy Glidden, Manager, Community Libraries)

D. Glidden provided highlights of the Holly Community Library and the area's demographics. This presentation would be beneficial to use as Board development for the new Board term.

Consent Agenda

6. Board Meeting Minutes

7. CEO's Report

8. Holly Community Library Update

BOARD MINUTES

9. Q1 Statistics

10. CEWS Liability Update (quarterly)

11. Correspondence

12. Deferred Items

- a. Financial Migration
- b. H Block Parking Lot
- c. CEWS Liability
- d. Succession Management Plan
- e. 2022 Budget
- f. Appoint 2022 Auditor

Agenda

13. Items held from the Consent Agenda

There was some discussion on the Hub regarding the CEWS liability and risk of incurring interest should the funds need to be returned. We will review this with the next quarterly update.

Motion #22-23 RAO - MARTIN

THAT the Barrie Public Library Board adopts the consent agenda for Board meeting #22-05 dated Thursday, June 23, 2022. CARRIED

14. Board Committee

14.1 Personnel & Finance Committee

14.1.1 Revised Budget

Motion #22-24 WIGGINS - AYLWIN

THAT the Barrie Public Library Board approve the transfer of \$67,400 of fund-raising money from 2021 to the Fund Development Reserve. CARRIED

Motion #22-25 SAURO - WIGGINS

THAT the Barrie Public Library Board approve the revised 2022 Budget as recommended by the Personnel & Finance Committee. CARRIED

14.1.2 Policy Updates

Motion #22-26 RAO - AYLWIN

THAT the Barrie Public Library Board approve the *Health and Safety Policy* and the *Workplace Harassment and Violence Policy* with no changes as recommended by the Personnel & Finance Committee. CARRIED

BOARD MINUTES

14.1.3 Committee Meeting Schedule

The scheduled committee meetings seem to be difficult for Board members to attend. Library Administration will reschedule the meetings to allow committee members to attend and provide better discussion and feedback to Library staff.

14.2 Community & Governance Committee

14.2.1 Announcements

Jocelyn Martin was MC at the Wellness Fair, Robin Munro performed with his band, and both did a fantastic job.

The Simcoe County Alliance to End Homelessness is holding a march at 10am on Saturday starting at the Travelodge.

15. Report of the Chair – Verbal Report

The Chair and CEO met with two additional MPP candidates (Pekka Reinio and Beverly Patchell), both were in support of Libraries.

The kiosks have been launched. The Chair thanked A/Mayor Barry Ward, Councillor Jim Harris and staff for attending the launch.

The Chair reminded Board members to complete the survey on the Hub regarding Board succession planning.

The Chair reminded everyone that committee meeting attendance is important for fulsome discussions.

OLS has some sessions for Board members to attend. Information will be shared when we find out the topics.

16. Closed Meeting

Public Libraries Act – Section 16.1(4) (d) labour relations or employee negotiations and (b) personal matters about an identifiable individual.

Motion #22-27 MUNRO - SAURO

THAT the Barrie Public Library Board conduct a Closed meeting as the subject matter being considered concerns labour relations or employee negotiations and personal matters about an identifiable individual (Public Libraries Act Section 16.1(4)(b)(d)). CARRIED

This portion of the meeting was held in closed session.

16.1 Closed Meeting Board Meeting Minutes

BOARD MINUTES

16.2 Administrative Exempt Policy

16.3 CEO Goals and Workplan Update - Deferred

Rise and Report

Motion #22-28 SAURO - MUNRO

THAT the Barrie Public Library Board adopt the minutes of closed meeting #22-04 dated Thursday, May 26, 2022. CARRIED

Motion #22-29 regarding the Administrative Exempt Policy was passed in closed session.

17. Date of Next Board Meeting

Thursday, September 22, 2022 7:00pm

18. Adjournment

The meeting was adjourned at 10:28pm