

BOARD MINUTES

BOARD MEETING: #23-01

DATE: THURSDAY, FEBRUARY 23, 2023, 7:00 PM

LOCATION: DOWNTOWN – ANGUS ROSS MEETING ROOM

Attendees:	John Bicknell, George Hawtin, Merissa Little, Austin Mitchell (Chair), Robin Munro, Michael Sauro (Vice-Chair) (arrived at 7:27pm), David Zhao, Amy Courser (Councillor), Nigussie Nigussie (Councillor)
Library Staff:	L. Jessop, C. Vanderkruys, J. Little, A. Schroeder
Regrets:	
Note Taker:	K. Bouffard

1. Call to Order, Welcome, Introductions, and [Land Acknowledgment](#)

The meeting was called to order at 7:03 pm.

L. Jessop acted as Chair until the appointment of a new Board Chair.

Welcome new Board members.

2. Confirmation of Agenda

The agenda was confirmed.

3. Conflicts of Interest

No conflicts were declared.

4. Board Elections

4.1 Chair

R. Munro nominated Austin Mitchell for the position of Chair. There were no other nominations.

Motion #23-01 ROBIN MUNRO - GEORGE HAWTIN

THAT Austin Mitchell be acclaimed as Chair of the Barrie Public Library Board.
CARRIED

4.2 Vice-Chair

A. Mitchell nominated Michael Sauro for the position of Vice Chair. There were no other nominations.

Motion #23-02 AUSTIN MITCHELL - ROBIN MUNRO

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THAT Michael Sauro be acclaimed as Vice Chair of the Barrie Public Library Board. CARRIED

4.3 Committee Assignments

All Board members are welcome to attend all committee meetings.

4.3.1 Community & Governance ([Terms of Reference](#))

- Austin Mitchell (ex officio)
- Michael Sauro (ex officio)
- John Bicknell
- Robin Munro
- Nigussie Nigussie
- Amy Courser

4.3.2 Personnel & Finance ([Terms of Reference](#))

- Austin Mitchell (ex officio)
- Michael Sauro (ex officio)
- David Zhao
- George Hawtin
- Merrisa Little

4.3.3 Ontario Library Service ([OLS](#)) Representative

Motion #23-03 AMY COURSER - NIGUSSIE NIGUSSIE

THAT Merrisa Little be appointed as Ontario Library Service (OLS) representative for the Barrie Public Library Board. CARRIED

5. Delegations - None

6. [Board Development](#) – [Board Legacy](#) Overview

L. Jessop R. Munro, A. Mitchell, and M. Sauro provided highlights of the legacy document.

C. Vanderkruys is available to meet one-on-one with all Board members for an overview of financial statements, either in person or virtually.

Consent Agenda

7. Board Meeting Minutes

8. CEO's Report

9. 2022 Q4 Measures of Overall Performance

10. Annual Statistics Report

11. HR Update

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12. Correspondence - None

13. Deferred Items

- a. Financial Migration
- b. CEWS Liability
- c. Succession Management Plan

Agenda

14. Items held from the Consent Agenda

Motion #23-04 ROBIN MUNRO - MICHAEL SAURO

THAT the Barrie Public Library Board adopts the consent agenda for Board meeting #23-01 dated Thursday, February 23, 2023.

15. Fundraising Transfer to Reserves

Motion #23-05 MICHAEL SAURO - GEORGE HAWTIN

THAT the Barrie Public Library Board approve the transfer of \$13,872 of fund-raising money from 2022 to the Fund Development Reserve.

16. Policies

Motion #23-06 MERRISA LITTLE - ROBIN MUNRO

THAT the Barrie Public Library Board approve revisions to the Corporate Credit Card Policy – Appendix A and that the Disconnecting from Work Policy be approved with no changes.

17. Master Facilities Plan (MFP) Review

L. Jessop reviewed the MFP:

The Board provided feedback regarding the consultant's recommendation to move children's collections to the main floor. L. Jessop recommended that the children's department remain upstairs.

18. Board Committees

Committee meetings will be held virtually. Dates and times will be set after members are polled about availability.

18.1 Personnel & Finance - None

18.2 Community & Governance - None

19. Report of the Chair – Verbal Report

The Chair welcomed new and returning Board members.

The Budget presentation to council went well; however, there were some tough questions. The Chair will provide more information at the next meeting on some of the

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items that were discussed during the presentation. Council has deferred budget deliberations for service partners until March 8th.

20. Closed Meeting

Public Libraries Act – Section 16.1(4) (d) labour relations or employee negotiations and (b) personal matters about an identifiable individual

Motion #23-07 MICHAEL SAURO - DAVID ZHAO

THAT the Barrie Public Library Board conduct a closed meeting as the subject matter being considered concerns labour relations or employee negotiations and personal matters about an identifiable individual (*Public Libraries Act*, Section 16.1(4)(b)(d)).

This portion of the meeting was held in closed session.

20.1 Closed Meeting Board Meeting Minutes

20.2 Legal Matter - Verbal Report

20.3 CEO Workplan

Rise and Report

Motion #23-08 DAVID ZHAO - ROBIN MUNRO

THAT the Barrie Public Library Board adopt the minutes of closed meeting #22-08 dated Thursday, November 17, 2022. CARRIED

Motion #23-09 DAVID ZHAO - AMY COURSER

THAT the Barrie Public Library Board accept the CEO 2023 Goals and Work Plan as amended. CARRIED

21. Date of Next Board Meeting

Thursday, April 27, 2023 7:00 pm

22. Adjournment

The meeting was adjourned at 9:33 PM