

# BOARD MINUTES

**BOARD MEETING:** #23-05

**DATE:** THURSDAY, SEPTEMBER 28, 2023, 7:00 PM

**LOCATION:** DOWNTOWN – ANGUS ROSS MEETING ROOM

<b>Attendees:</b>	Austin Mitchell (Chair), Michael Sauro (Vice-Chair), Amy Courser (Councillor), Nigussie Nigussie (Councillor) (left at 8:04pm, rejoined on Teams at 8:46pm), John Bicknell, George Hawtin, Merrisa Little, Robin Munro
<b>Library Staff:</b>	L. Jessop, C. Vanderkruys, J. Little, A. Schroeder, L. LaFleshe
<b>Regrets:</b>	Scott Herman
<b>Note Taker:</b>	K. Bouffard

**1. Call to Order, Welcome and [Land Acknowledgment](#)**

The meeting was called to order at 7:05pm

**2. Confirmation of Agenda**

The agenda was confirmed.

**3. Conflicts of Interest**

No conflicts were declared.

**4. Delegations – None**

**5. [Board Development](#) – Partnerships/Events Highlights (Sandra Sydor, Manager, Community Engagement)**

Sandra provided highlights of the community engagement activities for the summer.

**Consent Agenda**

**6. Board Meeting Minutes**

**7. Q2 Overall Measures of Performance**

**8. CEO's Report**

**9. Correspondence**

**9.1 Letter from Simcoe County (#ITSTARTS)**

**9.2 Certificate from the City of Barrie (Dragon Boat Festival)**

**10. Deferred Items**

**a. Financial Migration**

# **BOARD MINUTES**

- b. CEWS Liability (Quarterly)
- c. Succession Management Plan
- d. ONCA's Impact on Public Libraries

## **Agenda**

### **11. Items held from the Consent Agenda**

**Motion #23-24      AMY COURSER - MICHAEL SAURO**

**THAT** the Barrie Public Library Board adopts the consent agenda for Board meeting #23-05 dated Thursday, September 28, 2023. CARRIED

### **12. Signing Authority**

**Motion #23-25      GEORGE HAWTIN - JOHN BICKNELL**

**THAT** Lauren Jessop be added as signing authority on account #0400804, Transit # 2072 at Toronto-Dominion Bank. CARRIED

### **13. Board Committees**

#### **13.1 Personnel & Finance**

##### **13.1.1 2024 Budget**

The Board discussed the proposed 2024 budget and directed staff to stay below a 3.99% increase to the tax levy. This excludes \$160,000 to be paid from Development Charges to fund the Holly library lease.

**Motion #23-26      JOHN BICKNELL - MERRISA LITTLE**

**THAT** the Barrie Public Library Board approve the 2024 Budget as recommended by the Personnel & Finance Committee, as amended with a budget increase of 5.70%. CARRIED

#### **13.2 Community & Governance**

##### **13.2.1 Announcements**

There were no announcements.

##### **13.2.2 Board Self-Evaluation**

The Board has been asked to complete a self-evaluation, which will be used to aid in planning Board Development for future meetings.

### **14. Report of the Chair – Verbal Report**

After the CEO's workplan presentation in October the Board will be asked to submit comments to the Chair of the P&F committee. This will be finalized in November.

The Chair welcomed Scott Herman who has been appointed to the Barrie Public Library Board.

## **BOARD MINUTES**

The Chair will be attending the next meeting virtually, the Vice-Chair will act in his place.

The letter regarding last year's budget that was sent to the Council did not make it in the circulation list, it was emailed instead, it was communicated to the clerk's office that this was not the Board's intention. The date for the upcoming budget presentation will be confirmed.

Thanks to everyone for making this year's Dragon Boat Festival a success. The event raised over \$47,000.

### **15. Closed Meeting - None**

### **16. Date of Next Board Meeting**

Thursday, October 26, 2023 7:00 pm

### **17. Adjournment**

The meeting was adjourned at 8:55 pm