

# BOARD MINUTES

**BOARD MEETING:** #17-07

**DATE:** THURSDAY SEPTEMBER 28, 2017, 7:30PM

**LOCATION:** ANGUS ROSS ROOM – DOWNTOWN

|                       |  |
|-----------------------|--|
| <b>Attendees:</b>     | R. Duhamel (Chair), A. Mitchell (Vice Chair), M. Sauro, R. Munro, R. Romita, M. Werenich |
| <b>Library Staff:</b> | M. Saunders, C. Vanderkruys, L. Jessop   |
| <b>Regrets:</b>       | R. Junke, S. Morales,  |
| <b>Note Taker:</b>    | K. Bouffard  |

## 1. Call to Order and welcomes

- The meeting was called to order at 7:32pm

## 2. Confirmation of Agenda

- The agenda was confirmed

## 3. Conflict of Interest

- No conflicts declared

## 4. Board Meeting Minutes

### 4.1 Adoption of minutes of Board Meeting #17-06 dated June 22, 2017

- **#17-38          MUNRO – SAURO**

**THAT** the Minutes of Board Meeting #17-06 dated Thursday June 22, 2017 be adopted. CARRIED

### 4.2 Business Arising

- There is no business arising

## 5. Deferred Items

- Outstanding Building Maintenance Items
- Cost Savings/Avoidance Options
- TAB Television Commercial Viewing
- Master Facilities Plan - Library Branch Expansion Needs
- Environment Scan Report/Activity Stats

## **BOARD MINUTES**

### **6. Reports**

#### **6.1 Report of the Chair**

- Ruth Reynolds has resigned as Vice Chair. On behalf of the Board, the Chair would like to recognize the tremendous effort and support Ruth has provided to the Board over the years.
- M. Saunders and the Chair met with the Mayor to discuss cost savings in the library's budget. We would like to present a regular budget to council versus trying to make up for shortfalls from the tax stability reserve. The Mayor indicated he would be willing to consider a separate request to council to address both security concerns and the appearance of the courtyard. He suggested we change the appearance and function of the front of the library. Other security options were discussed. The Mayor was alerted to the possibility that provincial funding may be scaled back because the province is considering reallocating funding. If this happens, we would have to go to council for the balance of our funding.

#### **6.2 CEO's Report**

- Reviewed highlights of the report:
  - There will be a Master Facilities Plan (MFP) Board Engagement session with the consultants on October 28<sup>th</sup> from 10:30-1:30pm
  - There will be other opportunities for members to meet with the consultants individually, which can be arranged through the CEO.
- Comic Con was very successful again this year. There were approximately 3000 attendees at the event.
- The launch event for the Music Library, in partnership with the Huronia Symphony Orchestra, is this Sunday from 2-3pm in the flex space downtown. The Board is invited to attend.
- We would like to take a group photo of the Board at the MFP session October 28<sup>th</sup>.

### **7. New Business**

#### **7.1 Vice Chair Election**

- Austin was a nominated and acclaimed as Vice Chair
- **#17-39 ROMITA – MUNRO**  
**THAT** Austin Mitchell be acclaimed as Vice Chair of the Barrie Public Library Board. **CARRIED**

#### **7.2 Governance Committee Chair Election**

- Robin Munro will stand as the Chair for the Community & Governance Committee

#### **7.3 Financial Statements for June, July and August 2017**

- A. Mitchell is still working with the CEO and T. Latimer to change the monthly financial reporting process

## **BOARD MINUTES**

- **#17-40 MITCHELL – ROMITA**

**THAT** the board receives the financial statements for June, July and August 2017. CARRIED

### 7.4 Technology Reserve

- **#17-41 ROMITA – MUNRO**

**THAT** the Barrie Public Library Board accept the Technology Reserve Report as background information for Staff Report 3 – Technical Infrastructure Migration from Reserves, and Staff Report 4 – Print Management System from Reserves. CARRIED

### 7.5 Technology Migration from Reserve

- **#17-42 ROMITA – MUNRO**

**THAT** the Barrie Public Library Board direct staff to spend up to \$145,000 from the IT Reserve Fund 1) to migrate the library's technical infrastructure to a cloud based system, and 2) to replace the phone system. CARRIED

### 7.6 Print Management System from Reserve

- In the future, the cost comparisons of leasing versus purchasing will be included in the request

- **#17-43 WERENICH – SAURO**

**THAT** the Barrie Public Library Board direct staff to use up to \$67,744 out of the IT Reserve Fund to replace the print management system for the public. CARRIED

### 7.7 Collection Development Policy Review

- L. Jessop gave a presentation on Intellectual Freedom as it pertains to the Collection Development Policy

- **#17-44 ROMITA - SAURO**

**THAT** the Barrie Public Library Board approve the changes to the Collection Development Policy as recommended by the CEO. CARRIED

## **8. Board Committees**

### 8.1 Community & Governance Committee

- Meeting Dates: Call of the Chair

### 8.2 Personnel & Finance Committee

- The committee will meet for a review of the budget October 10<sup>th</sup> 5-6pm at A. Mitchell's office

## **9. In Camera Items**



## **BOARD MINUTES**

- 9.1 Adoption of minutes of in camera Board meeting #17-05 dated June 22, 2017
- 9.2 Labour Relations Update
- Moved in camera at 9:14pm
  - Moved out of camera at 9:30pm
  - Rise and report
  - **#17-45 SAURO - WERENICH**  
**THAT** the Minutes of Board Meeting in camera #17-06 dated Thursday June 22, 2017 be adopted, as amended. CARRIED
- 9.3 Personnel & Finance Committee Update
- M. Saunders, C. Vanderkruys, L. Jessop and K. Bouffard left the meeting at 9:30pm
  - Moved in camera at 9:30pm
  - Moved out of camera at 10:30pm
- 10. Date of Next Board Meeting:**
- Thursday October 26, 7:30pm, Massie Family Program Room - Painswick
- 11. Adjournment**
- The meeting was adjourned at 10:30pm

  
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**CHAIR**

  
\_\_\_\_\_  
**DATE**

Oct 26/17

  
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**SECRETARY**

  
\_\_\_\_\_  
**DATE**

Oct 26/2017