
TO: GENERAL COMMITTEE

SUBJECT: DELEGATION OF AUTHORITY FOR SIGNING THEATRE RENTAL CONTRACTS

WARD: ALL

PREPARED BY AND KEY CONTACT: L. MACIBORKA, SUPERVISOR OF VENUE MANAGEMENT, #5406

SUBMITTED BY: K. DUBEAU, DIRECTOR OF CREATIVE ECONOMY, #4763

GENERAL MANAGER APPROVAL: Z. LIFSHIZ, EXECUTIVE DIRECTOR, INVEST BARRIE

CHIEF ADMINISTRATIVE OFFICER APPROVAL: M. PROWSE, CHIEF ADMINISTRATIVE OFFICER

RECOMMENDED MOTION

1. That the Supervisor of Venue Management be granted delegated authority to execute Theatre Rental Contracts on behalf of the City of Barrie.

PURPOSE & BACKGROUND

Report Overview

2. The purpose of this Staff Report is to seek approval for delegated authority to sign Theatre Rental contracts on behalf of the City of Barrie.
3. In October 23, 2017, Council Motion 17-G-235 approved the Director of Creative Economy or Manager of Culture (or her/his designate) be authorized to enter into contracts with organizations seeking to rent the Five Points Theatre (identified as the Mady Theatre in the Council Motion) and Georgian Theatres, and with external presenters commissioned by the City of Barrie to diversify the array of theatre programs offered and to be within the limits of the Council approved Business Plan. (CE009-17).
4. Recent staffing changes have resulted in the need for an update to the delegated authority.

ANALYSIS

5. As part of a departmental re-structuring, the Manager of Culture position is no longer active. The new temporary full time role of Supervisor of Venue Management was created, with the responsibility of overseeing the business of both the Georgian and Five Points Theatres. As such, the Supervisor of Venue Management is in a position to ensure that the executed contracts are in line with City processes, standards and by-laws.

ENVIRONMENTAL MATTERS

6. There are no environmental matters related to the recommendation.

ALTERNATIVES

7. The following alternatives are available for consideration by General Committee:

Alternative #1

General Committee could elect to maintain delegated authority for executing these contracts at the Director level only.

This alternative is not recommended as it is not an efficient use of City resources, given the volume of rental contracts and the necessary knowledge of theatre business required.

FINANCIAL

8. There are no financial implications for the Corporation resulting from the proposed recommendation.

LINKAGE TO 2014-2018 STRATEGIC PLAN

9. The recommendation included in this Staff Report is not specifically related to the goals identified in the 2014-2018 Strategy Plan.