
TO: GENERAL COMMITTEE

SUBJECT: DEPUTY MAYOR POSITION

WARD: ALL

PREPARED BY AND KEY CONTACT: W. COOKE, CITY CLERK/DIRECTOR OF LEGISLATIVE AND COURT SERVICES EXT. 4560

SUBMITTED BY: W. COOKE, CITY CLERK/DIRECTOR OF LEGISLATIVE AND COURT SERVICES

GENERAL MANAGER APPROVAL: D. MCALPINE, GENERAL MANAGER OF COMMUNITY AND CORPORATE SERVICES

CHIEF ADMINISTRATIVE OFFICER APPROVAL: M. PROWSE, CHIEF ADMINISTRATIVE OFFICER

RECOMMENDED MOTION

1. That a By-law be passed to appoint Councillor Robert Thomson as Deputy Mayor for the 2022-2026 term of Council.

PURPOSE & BACKGROUND

2. This report is being presented by the City Clerk, on behalf of Mayor Alex Nuttall.
3. Section 226 of the *Municipal Act, 2001* provides that:

A municipality may, by by-law or resolution, appoint a member of the council to act in the place of the head of council or other member of council designated to preside at meetings in the municipality's procedure by-law when the head of council or designated member is absent or refuses to act or the office is vacant, and while so acting such member has all the powers and duties of the head of council or designated member, as the case may be, with respect to the role of presiding at meetings."

4. The responsibilities of the Deputy Mayor in other municipalities include presiding over meetings, the signing of official documentation in the absence of the Mayor, and attendance events on behalf of the Mayor and Council.

ANALYSIS

5. Mayor Nuttall has selected Councillor Robert Thomson for the position of Deputy Mayor based on his ability to foster a culture of cooperation with Council colleagues and based on his intimate knowledge of the corporation.

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6. Based on Section 225 of the *Municipal Act*, the role of the Deputy Mayor would be to act in the capacity of the Mayor either in his/her absence, or alongside him/her. The role of the Mayor is identified as follows:
- (a) to act as chief executive officer of the municipality;
 - (b) to preside over council meetings so that its business can be carried out efficiently and effectively;
 - (c) to provide leadership to the council;
 - (c.1) without limiting clause (c), to provide information and recommendations to the council with respect to the role of council;
 - (d) to represent the municipality at official functions; and
 - (e) to carry out the duties of the head of council under this or any other Act.
9. In consultation with Mayor Nuttall, responsibilities of the Deputy Mayor for the 2022-2026 Term of Council would include the following:
- Attending events on behalf of the Mayor;
 - Maintain an active working role on Council's Strategic Priorities, assisting the Mayor and Council to advance special projects or initiatives supportive by Council's direction; and
 - Acting as Chair of General Committee or presiding over City Council Meetings in the Mayor's absence or in the case of the Mayor declaring a conflict of interest.

ENVIRONMENTAL AND CLIMATE CHANGE IMPACT MATTERS

10. There are no environmental and/or climate change impact matters related to the recommendation.

ALTERNATIVES

11. No alternatives are being presented, as this report is provided on behalf of Mayor Nuttall with his selection for Deputy Mayor.

FINANCIAL

12. In accordance with Motion 22-G-106, the additional remuneration of \$7,500 per year for the Deputy Mayor position, and \$300 per month for the Deputy Mayor's car allowance, has been included as part of the 2023 Business Plan.

LINKAGE TO 2022-2026 STRATEGIC PLAN

13. The 2022-2026 Strategic Priorities have not been finalized at this time.