

BOARD MINUTES

BOARD MEETING: #24-02

DATE: THURSDAY, FEBRUARY 22, 2024, 7:00 PM

LOCATION: DOWNTOWN – ANGUS ROSS MEETING ROOM

Attendees:	Austin Mitchell (Chair), Michael Sauro (Vice-Chair) (arrived at 7:41pm), Amy Courser (Councillor) (virtually), John Bicknell, George Hawtin, Scott Herman, Merrisa Little (virtually)
Library Staff:	L. Jessop, C. Vanderkruys, J. Little, A. Schroeder, L. LaFleshe
Regrets:	Robin Munro, Nigussie Nigussie (Councillor)
Note Taker:	K. Bouffard (virtually)

1. Call to Order, Welcome and [Land Acknowledgment](#)

The meeting was called to order at 7:01pm

2. Confirmation of Agenda

The agenda was confirmed.

3. Conflicts of Interest

No conflicts were declared.

4. Delegations – None

5. [Board Development](#) – Safety & Security in Libraries Best Practices

The CEO highlighted CULC's toolkit for best practices for the safety of patrons and staff in the Library. The Community & Governance Committee will review these items at the next committee meeting.

Consent Agenda

6. Board Meeting Minutes

7. CEO's Report

8. 2023 Annual Statistics Report

9. Correspondence – None

10. Deferred Items

- a. Financial Migration
- b. CEWS Liability (Quarterly)
- c. Succession Management Plan

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d. ONCA's Impact on Public Libraries

Agenda

11. Items held from the Consent Agenda

Motion #24-02 AMY COURSER - JOHN BICKNELL

THAT the Barrie Public Library Board adopts the consent agenda for Board meeting #24-02 dated Thursday, February 22, 2024, as amended. CARRIED

12. CEO Workplan

Motion #24-03 MICHAEL SAURO - GEORGE HAWTIN

THAT the Barrie Public Library Board accept the CEO Goals and Work Plan 2024, as amended. CARRIED

13. Fundraising Transfer to Reserves

Motion #24-04 GEORGE HAWTIN - MERRISA LITTLE

THAT the Barrie Public Library Board approve the transfer of \$27,374.17 of fund-raising money from 2023 to the Future Capital Expenditures Reserve. CARRIED

14. Board Committees

14.1 Personnel & Finance

14.1.1 Budget

Motion #24-05 SCOTT HERMAN - MICHAEL SAURO

THAT the Barrie Public Library Board approve the amended 2024 Budget as recommended by the Personnel & Finance Committee. CARRIED

14.1.2 Policy Updates

Motion #24-06 SCOTT HERMAN - JOHN BICKNELL

THAT the Barrie Public Library Board approve revisions to the Corporate Credit Card Policy and that the Disconnecting from Work Policy be approved with no changes as recommended by the Personnel & Finance Committee. CARRIED

14.2 Community & Governance

14.2.1 Announcements

There will be a committee meeting in March, all Board members are welcome to attend.

Urban Libraries Council is hosting a town hall on the critical roles of libraries. Details will be posted for Board members wishing to attend.

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15. Report of the Chair – Verbal Report

The Chair mentioned articles on the Hub about some challenges the Sudbury and Ajax public libraries are facing and their approach to addressing them. The C&G committee could discuss this item further.

The Library's budget was approved with a reduced allocation for the community navigator. The Chair thanked Councilor Courser for advocating for the library during the budget review process at council meetings.

The Library was asked to develop KPIs, which will be approved by the Board once they are finalized. They will be brought to Council's Finance and Responsible Governance Committee in May by the CEO with the Chair. We will confirm with the city to see if they would like us to present. The Chair will keep the Board informed.

The P&F Committee will need to consider transferring funds to an operating reserve to demonstrate to city council we are addressing this. The P&F Committee will discuss this in June, after the audit.

A value-for-money audit is also being conducted for the Library and County of Simcoe by the City's Internal Audit department.

The Chair and CEO met with MPP Downey and will meet with MPP Khanjin to discuss advocating for an Ontario Digital Public Library.

The Chair congratulated Chantale Boileau on her nomination and selection as a finalist for the Women in Business Award.

16. Closed Meeting – Personal Matter About an Identifiable Individual – Verbal Report

Motion #24-07 MICHAEL SAURO - JOHN BICKNELL

THAT the Barrie Public Library Board conduct a Closed meeting as the subject matter being considered concerns personal matters about an identifiable individual (Public Libraries Act Section 16.1(4)(b)). **CARRIED**

Rise and report

No motions were passed in the closed session.

17. Date of Next Board Meeting

Thursday, April 25, 2024 7:00 pm

18. Adjournment

The meeting was adjourned at 8:32pm.